

**REGULAR MEETING OF COUNCIL
THURSDAY, SEPTEMBER 11, 2008**

**TO ORDER AT
9:00 A.M.**

The Regular Meeting of the Municipal District of Provost No. 52 for the month of September, 2008 was held in the Council Chambers of the Municipal Administration Building, 4504 – 53 Avenue, Provost, Alberta on Thursday, September 11, 2008 and was called to order by Reeve Murray at 9:00 a.m.

PRESENT

PRESENT

Present: Councillors F. Crone, L.C. Kjos, D.L. Motley, A.G. Murray, J.D. Roworth, T. Schneider and B.R. Tripp.

ALSO PRESENT

Also Present: Administrator Iris Larson, Finance Officer Doug Chambers, Director of Public Works Curtis Hughes and Public Works Foreman Irvin Bethge.

ADDITIONS/DELETIONS TO THE AGENDA

3. ADMINISTRATION
 3. Administration Personnel
 - Alberta Water and Wastewater Training Program

4. DELEGATIONS
 - 10:00 a.m. – Progress Land

6. NEW BUSINESS
 - TCA Agreements
 - Utilities Officer Truck
 - Interac Terminal
 - Office Network

10. COMMITTEE REPORTS
 - 1) Public Works
 - Hughenden Shop Chain Link Fence
 - Bodo Grader Shed

 - 4) Recreation Boards
 - Provost & District Regional Recreation Board
 - Letter to Editor = RE: Recreation Facility
 - Provost Regional Activity Center

 - 5) Shorncliffe Lake Association
 - Minutes of August 6, 2008
 - Policing Concerns

11. CORRESPONDENCE
 - Draft Resolution – Wastewater Collection
 - Road Counts
 - Czar Campsite
 - RR 70 South of Shorncliffe Lake
 - Ponoka County Letter

AGENDA

08/251 Moved by Cr. Tripp to approve the agenda with the additions. (Car. Un.)

Public Works

RESOURCE ROAD

08/252 Moved by Cr. Schneider to authorize Stewart, Weir & Co.

GRANT APPLICATION to prepare a Resource Road Grant application for Granular Base Course, Asphalt Concrete Pavement and other work on Range Road 14 commencing near Township Road 384 and continuing south approx. 3 miles for the program's deadline date of November 30, 2008.
(Car. Un.)

9:26 A.M. Development Officer John Degenstien was present to discuss the Enbridge road crossing requests to open cut.

OPEN CUT ROAD CROSSINGS **08/253** Moved by Cr. Motley to allow Enbridge Pipeline to open cut the following road crossings:

KP	0176.7+3.24 41 (R)	Between NE 17-42-9 W4M & NW 16-42-9 W4M
KP	0187.4566	Between SE 6-42-8 W4M & SW 5-42-8 W4M
KP	0193.0970	Between NE 27-41-8 W4M & NW 26-41-8 W4M
KP	0196.5330	Between SE 24-41-8 W4M & SW 19-41-7 W4M
KP	0198.7010	Between NE 18-41-7 W4M & NW 17-41-7 W4M
KP	0202.3576	Between NE 9-41-7 W4M & NW 10-41-7 W4M
KP	0204.1710	Between SE 10-41-7 W4M & SW 11-41-7 W4M
KP	0205.7200	Between SE 11-41-7 W4M & NE 2-41-7 W4M
KP	0205.9770	Between NE 2-41-7 W4M & NW 1-41-7 W4M
KP	0209.6598	Between NE 31-40-6 W4M & NW 32-40-6 W4M
KP	0213.2530	Between NE 28-40-6 W4M & NW 27-40-6 W4M
KP	0215.0770	Between SE 27-40-6 W4M & SW 26-40-6 W4M
KP	0216.9030	Between NE 23-40-6 W4M & NW 24-40-6 W4M
KP	0220.5610	Between NE 18-40-5 W4M & NW 17-40-5 W4M
KP	0222.4320	Between SE 17-40-5 W4M & SW 16-40-5 W4M
KP	0223.6970	Between SE 16-40-5 W4M & NE 9-40-5 W4M
KP	0224.3010	Between NE 9-40-5 W4M & NW 10-40-5 W4M
KP	0226.1680	Between SE 10-40-5 W4M & SW 11-40-5 W4M
KP	0228.0380	Between NE 2-40-5 W4M & NW 1-40-5 W4M
KP	0231.7796	Between NE 31-9-4 W4M & NW 32-39-4 W4M
KP	0237.3687	Between NE 22-39-4 W4M & NW 23-39-4 W4M
KP	0242.9663	Between SE 18-39-3 W4M & SW 17-39-3 W4M
KP	0246.7414	Between SE 9-39-3 W4M & SW 10-39-3 W4M
KP	0254.3668	Between NE 30-38-2 W4M & NW 29-38-2 W4M
KP	0261.8350	Between NE 14-38-2 W4M & NW 13-38-2 W4M
KP	0269.2600	Between SE 4-38-1 W4M & SW 3-38-1 W4M
KP	0271.1320	Between NE 34-37-1 W4M & NW 35-37-1 W4M
KP	0273.0070	Between SE 35-37-1 W4M & SW 36-37-1 W4M

(Car. Un.)

9:40 A.M. John Degenstien absent.

SECURITY FENCE **08/254** Moved by Cr. Crone to authorize Bridges Contracting to remove existing fence at the Hughenden Shop yard and replace with a 6' security fence at an approximate cost of \$11,409.50 plus GST.

(Car. Un.)

Discussion took place on the following:

- re-roofing the Bodo Grader Shed
- concern was expressed about the sub-grade on Range Road 14/Township Road 405 paving project
- Township Road 410 the holes west of SH899
- rocks that need to be picked up on the shoulder project north of Hughenden
- Holes need to be filled near Derek Johnson's
- the running track at the Hughenden Public School may be done depending upon decisions of the school
- ball diamond work at Shorncliffe Lake will be done this fall
- the oiling will be done soon at Shorncliffe Lake Estates
- work on the Murray Waring road will be done next year
- the Champion grader blades at the Provost Shop are being used on Cat graders with the help of inserts
- T sign needed on David Wahlstrom's road
- the need for holes to be base prepared before oiling

10:03 A.M. Allen Sawatzky – Enbridge, Jason Svenningsen – Progress Land

Services Ltd. and Development Officer John Degenstien were present to discuss the open cut road crossing on Range Road 91. Enbridge looked positively into entering into an agreement for open cutting the road and posting a security bond for any damages to the roadway.

10:33 A.M.

Allen Sawatzky, Jason Svenningsen and John Degenstien absent.

Discussion continued on Public Works items as follows:

- The Kinder Morgan Road
- Division 3 is not being maintained as often as the Councillor feels it should
- Is there a need for more full-time employees
- Attraction and retention of employees

Public Works Report for September 2008

- Maintaining and graveling programs are continuing as normal.
- Precision Surfacing has moved in to start work on Range Road 14 and Township Road 405.
- The work on Range Road 20 is completed other than some minor touchups.
- The shoulder pull crew is close to completing Project #3 in Div. 1 and will be moving on to Project #8 in Div. 2.
- The gravel for the 2008 oiling program is being placed and oiling has been completed on three projects.
- The seal coat projects on existing oil will be starting Tuesday, Sept. 9.

10:55 A.M.

Curtis Hughes and Irvin Bethge absent.

MINUTES

08/255 Moved by Cr. Motley to approve the minutes of the Regular Meeting of Council, August 14, 2008. (Car. Un.)

MINUTES

08/256 Moved by Cr. Schneider to approve the minutes of the MPC Meeting of August 14, 2008. (Car. Un.)

11:04 A.M.

Sgt. Terry Wickett – RCMP was present to discuss policing at the Shorncliffe Lake BBQ and the Sports Day at Capt. Ayre. In addition to the enhanced policing, highway patrol and the Consort RCMP assisted these events. There was a concern that may be there was too much policing at these events. Terry reported that impaired driving is up, intersection fines are down and in general policing at the lakes went well for the 2008 season. Thefts and break and enters are down. The fire department radio is working well for communication between the RCMP and the fire department. They will be getting high speed internet services next month. They will be contacting the Killam RCMP department regarding education needed as people are not stopping entering Highway 13 from Range Road 95 during the construction of the tank at the Hardisty Tank Farm expansion.

11:45 A.M.

Sgt. Terry Wickett absent.

FINANCIAL STATEMENT

Net Balance July 31/08	130,854.64	Disbursements	4,033,893.33
Receipts	1,571,286.92	Terms/Loans	3,900,000.00
Terms	6,325,000.00	Net Balance Aug. 31/08	93,248.23
	8,027,141.56		8,027,141.56
Total Cash & Investments			11,355,795.82

- BANK RECONCILIATION** **08/257** Moved by Cr. Motley to approve the bank reconciliation for the month ending August 31, 2008. (Car. Un.)
- R & E STATEMENT** **08/258** Moved by Cr. Tripp to approve the revenue and expense statement to August 31, 2008. (Car. Un.)
- 11:50 A.M.** **08/259** Moved by Cr. Crone to recess for lunch. (Car. Un.)
- Reconvened and called to order by Deputy Reeve Kjos.
- 1:10 P.M.** Present: Councillors F. Crone, L.C. Kjos, D.L. Motley, J.D. Roworth, T. Schneider and B.R. Tripp.
- PRESENT**
- Also Present: Administrator Iris Larson and Finance Officer Doug Chambers.
- ALSO PRESENT**
- Absent: Councillor Murray.
- ABSENT**
- 1:10 P.M.** Economic Development Officer Bert Roach and GIS/GPS Coordinator Oscar Long were present to discuss high speed internet.
- Bert Roach and Oscar Long absent.
- 1:36 P.M.**
- LTR. TO AAMD&C** **08/260** Moved by Cr. Kjos that a letter is written to the AAMD&C expressing objection to the fall convention commencing on Remembrance Day. (Car. Un.)
- COURSE** **08/261** Moved by Cr. Schneider to authorize the Peace Officer to attend the Pressure Point Control Tactics Refresher Course, October 30 and 31, 2008 in Rocky Mountain House. (Car. Un.)
- TABLE INFO.** **08/262** Moved by Cr. Tripp to table indefinitely the information on the Emergency Management Course offered in Banff, September 27, 2008. (Car. Un.)
- SEMINAR** **08/263** Moved by Cr. Schneider to authorize the Risk Control Coordinator and the Administrator to attend the Jubilee RiskPro Module 2 Seminar in Nisku on October 22, 2008. (Car. Un.)
- COURSES** **08/264** Moved by Cr. Crone to authorize the Utilities Officer to attend the Entry Level Training Course of the Alberta Water and Wastewater Operators Training Program in Edmonton, October 9 – 10, 2008 and the On-Line Data Entry Course at the next available opportunity. (Car. Un.)
- Fines Distribution for the month of July, 2008 and Peace Officer Report for the month of August were reviewed.
- NOTIFY ALBERTA LANDS** **08/265** Moved by Cr. Tripp to notify the Alberta Lands Business Services Branch that the MD of Provost is still interested in taking over administration and management of the SW-36-36-3 W4 and the SE-25-36-3 W4 instead of the NW-30-36-2 W4 (see Motion #06/273) and are requesting transfer of tax recovery parcels as they become available. (Car. Un.)

TABLE HIGH SPEED 08/266 Moved by Cr. Schneider that high speed internet for rural areas is tabled for more information to the next Regular Meeting of Council. (Car. Un.)

ORG. MTG. DATE 08/267 Moved by Cr. Roworth that the Organizational Meeting be held October 23, 2008 at 9:00 a.m. (Car. Un.)

APPLY TO PALLISER 08/268 Moved by Cr. Roworth to apply to Palliser Regional Municipal Services to subdivide Lot 16-20, Block 1, Plan 5001 AC in the Hamlet of Metiskow to create 3 parcels under 3 separate titles; Lot 16, Lot 17 and 18 and Lot 19 and 20. Cost of subdivision to be applied against surplus proceeds of this tax recovery property. (Car. Un.)

APPLY FOR SPONSORSHIP GRANT 08/269 Moved by Cr. Motley to apply for 2008 Municipal Sponsorship Grant with the Village of Hughenden and possibly the Villages of Czar and Amisk to develop a basic spatial database in order to implement an initial Municipal Infrastructure Management System (MIMS) database. (Car. Un.)

TABLE AGREEMENTS 08/270 Moved by Cr. Kjos to table the Tangible Capital Assets/Agreements to the October Regular Meeting of Council. (Car. Un.)

TABLE PURCHASE OF TRUCK 08/271 Moved by Cr. Tripp to table the purchase of a Utility Officer truck until 2009. (Car. Un.)

08/272 Moved by Cr. Crone to table indefinitely the Interac Terminal. Lost 3 – 3
Opposed Cr. Motley
Cr. Kjos
Cr. Schneider

TABLE INTERAC TERMINAL FOR CREDIT CARD USE 08/273 Moved by Cr. Kjos to table the Interac Terminal for credit card use for more information until the next Regular Meeting of Council. Carried 4 - 2
Opposed Cr. Crone
Cr. Tripp

2:47 P.M. GIS/GPS Coordinator Oscar Long was present to explain the office network connection.

2:55 P.M. Oscar Long absent.

TABLE NETWORK UPGRADE 08/274 Moved by Cr. Motley to table the office network upgrade until 2009. (Car. Un.)

APPROVE APPENDIX "A" 08/275 Moved by Cr. Schneider to approve Appendix "A" according to the recommendations of the Development Officer. (Car. Un.)

There was no Appendix "B" or "C".

3:00 P.M. 08/276 Moved by Cr. Roworth to adjourn. (Car. Un.)

3:29 P.M. Reconvened.

PRESENT Present: Councillors F. Crone, L.C. Kjos, D.L. Motley, J.D. Roworth, T. Schneider and B.R. Tripp.

ALSO PRESENT Also Present: Administrator Iris Larson and Finance Officer Doug Chambers.

ABSENT	Absent: Councillor A.G. Murray.
TABLE BYLAW 2194	08/277 Moved by Cr. Motley to table Bylaw No. 2194 for more information to the October Regular Meeting of Council. (Car. Un.)
APPENDIX "D"	08/278 Moved by Cr. Motley to accept the accounts as listed on Appendix "D" for information. (Car. Un.)

COMMITTEE REPORTS

A.S.B.

No report.

F.C.S.S.

No report.

Provost & District Regional Recreation Board

ACCEPT LTR. FOR INFO.	08/279 Moved by Cr. Kjos to accept for information the letter to the Editor regarding the Provost Regional Activity Centre and to reply to the letter privately. (Car. Un.)
TABLE DISCUSSION ITEMS	08/280 Moved by Cr. Motley to table the discussion items regarding the Provost Regional Activity Centre until after a decision is made to accept tenders. (Car. Un.)

M.C.H.A.

No report.

Shorncliffe Lake Association

The minutes of June 25 and August 6, 2008 were reviewed.

Discussion took place on a street light needed for the lake as well as the lighting in the hall.

TRANSFER LOT	08/281 Moved by Cr. Motley to transfer Lot 12, Block 3 at Shorncliffe Lake to XXXXXXXXXXXX. (Car. Un.)
TIN ON STORAGE BLDG.	08/282 Moved by Cr. Motley to place tin on 14 x 16' storage building at Shorncliffe Lake with the Caretaker and Asst. Caretaker doing the carpentry work within the terms of their contract. (Car. Un.)

Capt. Ayre Lake Association

The minutes of July 12, 2008 were reviewed.

Provost Fire Department

The June and July, 2008 fire reports were reviewed. Cadogan Fire Department report for August 9, 2008 was reviewed.

Replacement of the overhead door at the Cadogan Fire Hall was discussed and will be reviewed at the Regular October Meeting of Council.

FIRE SIREN	08/283 Moved by Cr. Roworth to authorize the purchase of a fire siren for the Cadogan Fire Truck at an approximate cost of \$550.00 plus GST. (Car. Un.)
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West End Fire Departments

West End Fire Department reports for January – May, 2008 were reviewed.

Economic Development

The minutes of June 24, 2008 were reviewed.

Hillcrest Lodge

The minutes July 14, 2008 were reviewed.

Waste Management Authority

No report.

Library Board

No report.

Provost & District Health Services Foundation

No report.

Ambulance

The minutes of July 15, 2008 were reviewed. A new ambulance will be purchased with the old ambulance kept as a backup.

Airport

No report.

E911

No report.

4:30 P.M.

08/284

Moved by Cr. Tripp to adjourn.

(Car. Un.)

REEVE

ADMINISTRATOR