

**ORGANIZATIONAL MEETING OF COUNCIL,  
WEDNESDAY, OCTOBER 18 , 2006**

**TO ORDER AT  
2:00 P.M.**

The Organizational Meeting as provided under Section 192 of the Municipal Government Act was held in the Council Chambers of the Municipal Administration Building, 4504 – 53 Avenue, Provost, Alberta on Wednesday, October 18, 2006 and was called to order by the Administrator Iris Larson at 2:00 p.m.

**PRESENT**

**PRESENT**

Present: Councillors F. Crone, L.C. Kjos, A.G. Murray, J.D. Roworth, T. Schneider, L.G. Swanson and B.R. Tripp.

**ALSO PRESENT**

Also Present: Administrator Iris Larson and Assistant Administrator Judy Larson.

Election of Reeve and Deputy-Reeve

**ELECTION OF REEVE  
AND DEPUTY-REEVE**

In accordance with Section 150(2) of the Municipal Government Act the Administrator called for nominations for the position of Reeve who would serve a term of one (1) year.

Cr. Kjos nominated Cr. Murray.

**NOMINATIONS CEASE**

**06/340** Moved by Cr. Tripp that nominations cease. (Car. Un.)

Cr. Murray was declared elected as Reeve of the Municipal District of Provost No. 52 for a term of one (1) year by acclamation.

Reeve Murray assumed the chair.

In accordance with Section 152(1) of the Municipal Government Act, nominations were called for the position of Deputy-Reeve.

Cr. Schneider nominated Cr. Kjos.

Cr. Swanson nominated Cr. Crone.

**NOMINATIONS CEASE**

**06/341** Moved by Cr. Kjos that nominations cease. (Car. Un.)

An election was held by secret ballot.

Cr. Kjos was declared elected as Deputy-Reeve of the Municipal District of Provost No. 52 for a term of one (1) year.

**DESTROY BALLOTS**

**06/342** Moved by Cr. Roworth to destroy the ballots. (Car. Un.)

Oath's

**OATH'S**

Official oaths were administered to the Reeve, Deputy-Reeve and all of Council.

**ADDITION TO THE AGENDA**

Survey of Municipal Operations

**AGENDA**

**06/343** Moved by Cr. Roworth to accept the agenda with the addition. (Car. Un.)





<b>MANAGEMENT COMMITTEE FOR JOINT OWNERSHIP OF DR'S HOUSE</b>	<b>06/364</b>	Moved by Cr. Schneider to appoint Cr. Murray and Iris Larson with Cr. Kjos as an alternate to the Management Committee for the Joint Ownership of Doctor's House for a term of one (1) year. (Car. Un.)
<b>FCSS</b>	<b>06/365</b>	Moved by Cr. Kjos that Cr. Kjos and Cr. Crone be appointed to the Family and Community Support Services Board for a term of one (1) year. (Car. Un.)
<b>HEALTH SERVICES</b>	<b>06/366</b>	Moved by Cr. Crone that Cr. Roworth and Cr. Murray be appointed to the Provost and District Health Services Foundation for a term of one (1) year. (Car. Un.)
<b>JOINT DEVELOPMENT</b>	<b>06/367</b>	Moved by Cr. Kjos that Cr. Schneider and Cr. Murray shall be appointed as members of the Provost Joint Development Committee for a term of one (1) year. (Car. Un.)
<b>SUBDIVISION &amp; DEV. APPEAL BOARD</b>		Morley Haldenby, Lorne Olson, Owen Almberg, Darryl Carson, Terry Lee Degenhardt, Lee Walz and Warren Heisler with one (1) year remaining will serve as representatives and the Administrator as Secretary on the Subdivision and Development Appeal Board Committee. Remuneration will be the same as Council rates.
<b>INDUSTRIAL SUBDIVISION</b>	<b>06/368</b>	Moved by Cr. Roworth that Cr. Kjos, Cr. Schneider and Cr. Tripp be appointed to the Industrial Subdivision Committee dealing with land within 7-39-2 W4 for a term of one (1) year. (Car. Un.)
<b>ECONOMIC DEV.</b>	<b>06/369</b>	Moved by Cr. Kjos to appoint Cr. Murray and Cr. Schneider to the Provost Economic Development Committee with Cr. Swanson as an alternate for a term of one (1) year. (Car. Un.)
<b>MEMBERS AT LARGE ECONOMIC DEV.</b>	<b>06/370</b>	Moved by Cr. Tripp to appoint Ross Dean, Marlene Brown and Ed Masson as Members at Large to the Provost Economic Development Committee for a term of one (1) year. (Car. Un.)
<b>BRAED</b>	<b>06/371</b>	Moved by Cr. Kjos to appoint Cr. Swanson to the Battle River Alliance for Economic Development Committee with Cr. Schneider as an alternate for a term of one (1) year. (Car. Un.)
<b>CHAMBER OF COMMERCE</b>	<b>06/372</b>	Moved by Cr. Schneider to appoint Iris Larson to the Provost Chamber of Commerce with Cr. Schneider as an alternate for a term of one (1) year. (Car. Un.)
<b>ASB</b>	<b>06/373</b>	Moved by Cr. Swanson that Cr. Crone shall be appointed as Chairman and Cr. Swanson shall be appointed as a Council member; Fred Klein with one (1) year remaining and Richard Charlton with two (2) years remaining will serve as Farm Members and Marilyn Reinhart as Secretary of the Agricultural Service Board. The position of Farm Advisory Member is vacant. (Car. Un.)
<b>WEED CONTROL ACT APPEAL BOARD</b>	<b>06/374</b>	Moved by Cr. Crone that Morley Haldenby, Lorne Olson, Owen Almberg, Darryl Carson, Terry Lee Degenhardt, Lee Walz and Warren Heisler be appointed to the Weed Control Act Appeal Board for a term of one (1) year. (Car. Un.)
<b>AGRICULTURAL ISSUES</b>	<b>06/375</b>	Moved by Cr. Kjos to appoint Cr. Roworth and Burt Forbes to agricultural issues committees for a term of one (1) year. (Car. Un.)
<b>SEED CLEANING PLANT</b>	<b>06/376</b>	Moved by Cr. Roworth to appoint Cr. Murray to the Provost Co-operative Seed Cleaning Plant for a term of one (1) year. (Car. Un.)
<b>SENIOR CITIZENS</b>	<b>06/377</b>	Moved by Cr. Schneider that Cr. Schneider and Cr.

Roworth shall be appointed as representatives of the Municipal District of Provost Senior Citizens Home Foundation for a term of one (1) year.  
(Car. Un.)

**MCHA**                    **06/378**                    Moved by Cr. Crone that Cr. Swanson, Randy Flynn, Rick Manning, Sterling Cuthbert, Ken Berry, Kim Johnson, Maurice Manning and Darryl Butt be appointed to the M.C.H.A. Recreation Board for a term of one (1) year.  
(Car. Un.)

**CAPT. AYRE LAKE**                    **06/379**                    Moved by Cr. Crone that Cr. Roworth and Cr. Kjos be appointed to the Capt. Ayre Lake Association for a term of one (1) year.  
(Car. Un.)

**SHORNCLIFFE LAKE**                    **06/380**                    Moved by Cr. Crone that Cr. Swanson and Cr. Roworth be appointed to the Shorncliffe Lake Association for a term of one (1) year.  
(Car. Un.)

**LIBRARY BOARD**                    **06/381**                    Moved by Cr. Swanson to appoint Cr. Tripp for a one (1) year term and to appoint Debbie Prediger for a three (3) year term as a representative for the M.D. #52 Municipal Library Board. Roxanne Wotschell, Ruth Stempfle with Carl Stempfle as an alternate and Jackie Almberg have one (1) year remaining and Donna Holte and Pat Mackie have two (2) years remaining to serve as representatives for the M.D. #52 Municipal Library Board.  
(Car. Un.)

Union Negotiating

**UNION NEGOTIATING**                    The following motion was made in March/05 as follows:

To appoint the Administrator and the Assistant Administrator to the Committee to perform Collective Bargaining with the International Union of Operating Engineers Local 955.

Auditors

**AUDITORS**                    **06/382**                    Moved by Cr. Kjos to appoint Gitzel, Krejci Dand Peterson as auditors for the M.D. of Provost No. 52 for 2007.  
(Car. Un.)

Banking Business

**BANKING**                    **06/383**                    Moved by Cr. Schneider that the banking business remain with the Provost Treasury Branch for 2007 with the exception of investments which are left to the discretion of the Administrator/Asst. Administrator.  
(Car. Un.)

Signing Authority

**SIGNING AUTHORITY**                    **06/384**                    Moved by Cr. Schneider that the Reeve or Deputy-Reeve, together with the Administrator or Asst. Administrator shall be authorized to sign on behalf of the Municipal District of Provost No. 52. The Administrator or Asst. Administrator shall be authorized to sign payroll cheques.  
(Car. Un.)

Procedural Bylaw

**PROCEDURAL BYLAW**                    Bylaw No. 2140, which would authorize the procedure for the transactions of the business by the Council of the Municipal District of Provost No. 52, was reviewed by Council.

Tax Recovery Sale Date

**TAX RECOVERY SALE**                    **06/385**                    Moved by Cr. Tripp that the Public Sale of Lands under the

provisions of the Tax Recovery Act shall be held in the Municipal Administration Building, Provost, Alberta on Thursday, October 11, 2007 commencing at 10:00 a.m. (Car. Un.)

Tax Penalty Bylaw

**TAX PENALTY BYLAW** 06/386 Moved by Cr. Swanson that the tax penalty dates and percentages remain the same as stated in Bylaw No. 1564. (Car. Un.)

Interest Rates – Accounts Receivable

**INTEREST RATES** 06/387 Moved by Cr. Kjos that interest rates on accounts receivable be set at 1.5% per month after 60 days with a minimum interest charge of \$1.00 to cover administration costs. (Car. Un.)

MD Maps

**MAPS/BOOKLETS** 06/388 Moved by Cr. Kjos that MD maps are \$25.00 to be picked up at the MD office and \$30.00 to be mailed and Councillors are given a new MD map at the annual organizational meeting. MD map booklets can also be purchased at a price of \$35.00 G.S.T. inclusive or \$39.00 to be mailed G.S.T. inclusive. Carried 4 – 3  
Opposed Cr. Swanson  
Cr. Crone  
Cr. Roworth

**FEE FOR LUB AMENDMENTS** 06/389 Moved by Cr. Murray to set the fee for Land Use Bylaw Amendment applications at \$300.00. (Car. Un.)

**FEE FOR CERTIFICATE OF COMPLIANCE LETTERS** 06/390 Moved by Cr. Kjos to set the fee for Certificate of Compliance letters at \$25.00. (Car. Un.)

MD Leases

The following motion was made in October/04 as follows:

**MD LEASES** That MD land leases be set at 75 mills based on the previous year's assessment for grazing and 75 mills based on the previous year's assessment plus 2.5% for cash crop leases for another 5 year period until April 1, 2010.

**TABLE RATES** 06/391 Moved by Cr. Roworth to table Shorncliffe Lake Lease Rates, Boat House Lease Rates, Camping Fees and Hall Rental Rates for more information from the Shorncliffe Lake Association. (Car. Un.)

Provost Airport Lease Rates

**PROVOST AIRPORT LEASE RATES** 06/392 Moved by Cr. Kjos that the Provost Airport lease rates are set at \$5.00 per lineal foot plus \$.08 per square foot commercial and \$5.00 per lineal foot and \$.04 per square foot for Private. (Car. Un.)

Hayter Sewer Rates

**HAYTER SEWER** 06/393 Moved by Cr. Murray that the rate for sewer service in Hayter be set at \$3.00 per month effective January 1, 2007. (Car. Un.)

Gravel Royalties, Loading and Checking Rates, Gravelling Project Rates and Surplus Gravel

**GRAVEL ROYALTIES, LOADING & CHECKING RATES, GRAVELLING PROJECT RATES &** 06/394 Moved by Cr. Crone that effective October 18, 2006 gravel royalties be set at \$3.00 per yard and an additional \$.75 per yard, which will include all stripping and reclamation costs along with environmental

**SURPLUS GRAVEL**

approvals by the owner, loading and checking rates shall be set at \$.50 cubic yard, that an uniform rate for gravelling projects for 2007 be omitted and effective January 1, 2007 surplus gravel up to 100 yards be sold to non-commercial ratepayers at the following rates:

Pit Run	\$4.00/yard
Surplus Elimination from MD gravel pits	\$1.50/yard plus loading if applicable
Elimination can't be sold from private pits.	

<u>Pit Crushed</u>	<u>Cost/Yard</u>
Shop 1 Stockpile	No sales
Hutterite	\$10.00
Hutterite 1 1/2"	\$10.00
Hutterite 3"	\$10.00
Charlton Stockpile	No sales
Taylor Lake	\$10.00
Read 3"	\$10.00
Sannachan	\$10.00
Sannachan 2"	\$10.00
Wills/Charlton	\$10.00
Heck	No sales
Mauil	\$10.00
Grocock	\$10.00
Goossen	\$10.00
Battrick	\$10.00
Stempfle	No sales
Cadogan Stockpile	No sales
Horn	\$10.00

(Car. Un.)

Cadogan Water and Sewer Rates

**CADOGAN W&S**

06/395 Moved by Cr. Murray that the water and sewer rates in Cadogan be set at \$21.00 per month for residential, \$45.00 for commercial and \$.03 per gallon for bulk effective January 1, 2007.

(Car. Un.)

Metiskow Water and Sewer Rates

**METISKOW W&S**

06/396 Moved by Cr. Swanson that the rate for water and sewer in Metiskow for residential be set at \$25.00 per month and \$.03 per gallon for bulk effective January 1, 2007.

(Car. Un.)

Machinery, Equipment and Trucking Rates

**MACHINERY, EQUIPMENT & TRUCKING RATES**

06/397 Moved by Cr. Tripp the 2006 Alberta Roadbuilders Rental Rates Guide and Membership Roster be used for Machinery, Equipment and Trucking Rates for the 2007 construction season.

(Car. Un.)

Used Culverts

**USED CULVERTS**

06/398 Moved by Cr. Kjos that the sale of used culverts is left to the discretion of the Director of Public Works.

(Car. Un.)

Road Widening and Crop and Surface Damage

**ROAD WIDENING & CROP & SURFACE DAMAGE**

06/399 Moved by Cr. Swanson that effective January 1, 2007 for the 2007 construction season deeded land which must be acquired for road widening shall be purchased at \$350.00/acre or 3 times the assessed value of the land not including improvements, whichever is greater and that borrow areas, backsloping and access roads be paid at

\$200.00 per acre for crop damage plus an additional \$200.00 per acre for the following year for forage crop to ensure establishment of the grass and \$200.00 per acre for surface damage with a minimum of \$150.00 per ½ mile for surface damage for backsloping. Campsite for construction will be paid at \$150.00 per site. Grassland and hayland will be reseeded by the MD using the MD's basic mix unless the farmer wants to supply the grass seed. (Car. Un.)

Discussed municipal operations.

3:51 P.M.

06/400

Moved by Cr. Roworth to adjourn.

(Car. Un.)

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REEVE

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ADMINISTRATOR