

REGULAR MEETING OF COUNCIL, THURSDAY, NOV. 9, 2006

**TO ORDER AT
9:08 A.M.**

The Regular Meeting of the Municipal District of Provost No. 52 for the month of November, 2006 was held in the Council Chambers of the Municipal Administration Building, 4504 – 53 Avenue, Provost, Alberta on Thursday, November 9, 2006 and was called to order by Reeve Murray at 9:08 a.m.

PRESENT

PRESENT

Present: Councillors F. Crone, L.C. Kjos, A.G. Murray, J.D. Roworth, T. Schneider, L.G. Swanson and B.R. Tripp.

ALSO PRESENT

Also Present: Assistant Administrator Judy Larson and Office Assistant II Marilyn Reinhart.

ABSENT

Absent: Administrator Iris Larson.

MOMENT OF SILENCE

A moment of silence was observed for a past MD Councillor, Norman Larson, who passed away.

ADDITIONS TO THE AGENDA

3. ADMINISTRATION
 3. Administration Personnel
 - 10th Annual Canadian Fall Outlook Conference
6. NEW BUSINESS
 - Campsites
8. BYLAWS
 - Additions and Deletions to Stop/Yield Sign Appendix
10. COMMITTEE REPORTS
 - 1) Public Works
 - Power Poles in Ditch
 - 2) A.S.B.
 - Mower
 - 7) Provost Fire Department
 - October Fire Report
 - 13) Provost & District Health Services Foundation
 - Minutes of October 26, 2006
 - 14) Ambulance
 - Boundaries
11. CORRESPONDENCE
 - A.A.M.D. & C.
 - Member Bulletin November 7, 2006
 - Traffic Counts
 - R.R. 95
 - Financial Indicators

AGENDA

06/401 Moved by Cr. Crone to approve the agenda with the additions. (Car. Un.)

9:10 A.M.

Director of Public Works Curtis Hughes and Public Works Foreman Irvin Bethge present.

Public Works

- TENDERS** Road Maintenance and Snowplowing Tenders were reviewed.
- 06/402** Moved by Cr. Murray to not accept the road maintenance and snowplowing tenders at this time. Withdrawn
- ACCEPT TENDERS** **06/403** Moved by Cr. Roworth to accept the road maintenance and snowplowing tenders of Ernie Symington – Provost and Heck’s Haulin’ – Provost on an as needed basis for the period of November 15, 2006 to October 31, 2007. (Car. Un.)
- RESOURCE ROAD GRANT** **06/404** Moved by Cr. Kjos to authorize Stewart, Weir & Co. to prepare a Resource Road Grant application for 6 miles as follows: 1 mile, Range Road 14 from Township Road 404 to Township Road 405; 2 miles, Township Road 405 from Range Road 14 to Range Road 20 and 3 miles, Range Road 20 from Township Road 405 to Township Road 412 for grading, gravel, surfacing and other work for the program’s deadline date of November 30, 2006. (Car. Un.)
- TABLE OLD SCHOOL SIGNS** **06/405** Moved by Cr. Crone to table old school signs for more information. (Car. Un.)
- The application to construct a road approach from Enbridge Midstream Inc. was reviewed.

PUBLIC WORKS REPORT

1. Spilde Road shoulder pull completed
2. Two miles of Project 16 is complete
3. Started Project 6 – ½ mile completed (shut down due to weather)
4. Ten thousand yards of gravel were crushed at the Horn Gravel Pit
5. Currently crushing at the Adam’s Gravel Pit. Crusher will move to the Read Gravel Pit when done there
6. Stockpiling will start next week at Cadogan
7. The 2007 Road Program will be ready for review at the December meeting
8. Please advise of any additions or revisions to be added to the 2007 program

Curtis reported that Public Works is checking for gravel at different sites in the MD.

- TABLE APPROACH REQUEST** **06/406** Moved by Cr. Kjos to table the approach request from Enbridge Midstream Inc. to the next Regular Meeting of Council. (Car. Un.)

Power poles in ditches south of Highway 13 along the East of 14 and 11-42-9 W4 were discussed and the Director of Public Works was directed to investigate the costs of moving.

10:50 A.M. Curtis Hughes and Irvin Bethge absent.

- MINUTES** **06/407** Moved by Cr. Schneider to approve the Regular Meeting Minutes of October 12, 2006. (Car. Un.)

- MINUTES** **06/408** Moved by Cr. Swanson to approve the minutes of the Tax Sale of October 12, 2006. (Car. Un.)

- MINUTES** **06/409** Moved by Cr. Crone to approve the minutes of the

Municipal Planning Commission Meeting of October 12, 2006.

(Car. Un.)

MINUTES **06/410** Moved by Cr. Crone to approve the minutes of the Organizational Meeting of October 18, 2006 with corrections. (Car. Un.)

FINANCIAL STATEMENT

Net Balance Sept. 30/06	116,029.86	Disbursements	683,308.70
Receipts	11,485,448.55	Terms/Loans	15,016,202.63
Terms	4,959,033.91	Net Balance Oct. 31/06	861,000.99
	16,560,512.32		16,560,512.32
Total Cash & Investments			17,583,635.69

BANK RECONCILIATION **06/411** Moved by Cr. Kjos to approve the bank reconciliation for the month ending October 31, 2006. (Car. Un.)

R & E STATEMENT **06/412** Moved by Cr. Crone to approve the revenue and expense statement to October 31, 2006. (Car. Un.)

11:13 A.M. Cr. Swanson absent.

CONFERENCE **06/413** Moved by Cr. Roworth to authorize the Special Constable to attend the Alberta Special Constable Association Conference, February 5-8, 2007 in St. Albert. (Car. Un.)

CONFERENCE **06/414** Moved by Cr. Kjos to authorize the Ag. Fieldman to attend the 10th Annual Canadian Fall Outlook Conference in Calgary, November 30 and December 1, 2006. (Car. Un.)

Fines distribution to September, 2006 and the Bylaw Enforcement Report for the month of October were reviewed.

TABLE REQUEST **06/415** Moved by Cr. Crone to table indefinitely the request for funding from the Saint Thomas Aquinas Playground Committee. (Car. Un.)

APPROVE DONATION LIST **06/416** Moved by Cr. Kjos to approve the list of annual donations for December, 2006 totalling \$2,900.00. (Car. Un.)

11:18 A.M. **06/417** Moved by Cr. Kjos to go in camera to discuss wages. (Car. Un.)

11:18 A.M. Cr. Schneider, Judy Larson and Marilyn Reinhart absent.

11:18 A.M. Cr. Swanson present.

11:33 A.M. Cr. Schneider and Marilyn Reinhart present.

11:33 A.M. **06/418** Moved by Cr. Tripp to come out of camera. (Car. Un.)

11:33 A.M. Cr. Crone absent.

WAGE INCREASE **06/419** Moved by Cr. Murray to adjust the Administrator, Assistant Administrator, Office Assistant I, II, III, Janitor, Ag. Fieldman, Pest Control Officer/Assistant Utilities/Development Officer, Utilities/Development Officer, Director of Public Works, Public Works Foreman, Assessor and Bylaw Enforcement Officer/Special Constable annual salaries by an increase of 3% effective January 1, 2007. (Car. Un.)

Cr. Schneider abstained due to conflict of interest.

- 11:34 A.M. Cr. Crone and Judy Larson present.
- ROAD CLOSURES** 06/420 Moved by Cr. Tripp to authorize the Administrator to temporarily close the whole or a part of a road at any time that a construction or maintenance project on or adjacent to the road may create a hazard as referred to in Section 25 of the Municipal Government Act. (Car. Un.)
- ERECT SIGNS** 06/421 Moved by Cr. Roworth to authorize Public Works to erect signs at Hayter, Hansman and Czar Campsites indicating that these campsites are "Courtesy of the MD of Provost". (Car. Un.)
- APPENDIX "A"** 06/422 Moved by Cr. Schneider to approve Appendix "A" according to the recommendations of the Utilities/Development Officer. (Car. Un.)
- There was no Appendix "B" or "C".
- SIGN APPENDIX** 06/423 Moved by Cr. Kjos to approve the additions and deletions to the Stop/Yield Sign Appendix as presented. (Car. Un.)
- APPENDIX "D"** 06/424 Moved by Cr. Schneider to accept the accounts as listed on Appendix "D" for information. (Car. Un.)

COMMITTEE REPORTS

A.S.B.

- PURCHASE MOWER** 06/425 Moved by Cr. Crone to authorize the Ag. Fieldman to purchase in 2007 a new John Deere mower Model 275. (Car. Un.)

F.C.S.S.

The minutes of October 10, 2006 were reviewed. The regular meeting was cancelled but will be later this month.

Town of Provost Recreation Board

The survey has been mailed out for the Multi-Purpose Recreational Facility in Provost.

M.C.H.A.

No report.

Shorncliffe Lake

No report.

Capt. Ayre Lake Association

No report.

Provost Fire Department

The September and October fire reports were reviewed.

West End Fire Departments

No report.

Economic Development

The minutes of October 30, 2006 were reviewed and will be advertising for the Economic Development Officer position.

Hillcrest Lodge

No report.

Waste Management Authority

There is a supper meeting coming up.

Library Board

No report.

Provost & District Health Services Foundation

The minutes of September 28 and October 26, 2006 were reviewed.

Ambulance

The minutes of October 18, 2006 were reviewed.

TABLE AMB.
BOUNDARIES

06/426 Moved by Cr. Crone to table the ambulance boundaries until the next Regular Meeting of Council. (Car. Un.)

Hardisty Hospital

No report.

E911

The annual meeting will be November 17.

Airport

The airport is being maintained due to all the ice and snow.

12:08 P.M.

06/427 Moved by Cr. Roworth to adjourn the meeting. (Car. Un.)

REEVE

ASST. ADMINISTRATOR

