

REGULAR MEETING OF COUNCIL, THURSDAY, AUGUST 27, 2009

The Regular Meeting of the Municipal District of Provost No. 52 for the month of August, 2009 was held in the Council Chambers of the Municipal Administration Building, 4504 – 53 Avenue, Provost, Alberta on Thursday, August 27, 2009 and was called to order by Reeve Murray at 8:56 a.m.

TO ORDER AT
8:56 A.M.

PRESENT

PRESENT

Present: Councillors F. Crone, L.C. Kjos, D.L. Motley, A.G. Murray, J.D. Roworth, T. Schneider and B.R. Tripp.

ALSO PRESENT

Also Present: Administrator Tyler Lawrason.

ADDITIONS/DELETIONS TO THE AGENDA

2. PUBLIC WORKS
 - Gravel Tender Template (Copies at Table)
7. NEW BUSINESS
- DECISION ITEMS
 - Lot 7, Block 3, Shorncliffe Lake Lease Termination
10. COMMITTEE REPORTS
 - 6) Provost Fire Department
 - Cadogan Fire Report August 24, 2009
11. CORRESPONDENCE
 - Stewart, Weir & Co.
 - Summary of Meeting Range Road 14
 - Weekly Construction Report Range Road 14

AGENDA

09/299 Moved by Cr. Tripp to accept the agenda with the additions. (Car. Un.)

8:58 A.M.

Director of Public Works Curtis Hughes and Asst. Director of Public Works Irvin Bethge present.

Public Works

Reporting Period: 13/08/2009 to 27/08/2009

Tasks Completed:

Gravel is in place for the oiling project.
Pre milling completed for the oiling projects.
Oil seal coats are completed.
Four dumpsters have been repaired for Waste Management.
Lines have been painted on the pavement on RR 20.
Scheduled building committee meeting was held with positive results.
Grass has been cut at the transfer sites.

Tasks Ongoing:

Gravelling and maintaining continuing.
Gravel is being dried for oiling projects.
Shoulder pulls will continue.
Surveying and testing of top soil depth on Phase One at the Landfill.
Paving is continuing on the Hayter-Bodo Road.
Site Meeting for the Hayter-Bodo Road will be held on Thursday the 20th

of August.

Patching will be done on the oil west of the Amisk School to Sec. 884. Waiting to hear from Carillion on the schedule for the Spray Patch Contract.

A meeting has been set with Millennium Group about gravel pit registrations.

Fence line brushing for Alin Ferguson.

Tendering for approved capital purchases and preparing gravel tenders.

A discussion on grading and gravelling followed.

A discussion on watering and dust control ensued.

A discussion on the haul road policy ensued.

A discussion on Waste Management ensued.

9:28 GO IN CAMERA	09/300	Moved by Cr. Crone to go in camera to discuss personnel issues. (Car. Un.)
9:32 A.M. COME OUT OF IN CAMERA	09/301	Moved by Cr. Murray to come out of in camera. (Car. Un.)
9:33 A.M.		Cr. Motley absent. A discussion on gravel tendering ensued.
9:34 A.M.		Cr. Motley present.
9:38 A.M.		Curtis Hughes and Irvin Bethge absent.
MINUTES	09/302	Moved by Cr. Motley to approve the Regular Meeting Minutes of August 13, 2009 with correction. (Car. Un.)

FINANCIAL STATEMENT

Net Balance June 30/09	17,098.06	Disbursements	5,348,348.04
Receipts	325,827.73	Terms/Loans	3,063,650.80
Terms	8,150,000.00	Net Balance July 31/09	80,926.95
	8,492,925.79		8,492,925.79
Total Cash & Investments			9,005,960.68

BANK RECONCILIATION	09/303	Moved by Cr. Motley to accept the bank reconciliation for the month ending July 31, 2009. (Car. Un.)
REVENUE & EXPENSE STATEMENT	09/304	Moved by Cr. Crone to accept the revenue and expense statement for the month ending July 31, 2009. (Car. Un.)
ASSETS & LIABILITIES	09/305	Moved by Cr. Roworth to accept the assets and liabilities statement for the period July 31, 2009. (Car. Un.)

The Project Costing Report for January 1 – July 27, 2009 was reviewed.

10:10 A.M. Cr. Schneider absent.

10:12 A.M. Cr. Schneider present.

The Administrator's notes were reviewed.

The following reports were reviewed:

- Agricultural Service Board July 23 – August 19, 2009
- Assessment July 15 – August 15, 2009
- Utilities July 16 – August 15, 2009

- GIS July 15 – August 19, 2009
- Development/Utilities July 1 – July 31, 2009
- Economic Development July 15 – August 14, 2009
- Peace Officer July 1 – July 31, 2009
- Fines Distribution to July 31, 2009
- Health and Safety Coordinator July, 2009
- Shorncliffe Lake Caretaker July 23 – August 27, 2009

A discussion on Economic Development ensued.

TransCanada Pipelines – Darren Paquin present.

10:28 A.M.

A presentation on Keystone pipeline projects ensued.

11:09 A.M.

Darren Paquin absent.

11:10 A.M.

Cr. Crone absent.

Cr. Motley declared an interest and was absent.

11:13 A.M.

Cr. Crone present.

**APPROVE
RELAXATION
REQUEST**

09/306 Moved by Cr. Kjos to approve the request to relax the front setback on Lot 1, Block 3 at Shorncliffe Lake to 8 feet. (Car. Un.)

11:14 A.M.

Cr. Motley present.

A discussion on shop construction and general design ensued.

A discussion took place on tenders for the Bodo/Hayter Road, Contract T1317/09.

**PLAN & COST
ESTIMATE FOR SHOP**

09/307 Moved by Cr. Motley to request Scott Builders work with the shop committee to develop a plan and cost estimate for the proposed shop, with the intent of developing a conditional RFP to solicit design-build proposals in an open tender process. (Car. Un.)

12:00 P.M.

09/308 Moved by Crone to recess for lunch. (Car. Un.)

12:58 P.M.

Reconvened.

PRESENT

Present: Councillors F. Crone, L.C. Kjos, D.L. Motley, A.G. Murray, J.D. Roworth, T. Schneider and B.R. Tripp.

ALSO PRESENT

Also Present: Administrator Tyler Lawrason.

**12:59 P.M. GO IN
CAMERA**

09/309 Moved by Cr. Murray to go in camera to discuss personnel issues. (Car. Un.)

**1:09 P.M. COME OUT
OF IN CAMERA**

09/310 Moved by Cr. Murray to come out of in camera. (Car. Un.)

**ACCEPT UTILITIES
OFFICER'S CONTRACT**

09/311 Moved by Cr. Murray that the Utilities Officer's contract be accepted as presented by the Administrator. Carried 5 – 2

Opposed Cr. Tripp
Cr. Motley

**PURCHASE
HANDHELD GPS**

09/312 Moved by Cr. Kjos to purchase a Cansel Geo XH Handheld GPS Unit and associated accessories for a cost of \$13,812.00 plus GST. (Car. Un.)

ABANDON WELL

09/313 Moved by Cr. Motley to approve the abandonment of the well at Shorncliffe Lake and authorize the necessary re-plumbing and

replacement of the quick flush toilets in the shower house. (Car. Un.)

TERMINATION OF
LEASE

09/314 Moved by Cr. Schneider to approve the termination of the existing tenant's right to the lease on Lot 7, Block 3 at Shorncliffe Lake and that the eviction of the tenant(s) in question and the general execution of this resolution be delegated to the MD's legal counsel.
(Car. Un.)

There was no Appendix "A", "B" or "C".

A discussion on fire service ensued.

COMMITTEE REPORTS

A.S.B.

No report.

F.C.S.S.

No report.

Provost & District Regional Recreation Board

The minutes of the Provost Regional Activity Centre Building Committee Meeting of July 22, 2009 were reviewed.

M.C.H.A.

No report.

Shorncliffe Lake Association

The minutes of June 24, 2009 were reviewed.

Capt. Ayre Lake Association

No report.

Provost Fire Department

The July, 2009 Town of Provost Fire Department report and the Cadogan Fire Department Reports for July 13, July 21, August 19 and August 24 were reviewed.

West End Fire Departments

No report.

Economic Development

No report.

Hillcrest Lodge

The minutes of August 17, 2009 were reviewed.

Waste Management Authority

No report.

Library Board

No report.

Provost & District Health Services Foundation

The May 28, 2009 Meeting of the Directors was reviewed.

Ambulance

No report.

Airport

No report.

E911

The Board of Directors Meeting of May 28 and June 18, 2009 and the EC911 statistical information for January to July, 2009 were reviewed.

1:38 P.M.

09/315 Moved by Cr. Crone to adjourn the meeting. (Car. Un.)

REEVE

ADMINISTRATOR