

**ORGANIZATIONAL MEETING OF COUNCIL,
THURSDAY, OCTOBER 25 , 2007**

**TO ORDER AT
9:02 A.M.**

The Organizational Meeting as provided under Section 192 of the Municipal Government Act was held in the Council Chambers of the Municipal Administration Building, 4504 – 53 Avenue, Provost, Alberta on Thursday, October 25, 2007 and was called to order by the Administrator Iris Larson at 9: 02 a.m.

PRESENT

PRESENT

Present: Councillors F. Crone, L.C. Kjos, A.G. Murray, J.D. Roworth, T. Schneider, D. L. Motley and B.R. Tripp.

ALSO PRESENT

Also Present: Administrator Iris Larson and Assistant Administrator Judy Larson.

ADDITION TO THE AGENDA

Other

Cell Phone

AGENDA

07/320 Moved by Cr. Crone to accept the agenda with the addition. (Car. Un.)

Election of Reeve and Deputy-Reeve

**ELECTION OF REEVE
AND DEPUTY-REEVE**

In accordance with Section 150(2) of the Municipal Government Act the Administrator called for nominations for the position of Reeve who would serve a term of one (1) year.

Cr. Kjos nominated Cr. Murray.

NOMINATIONS CEASE

07/321 Moved by Cr. Motley that nominations cease. (Car. Un.)

Cr. Murray was declared elected as Reeve of the Municipal District of Provost No. 52 for a term of one (1) year by acclamation.

Reeve Murray assumed the chair.

In accordance with Section 152(1) of the Municipal Government Act, nominations were called for the position of Deputy-Reeve.

Cr. Schneider nominated Cr. Kjos.

NOMINATIONS CEASE

07/322 Moved by Cr. Roworth that nominations cease. (Car. Un.)

Cr. Kjos was declared elected as Deputy-Reeve of the Municipal District of Provost No. 52 for a term of one (1) year by acclamation.

OATH'S

Oath's

Official oaths were administered to the Reeve, Deputy-Reeve and all of Council.

Regular Meetings

REGULAR MEETINGS

07/323 Moved by Cr. Crone that Regular meetings of Council shall be held in the Municipal Administration Building, Provost, Alberta on the second Thursday of every month at 9:00 a.m. (Car. Un.)

Remuneration of Council and A.S.B.

REMUNERATION 07/324 Moved by Cr. Tripp that remuneration of Council and Agricultural Service Board Members is set at \$200.00 per day wages, \$50.00 per day expenses and \$185.00 per night expenses (includes the daily expense) and that Councillors be allowed one day reading day at \$200.00 per day per month. (Car. Un.)

Travel Time

TRAVEL TIME 07/325 Moved by Cr. Roworth that each member of Council will be paid travel time based on 90 km/hr. at a rate of \$15.00/hr. for time travelled to attend Council and A.S.B. meetings in which they have been delegated to attend. Supervision, conventions and conferences are not included in travel time. Carried 6 – 1
Opposed Cr. Murray

Mileage

MILEAGE 07/326 Moved by Cr. Schneider that mileage be paid at \$.45 per kilometer. (Car. Un.)

Committees

ACCOUNTS 07/327 Moved by Cr. Murray that Deputy-Reeve Kjos and a rotating Councillor shall be appointed as members of the Accounts Committee, with next rotating Councillor as alternate if necessary for a term of one (1) year. (Car. Un.)

**BYLAW NO. 2189
ARB** 07/328 Moved by Cr. Tripp that Bylaw No. 2189, which would provide for the appointment of members to an Assessment Review Board be given first reading. (Car. Un.)

07/329 Moved by Cr. Roworth that Bylaw No. 2189 shall be given second reading. (Car. Un.)

07/330 Moved by Cr. Motley that Bylaw No. 2189 be presented for third reading at this meeting. (Car. Un.)

07/331 Moved by Cr. Motley that Bylaw No. 2189 shall be given third reading. (Car. Un.)

Bylaw No. 2189 received third and final reading by Cr. Motley and was duly passed by Council.

ADMIN. BLDG. 07/332 Moved by Cr. Tripp that Reeve Murray and Cr. Schneider shall be appointed to the Administration Building Committee for a term of one (1) year. (Car. Un.)

PROVOST FIRE 07/333 Moved by Cr. Murray that Cr. Kjos, Cr. Tripp and Cr. Motley shall be appointed to the Provost Fire Department Committee for a term of one (1) year. (Car. Un.)

WEST END FIRE 07/334 Moved by Cr. Murray that Cr. Crone, Cr. Tripp and Cr. Motley be appointed to the West End Fire Committee for a term of one (1) year. (Car. Un.)

**MUNICIPAL
EMERGENCY** 07/335 Moved by Cr. Crone that Reeve Murray, Deputy-Reeve Kjos and Cr. Motley be appointed to the Municipal Emergency Committee and that Administrator Iris Larson be appointed as Director of the Municipal District of Provost No. 52 Municipal Emergency, Town of Provost Director Dan Stucky and Asst. Administrator Judy Larson as

Deputy Directors of Municipal Emergency, Marilyn Reinhart, Agnes Whiting and Allan Murray as Public Information Officers and Town of Provost Acting Administrator Wendy Trenerry as Deputy Public Information Officer for a term of one (1) year. (Car. Un.)

- FIRE PERMITS** **07/336** Moved by Cr. Motley that the following Fire Chiefs, Deputy Fire Chiefs and Fire Marshall be appointed to issue fire permits within the MD of Provost for a term of one (1) year:
- | | |
|-----------------------------|--------------------|
| Provost Fire Chief | Barry Johnstone |
| Provost Deputy Fire Chief | Neil Whiting |
| Provost Fire Marshall | Wilf Nett |
| Czar Fire Chief | Jacqueline Manning |
| Czar Deputy Fire Chief | Chuck Higgins |
| Czar Deputy Fire Chief | Mark Almberg |
| Amisk Fire Chief | Rick Damberger |
| Amisk Deputy Fire Chief | Roger Waring |
| Hughenden Fire Chief | Brian Cooper |
| Hughenden Deputy Fire Chief | Cory Lefebvre |
- (Car. Un.)
- PROVOST AIRPORT** **07/337** Moved by Cr. Kjos that Cr. Kjos and Cr. Schneider be appointed to the Provost Municipal Airport for a term of one (1) year. (Car. Un.)
- HAYTER ADVISORY** **07/338** Moved by Cr. Murray that the Hayter Advisory Committee be Calvin Erickson, Brian McDonald and Doug Peat for a term of one (1) year. (Car. Un.)
- CADOGAN ADVISORY** **07/339** Moved by Cr. Kjos that Ken Curtis, Tom Meier, Karen Phillips and Monica Taylor be appointed to the Cadogan Advisory Committee for a term of one (1) year. (Car. Un.)
- METISKOW ADVISORY** **07/340** Moved by Cr. Tripp that Doug Herron, Ken Berry, Foster Pearson and John Mitchell be appointed to the Metiskow Advisory Committee for a term of one (1) year. (Car. Un.)
- WMA** **07/341** Moved by Cr. Kjos that Cr. Motley and Cr. Tripp be appointed to the MD #52 Waste Management Authority for a term of one (1) year. (Car. Un.)
- BIODIGESTER** **07/342** Moved by Cr. Murray to appoint Cr. Tripp and Cr. Crone to the Biodigester Committee for a term of one (1) year. (Car. Un.)
- RECLAMATION OFFICERS** **07/343** Moved by Cr. Kjos that John Degenstien, Burt Forbes and Alan Down be appointed as Land Reclamation Officers for a term of one (1) year. (Car. Un.)
- AMBULANCE** **07/344** Moved by Cr. Kjos that Cr. Kjos and Cr. Motley be appointed to the Provost & District Ambulance Society for a term of one (1) year. (Car. Un.)
- HARDISTY HOSPITAL & DR. RECRUITMENT** **07/345** Moved by Cr. Roworth that Cr. Crone be appointed to the Hardisty Hospital Advisory and Dr. Recruitment Committee for a term of one (1) year. (Car. Un.)
- MANAGEMENT COMMITTEE FOR JOINT OWNERSHIP OF DR'S HOUSE** **07/346** Moved by Cr. Schneider to appoint Cr. Murray and the Administrator with Cr. Kjos as an alternate to the Management Committee for the Joint Ownership of Doctor's House for a term of one (1) year. (Car. Un.)
- FCSS** **07/347** Moved by Cr. Crone that Cr. Tripp and Cr. Kjos be

- appointed to the Family and Community Support Services Board for a term of one (1) year. (Car. Un.)
- HEALTH SERVICES** 07/348 Moved by Cr. Tripp that Cr. Roworth and Cr. Murray be appointed to the Provost and District Health Services Foundation for a term of one (1) year. (Car. Un.)
- JOINT DEVELOPMENT** 07/349 Moved by Cr. Murray that Cr. Tripp and Cr. Schneider shall be appointed as members of the Provost Joint Development Committee for a term of one (1) year. (Car. Un.)
- SUBDIVISION & DEV. APPEAL BOARD** 07/350 Moved by Cr. Kjos to appoint Morley Haldenby, Lorne Olson, Owen Almborg, Darryl Carson, Terry Lee Degenhardt, Lee Walz and Warren Heisler as representatives and the Administrator as Secretary on the Subdivision and Development Appeal Board Committee for a term of three (3) years. Remuneration will be the same as Council rates. (Car. Un.)
- INDUSTRIAL SUBDIVISION** 07/351 Moved by Cr. Schneider that Cr. Schneider, Cr. Tripp and Cr. Kjos be appointed to the Industrial Subdivision Committee dealing with land within 7-39-2 W4 for a term of one (1) year. (Car. Un.)
- ECONOMIC DEV.** 07/352 Moved by Cr. Schneider to appoint Cr. Motley and Cr. Schneider to the Provost Economic Development Committee for a term of one (1) year. (Car. Un.)
- MEMBERS AT LARGE ECONOMIC DEV.** 07/353 Moved by Cr. Kjos to appoint Ross Dean, Marlene Brown and Ed Masson as Members at Large to the Provost Economic Development Committee for a term of one (1) year. (Car. Un.)
- BRAED** 07/354 Moved by Cr. Murray to appoint Cr. Roworth to the Battle River Alliance for Economic Development Committee for a term of one (1) year. (Car. Un.)
- ASB** 07/355 Moved by Cr. Murray that Cr. Tripp shall be appointed as Chairman and Cr. Roworth shall be appointed as a Council member; Richard Charlton with one (1) year remaining and Barry Halvorson with two (2) years remaining will serve as Farm Members and Marilyn Reinhart as Secretary of the Agricultural Service Board. The position of Farm Advisory Member is vacant. (Car. Un.)
- WEED CONTROL ACT APPEAL BOARD** 07/356 Moved by Cr. Kjos that Morley Haldenby, Lorne Olson, Owen Almborg, Darryl Carson, Terry Lee Degenhardt, Lee Walz and Warren Heisler be appointed to the Weed Control Act Appeal Board for a term of one (1) year. (Car. Un.)
- AGRICULTURAL ISSUES** 07/357 Moved by Cr. Kjos to appoint Cr. Roworth and Burt Forbes to agricultural issues committees for a term of one (1) year. (Car. Un.)
- SEED CLEANING PLANT** 07/358 Moved by Cr. Kjos to appoint Cr. Tripp to the Provost Co-operative Seed Cleaning Plant for a term of one (1) year. (Car. Un.)
- SENIOR CITIZENS** 07/359 Moved by Cr. Schneider that Cr. Roworth and Cr. Schneider shall be appointed as representatives of the Municipal District of Provost Senior Citizens Home Foundation for a term of one (1) year. (Car. Un.)
- REGIONAL ACTIVITY CENTRE TASK FORCE** 07/360 Moved by Cr. Roworth to appoint Cr. Tripp and Cr. Kjos and the Administrator to the Provost Regional Activity Centre Task Force Committee for a term of one (1) year. (Car. Un.)
- MCHA** 07/361 Moved by Cr. Crone that Cr. Roworth, Randy Flynn, Rick

Manning, Sterling Cuthbert, Ken Berry, Kim Johnson, Maurice Manning and Darryl Butt be appointed to the M.C.H.A. Recreation Board for a term of one (1) year. (Car. Un.)

CAPT. AYRE LAKE 07/362 Moved by Cr. Kjos that Cr. Tripp and Cr. Roworth be appointed to the Capt. Ayre Lake Association for a term of one (1) year. (Car. Un.)

SHORNCLIFFE LAKE 07/363 Moved by Cr. Kjos that Cr. Motley and Cr. Roworth be appointed to the Shorncliffe Lake Association for a term of one (1) year. (Car. Un.)

LIBRARY BOARD 07/364 Moved by Cr. Crone to appoint Cr. Tripp for a one (1) year term and to appoint Roxanna Wotschell, Ruth Stempfle and Jackie Almborg for a three (3) year term as representatives for the M.D. #52 Municipal Library Board. Debbie Prediger with two (2) years remaining and Donna Holte and Pat Mackie with one (1) year remaining will serve as representatives for the M.D. #52 Municipal Library Board. (Car. Un.)

Union Negotiating

UNION NEGOTIATING 07/365 Moved by Cr. Kjos to appoint the Administrator and the Assistant Administrator to the Committee to perform Collective Bargaining with the International Union of Operating Engineers Local 955. (Car. Un.)

Auditors

AUDITORS 07/366 Moved by Cr. Crone to appoint Gitzel Krejci Dand Peterson as auditors for the M.D. of Provost No. 52 for 2008. (Car. Un.)

Banking Business

BANKING 07/367 Moved by Cr. Schneider that the banking business remain with the ATB Financial for 2008 with the exception of investments which are left to the discretion of the Administrator/Asst. Administrator. (Car. Un.)

Signing Authority

SIGNING AUTHORITY 07/368 Moved by Cr. Kjos that the Reeve or Deputy-Reeve, together with the Administrator or Asst. Administrator shall be authorized to sign on behalf of the Municipal District of Provost No. 52. The Administrator or Asst. Administrator shall be authorized to sign payroll cheques. (Car. Un.)

Procedural Bylaw

PROCEDURAL BYLAW Bylaw No. 2140, which would authorize the procedure for the transactions of the business by the Council of the Municipal District of Provost No. 52, was reviewed by Council.

Tax Recovery Sale Date

TAX RECOVERY SALE 07/369 Moved by Cr. Tripp that the Public Sale of Lands under the provisions of the Tax Recovery Act shall be held in the Municipal Administration Building, Provost, Alberta on Thursday, October 9, 2008 commencing at 10:00 a.m. (Car. Un.)

Tax Penalty Bylaw

TAX PENALTY BYLAW 07/370 Moved by Cr. Crone that the tax penalty dates and percentages remain the same as stated in Bylaw No. 1564. (Car. Un.)

Interest Rates – Accounts Receivable

INTEREST RATES 07/371 Moved by Cr. Murray that interest rates on accounts receivable be set at 1.5% per month after 60 days with a minimum interest charge of \$1.00 to cover administration costs. (Car. Un.)

MD Maps

MAPS 07/372 Moved by Cr. Motley that MD maps are \$25.00 GST Inclusive to be picked up at the MD office and \$30.00 GST Inclusive to be mailed and Councillors are given a new MD map at the annual organizational meeting. (Car. Un.)

FEE FOR LUB AMENDMENTS 07/373 Moved by Cr. Schneider to set the fee for Land Use Bylaw Amendment applications at \$300.00. (Car. Un.)

FEE FOR CERTIFICATE OF COMPLIANCE LETTERS 07/374 Moved by Cr. Kjos to set the fee for Certificate of Compliance letters at \$25.00. (Car. Un.)

MD Leases

The following motion was made in October/04 as follows:

MD LEASES That MD land leases be set at 75 mills based on the previous year's assessment for grazing and 75 mills based on the previous year's assessment plus 2.5% for cash crop leases for another 5 year period until April 1, 2010.

LAKE LOT LEASE RATES 07/375 Moved by Cr. Motley that the lease rate for Shorncliffe Lake lots be set at \$5.00 per front foot. (Car. Un.)

BOAT HOUSE LEASE RATES 07/376 Moved by Cr. Roworth that the lease rate for the boat house leases at Shorncliffe Lake be set at \$5.00/frontage foot per year. (Car. Un.)

Provost Airport Lease Rates

PROVOST AIRPORT LEASE RATES 07/377 Moved by Cr. Kjos that the Provost Airport lease rates are set at \$5.00 per lineal foot plus \$.08 per square foot commercial and \$5.00 per lineal foot and \$.04 per square foot for Private. (Car. Un.)

FIREWOOD, CAMPING & HALL RENTAL RATES 07/378 Moved by Cr. Motley to charge \$10.00 per bundle for firewood and that the following camping fees and hall rental rates for Shorncliffe Lake be set at:

Tenting/Non-Power	\$ 15.00
Power	\$ 20.00
Power & Water	\$ 25.00
Full Service	\$ 30.00
Group MD Lot	\$ 50.00
Group Site	\$ 90.00
Monthly Rate	\$500.00

Hall Rental:

Dances: up to \$75.00; Other - \$50.00
Local & Community Meetings: \$20.00 (Car. Un.)

Cadogan Water and Sewer Rates

CADOGAN W & S RATES 07/379 Moved by Cr. Murray that the water and sewer rates in Cadogan be set at \$21.00 per month for residential, \$45.00 for commercial and \$.03 per gallon for bulk effective January 1, 2008.
(Car. Un.)

Metiskow Water and Sewer Rates

METISKOW W & S RATES 07/380 Moved by Cr. Murray that the rate for water and sewer in Metiskow for residential be set at \$28.00 per month and \$.03 per gallon for bulk effective January 1, 2008.
Carried 4 – 3
Opposed Cr. Kjos
Cr. Schneider
Cr. Tripp

Hayter Sewer Rates

HAYTER SEWER RATES 07/381 Moved by Cr. Murray that the rate for sewer service in Hayter be set at \$3.00 per month effective January 1, 2008. (Car. Un.)

Machinery, Equipment and Trucking Rates

MACHINERY, EQUIPMENT & TRUCKING RATES 07/382 Moved by Cr. Crone the 2006 Alberta Roadbuilders Rental Rates Guide and Membership Roster be used for Machinery, Equipment and Trucking Rates for the 2008 construction season. (Car. Un.)

Gravel Royalties and Loading and Checking Rates

GRAVEL ROYALTIES AND LOADING & CHECKING RATES 07/383 Moved by Cr. Murray that gravel royalties be set at \$3.00 per yard and an additional \$.75 per yard, which will include all stripping and reclamation costs along with environmental approvals by the owner and loading and checking rates shall be set at \$.50 cubic yard.
(Car. Un.)

Used Culverts

USED CULVERTS 07/384 Moved by Cr. Kjos that the sale of used culverts is left to the discretion of the Director of Public Works. (Car. Un.)

Road Widening and Crop and Surface Damage

ROAD WIDENING & CROP & SURFACE DAMAGE 07/385 Moved by Cr. Motley that effective January 1, 2008 for the 2008 construction season deeded land which must be acquired for road widening shall be purchased at \$350.00/acre or 5 times the assessed value of the land not including improvements, whichever is greater and that borrow areas, backsloping and access roads be paid at \$200.00 per acre for crop damage plus an additional \$200.00 per acre for the following year for forage crop to ensure establishment of the grass and \$200.00 per acre for surface damage with a minimum of \$150.00 per ½ mile for surface damage for backsloping. Campsite for construction will be paid at \$150.00 per site. Grassland and hayland will be reseeded by the MD using the MD's basic mix unless the farmer wants to supply the grass seed.
(Car. Un.)

TABLE INFO. 07/386 Moved by Cr. Murray to table indefinitely the information from Alberta Environment regarding the Regulatory Framework for Managing Environmental Cumulative Effects. (Car. Un.)

STA Remembrance Day Service was discussed.

The use of cell phones in Council meetings is discouraged.

12:00 P.M.

07/387

Moved by Cr. Crone to adjourn.

(Car. Un.)

REEVE

ADMINISTRATOR