

**ORGANIZATIONAL MEETING OF COUNCIL,
MONDAY, OCTOBER 26, 2009**

The Organizational Meeting as provided under Section 192 of the Municipal Government Act was held in the Council Chambers of the Municipal Administration Building, 4504 – 53 Avenue, Provost, Alberta on Monday, October 26, 2009 and was called to order by the Administrator Tyler Lawrason at 9:03 a.m.

**TO ORDER AT
9:03 A.M.**

PRESENT

PRESENT Present: Councillors F. Crone, L.C. Kjos, A.G. Murray, J.D. Roworth, T. Schneider, D. L. Motley and B.R. Tripp.

ALSO PRESENT Also Present: Administrator Tyler Lawrason.

AGENDA 09/382 Moved by Cr. Schneider to accept the agenda. (Car. Un.)

Election of Reeve and Deputy-Reeve

**ELECTION OF REEVE
AND DEPUTY-REEVE** In accordance with Section 150(2) of the Municipal Government Act the Administrator called for nominations for the position of Reeve who would serve a term of one (1) year.

Cr. Motley nominated Cr. Murray.

NOMINATIONS CEASE 09/383 Moved by Cr. Kjos that nominations cease. (Car. Un.)

Cr. Murray was declared elected as Reeve of the Municipal District of Provost No. 52 for a term of one (1) year by acclamation.

In accordance with Section 152(1) of the Municipal Government Act, nominations were called for the position of Deputy-Reeve.

Cr. Motley nominated Cr. Kjos.

NOMINATIONS CEASE 09/384 Moved by Cr. Tripp that nominations cease. (Car. Un.)

Cr. Kjos was declared elected as Deputy-Reeve of the Municipal District of Provost No. 52 for a term of one (1) year by acclamation.

Oath's

OATH'S Official oaths were administered to the Reeve, Deputy-Reeve and all of Council.

Reeve Murray assumed the chair.

Regular Meetings

REGULAR MEETINGS 09/385 Moved by Cr. Murray that Regular meetings of Council shall be held in the Municipal Administration Building, Provost, Alberta on the second and fourth Thursday of every month at 9:00 a.m. (Car. Un.)

Remuneration of Council and A.S.B.

REMUNERATION 09/386 Moved by Cr. Kjos that remuneration of Council and Agricultural Service Board Members is set at \$200.00 per day wages, \$50.00 per day expenses, overnight accommodation expenses be paid

at cost and that Councillors be allowed one day reading day at \$200.00 per day per month. (Car. Un.)

Travel Time

TRAVEL TIME **09/387** Moved by Cr. Crone that each member of Council will be paid travel time based on 90 km/hr. at a rate of \$15.00/hr. for time travelled to attend Council and A.S.B. meetings in which they have been delegated to attend. Supervision, conventions and conferences are not included in travel time. Carried 5 – 2
Opposed Cr. Murray
Cr. Motley

9:25 A.M. Cr. Motley absent.

Mileage

MILEAGE **09/388** Moved by Cr. Schneider that mileage be paid at \$.50 per kilometer. (Car. Un.)

Committees

ACCOUNTS **09/389** Moved by Cr. Roworth that Cr. Kjos and a rotating Councillor shall be appointed as members of the Accounts Committee, with next rotating Councillor as alternate if necessary for a term of one (1) year. (Car. Un.)

ARB Bylaw No. 2189 which provides for appointments of members to the Assessment Review Board remains.

ADMIN. BLDG. **09/390** Moved by Cr. Schneider that Reeve Murray and Cr. Schneider shall be appointed to the Administration Building Committee for a term of one (1) year. (Car. Un.)

9:28 A.M. Cr. Motley present.

PROVOST FIRE **09/391** Moved by Cr. Motley that Cr. Kjos, Cr. Tripp and Cr. Motley shall be appointed to the Provost Fire Department Committee for a term of one (1) year. (Car. Un.)

WEST END FIRE **09/392** Moved by Cr. Motley that Cr. Crone, Cr. Tripp and Cr. Motley be appointed to the West End Fire Committee for a term of one (1) year. (Car. Un.)

MUNICIPAL EMERGENCY MANAGEMENT **09/393** Moved by Cr. Motley that Reeve Murray, Deputy-Reeve Kjos and Cr. Roworth be appointed to the Municipal Emergency Committee and that Iris Larson be appointed as Director of the Municipal District of Provost No. 52 Municipal Emergency Management Committee, Administrator Tyler Lawrason as Deputy Director of Municipal Emergency Management and Agnes Whiting as Public Information Officer for a term of one (1) year. (Car. Un.)

FIRE PERMITS **09/394** Moved by Cr. Kjos that the following Fire Chiefs and Deputy Fire Chiefs be appointed to issue fire permits within the MD of Provost for a term of one (1) year:

Provost Fire Chief	Barry Johnstone
Provost Deputy Fire Chief	Neil Whiting
Czar Fire Chief	Jacqueline Manning
Czar Deputy Fire Chief	Chuck Higgins
Czar Deputy Fire Chief	Mark Almberg
Amisk Fire Chief	Rick Damberger

Amisk Deputy Fire Chief Roger Waring
Hughenden Fire Chief Brian Cooper
Hughenden Deputy Fire Chief Cory Lefebvre

(Car. Un.)

PROVOST AIRPORT **09/395** Moved by Cr. Roworth that Cr. Kjos and Cr. Schneider be appointed to the Provost Municipal Airport for a term of one (1) year. (Car. Un.)

HAYTER ADVISORY **09/396** Moved by Cr. Tripp that Calvin Erickson, Brian McDonald and Doug Peat be appointed to the Hayter Advisory Committee for a term of one (1) year. (Car. Un.)

CADOGAN ADVISORY **09/397** Moved by Cr. Murray that Ken Curtis, Tom Meier, Karen Phillips and Monica Taylor be appointed to the Cadogan Advisory Committee for a term of one (1) year. Carried 5 – 2
Opposed Cr. Motley
Cr. Tripp

9:38 A.M. Cr. Schneider absent.

9:41 A.M. Cr. Schneider present.

METISKOW ADVISORY **09/398** Moved by Cr. Roworth that Doug Herron, Ken Berry, Tim Colp and Gary Morrison be appointed to the Metiskow Advisory Committee for a term of one (1) year. (Car. Un.)

WMA **09/399** Moved by Cr. Motley that Cr. Motley and Cr. Tripp be appointed to the MD #52 Waste Management Authority for a term of one (1) year. (Car. Un.)

RECLAMATION OFFICERS **09/400** Moved by Cr. Crone that John Degenstien, Burt Forbes and Alan Down be appointed as Land Reclamation Officers for a term of one (1) year. (Car. Un.)

AMBULANCE **09/401** Moved by Cr. Roworth that Cr. Motley and Cr. Kjos be appointed to the Provost & District Ambulance Society for a term of one (1) year. (Car. Un.)

MANAGEMENT COMMITTEE FOR JOINT OWNERSHIP OF DR'S HOUSE **09/402** Moved by Cr. Motley to appoint Cr. Murray and the Administrator with Cr. Kjos as an alternate to the Management Committee for the Joint Ownership of Doctor's House for a term of one (1) year. (Car. Un.)

FCSS **09/403** Moved by Cr. Motley that Cr. Kjos and Cr. Tripp be appointed to the Family and Community Support Services Board for a term of one (1) year. (Car. Un.)

HEALTH SERVICES **09/404** Moved by Cr. Murray that Cr. Roworth and Cr. Murray be appointed to the Provost and District Health Services Foundation for a term of one (1) year. (Car. Un.)

JOINT DEVELOPMENT **09/405** Moved by Cr. Motley that Cr. Schneider and Cr. Tripp shall be appointed as members of the Provost Joint Development Committee for a term of one (1) year. (Car. Un.)

SUBDIVISION & DEV. APPEAL BOARD Morley Haldenby, Lorne Olson, Owen Almborg, Darryl Carson, Terry Lee Degenhardt, Lee Walz and Warren Heisler with one (1) year remaining will serve as representatives and the Administrator as Secretary on the Subdivision and Development Appeal Board Committee. Remuneration will be the same as Council rates.

- ECONOMIC DEV.** 09/406 Moved by Cr. Kjos to appoint Cr. Schneider and Cr. Kjos to the Provost Economic Development Committee for a term of one (1) year. (Car. Un.)
- MEMBERS AT LARGE ECONOMIC DEV.** 09/407 Moved by Cr. Motley to appoint Doug Chambers and Kathy Kim as Members at Large to the Provost Economic Development Committee for a term of one (1) year. (Car. Un.)
- BRAED** 09/408 Moved by Cr. Motley to appoint Cr. Roworth to the Battle River Alliance for Economic Development Committee for a term of one (1) year. (Car. Un.)
- ASB** 09/409 Moved by Cr. Tripp that Cr. Tripp shall be appointed as Chairman; Cr. Motley shall be appointed as a Council member; Alan Hager with one (1) year remaining and Richard Charlton with two (2) years remaining will serve as Farm Members and Marilyn Reinhart as Secretary of the Agricultural Service Board. The position of Farm Advisory Member is vacant. (Car. Un.)
- WEED CONTROL ACT APPEAL BOARD** 09/410 Moved by Cr. Crone that Morley Haldenby, Lorne Olson, Owen Almborg, Darryl Carson, Terry Lee Degenhardt, Lee Walz and Warren Heisler be appointed to the Weed Control Act Appeal Board for a term of one (1) year. (Car. Un.)
- AGRICULTURAL ISSUES** 09/411 Moved by Cr. Schneider to appoint Cr. Roworth and Ag. Fieldman Burt Forbes to agricultural issues committees for a term of one (1) year. (Car. Un.)
- SEED CLEANING PLANT** 09/412 Moved by Cr. Motley to appoint Cr. Tripp to the Provost Co-operative Seed Cleaning Plant for a term of one (1) year. (Car. Un.)
- SENIOR CITIZENS** 09/413 Moved by Cr. Motley that Cr. Roworth and Cr. Schneider shall be appointed as representatives of the Municipal District of Provost Senior Citizens Home Foundation for a term of one (1) year. (Car. Un.)
- PROVOST & DISTRICT REGIONAL REC. BD.** 09/414 Moved by Cr. Motley to appoint Cr. Tripp and Cr. Murray to the Provost & District Regional Recreation Board. (Car. Un.)
- PROVOST REGIONAL ACTIVITY BLDG. COM.** 09/415 Moved by Cr. Kjos to appoint Cr. Murray and Cr. Schneider to the Provost Regional Activity Building Committee. (Car. Un.)
- MCHA** 09/416 Moved by Cr. Motley that Cr. Roworth, Randy Flynn, Rick Manning, Sterling Cuthbert, Ken Berry, Kim Johnson, Maurice Manning and Darryl Butt be appointed to the M.C.H.A. Recreation Board for a term of one (1) year. (Car. Un.)
- CAPT. AYRE LAKE** 09/417 Moved by Cr. Crone that Cr. Tripp and Cr. Roworth be appointed to the Capt. Ayre Lake Association for a term of one (1) year. (Car. Un.)
- SHORNCLIFFE LAKE** 09/418 Moved by Cr. Kjos that Cr. Roworth and Cr. Motley be appointed to the Shorncliffe Lake Association for a term of one (1) year.
Carried 6 – 1
Opposed Cr. Motley
- 10:29 A.M.** Cr. Crone absent.
- LIBRARY BOARD** 09/419 Moved by Cr. Murray to appoint Cr. Tripp for a one (1) year term and to appoint Debbie Prediger for a three (3) year term as a representative for the M.D. #52 Municipal Library Board. Tim Nordin and Pat Mackie with two (2) years remaining and Roxanna Wotschell,

Ruth Stempfle and Jackie Almborg with one (1) year remaining will serve as representatives for the M.D. #52 Municipal Library Board.
(Car. Un.)

Union Negotiating

UNION NEGOTIATING 09/420 Moved by Cr. Kjos to appoint the Administrator to perform Collective Bargaining with the International Union of Operating Engineers Local 955.
(Car. Un.)

Auditors

AUDITORS 09/421 Moved by Cr. Schneider to appoint Gitzel Krejci Dand Peterson as auditors for the M.D. of Provost No. 52 for 2010. (Car. Un.)

Banking Business

BANKING BUSINESS 09/422 Moved by Cr. Motley that the banking business remain with the ATB Financial for 2010 with the exception of investments which are left to the discretion of the Administrator/Finance Officer. (Car. Un.)

10:32 A.M.

Cr. Crone present.

Procedural Bylaw

PROCEDURAL BYLAW 09/423 Moved by Cr. Tripp that Bylaw No. 2208, a bylaw that would provide a procedure for the transaction of business, be given first reading.
(Car. Un.)

09/424 Moved by Cr. Kjos that Bylaw No. 2208, a bylaw that would provide a procedure for the transaction of business, be given second reading.
(Car. Un.)

09/425 Moved by Cr. Roworth that Bylaw No. 2208, a bylaw that would provide a procedure for the transaction of business, be considered for third reading at this meeting.
(Car. Un.)

09/426 Moved by Cr. Motley that Bylaw No. 2208, a bylaw that would provide a procedure for the transaction of business, shall be given third reading.
(Car. Un.)

Bylaw No. 2208 received third and final reading and was duly passed by Council.

Tax Recovery Sale Date

TAX RECOVERY SALE 09/427 Moved by Cr. Roworth that the Public Sale of Lands under the provisions of the Tax Recovery Act shall be held in the Municipal Administration Building, Provost, Alberta on Thursday, October 7, 2010 commencing at 10:00 a.m.
(Car. Un.)

Tax Penalty Bylaw

TAX PENALTY BYLAW 09/428 Moved by Cr. Crone that the tax penalty dates and percentages remain the same as stated in Bylaw No. 1564.
(Car. Un.)

Interest Rates – Accounts Receivable

INTEREST RATES 09/429 Moved by Cr. Tripp that interest rates on accounts receivable be set at 1.5% per month after 60 days with a minimum interest charge of \$1.00 to cover administration costs. Twenty five

dollars will be charged on all NSF cheques. (Car. Un.)

MD Maps

MAPS 09/430 Moved by Cr. Kjos that MD maps and digital maps are \$25.00 GST Inclusive to be picked up at the MD office and \$30.00 GST Inclusive to be mailed. Councillors are given a new MD map at the annual organizational meeting. (Car. Un.)

10:36 A.M. Cr. Motley absent.

FEE FOR LUB AMENDMENTS 09/431 Moved by Cr. Crone to set the fee for Land Use Bylaw Amendment applications at \$300.00. (Car. Un.)

FEE FOR CERTIFICATE OF COMPLIANCE LETTERS 09/432 Moved by Cr. Kjos to set the fee for Certificate of Compliance letters at \$25.00. (Car. Un.)

MD Leases

MD LEASES The following motion was made in October/04 as follows:

That MD land leases be set at 75 mills based on the previous year's assessment for grazing and 75 mills based on the previous year's assessment plus 2.5% for cash crop leases for another 5 year period until April 1, 2010.

10:45 A.M. Cr. Motley present.

09/433 Moved by Cr. Roworth that the lease rate for Shorncliffe Lake lots be set at \$5.00 per front foot. (Car. Un.)

LAKE LOT LEASE RATES 09/434 Moved by Cr. Kjos that the lease rate for Shorncliffe Lake lots be set at \$6.00 per front foot. Carried 6 – 1
Opposed Cr. Motley

BOAT HOUSE LEASE RATES 09/435 Moved by Cr. Kjos that the lease rate for the boat house leases at Shorncliffe Lake be set at \$6.00 per front foot per year. (Car. Un.)

Provost Airport Lease Rates

PROVOST AIRPORT LEASE RATES 09/436 Moved by Cr. Schneider that the Provost Airport lease rates are set at \$6.00 per lineal foot plus \$.08 per square foot commercial and \$6.00 per lineal foot and \$.04 per square foot for private. Carried 5 – 2
Opposed Cr. Kjos
Cr. Motley

11:00 A.M. Cr. Crone absent.

FIREWOOD, CAMPING & HALL RENTAL RATES 09/437 Moved by Cr. Tripp to charge \$10.00 per bundle for firewood and that the following camping fees and hall rental rates for Shorncliffe Lake be set at:

Tenting/Non-Power	\$ 15.00
Power	\$ 20.00
Power & Water	\$ 25.00
Full Service	\$ 30.00
Group MD Lot	\$ 50.00
Group Site	\$ 90.00
Monthly Rate	\$600.00 (non-refundable)

Tent stalls are not subject to the monthly camping fee rate of \$600.00 and are subject to daily fees instead.

Hall Rental:

Dances: up to \$75.00; Other - \$50.00
Local & Community Meetings: \$20.00

(Car. Un.)

Cadogan Water and Sewer Rates

**CADOGAN W & S
RATES**

09/438 Moved by Cr. Murray that the rate for water and sewer in Cadogan for residential be set at \$70.00 per month and \$.03 per gallon for bulk effective April 1, 2010.

Carried 4 – 2
Opposed Cr. Tripp
Cr. Kjos

Metiskow Water and Sewer Rates

**METISKOW W & S
RATES**

09/439 Moved by Cr. Motley that the rate for water and sewer in Metiskow for residential be set at \$70.00 per month and \$.03 per gallon for bulk effective January 1, 2010.

(Car. Un.)

Hayter Sewer Rates

**HAYTER SEWER
RATES**

09/440 Moved by Cr. Murray that the rate for sewer service in Hayter be set at \$20.00 per month effective January 1, 2010. (Car. Un.)

Machinery, Equipment and Trucking Rates

**MACHINERY,
EQUIPMENT &
TRUCKING RATES**

09/441 Moved by Cr. Schneider that the 2006 Alberta Roadbuilders Rental Rates Guide and Membership Roster be used for Machinery, Equipment and Trucking Rates for the 2010 construction season.

Carried 5 – 1
Opposed Cr. Tripp

Gravel Royalties and Loading and Checking Rates

GRAVEL ROYALTIES

09/442 Moved by Cr. Murray that gravel royalties be set at \$3.00 per cubic yard. (Car. Un.)

**LOADING & CHECKING
RATES**

09/443 Moved by Cr. Motley that loading and checking rates be set at \$1.30 per cubic yard. (Car. Un.)

**STRIPPING &
RECLAMATION**

09/444 Moved by Cr. Motley that stripping and reclamation cost along with environmental approvals only be included in future gravel agreements if negotiated by the landowner at the time the agreement is entered into. (Car. Un.)

Used Culverts

USED CULVERTS

09/445 Moved by Cr. Motley that the sale of used culverts is left to the discretion of the Director of Public Works subject to approval from the Administrator. (Car. Un.)

Road Widening and Crop and Surface Damage

**COMPENSATION FOR
DEEDED LAND FOR
ROAD WIDENING**

09/446 Moved by Cr. Schneider that effective January 1, 2010 for the 2010 construction season deeded land which must be acquired for road widening shall be purchased at \$350.00 per acre or 6 times the assessed value of the land not including improvements, whichever the greater.

Carried 5 - 1
Opposed Cr. Kjos

- COMPENSATION FOR FORAGE AND BORROW AREAS, BACKSLOPING & ACCESS ROAD** 09/447 Moved by Cr. Tripp for the 2010 construction season forage and pasture borrow areas, backsloping and access road be paid at \$200.00 per acre for crop damage plus an additional \$200.00 per acre for the following year for pasture and forage crop to ensure establishment of the grass or pay a minimum of \$150.00 per ½ mile for surface damage for backsloping. Carried 5 – 1
Opposed Cr. Motley
- COMPENSATION FOR CEREAL CROP BORROW AREAS, BACKSLOPING AND ACCESS ROAD** 09/448 Moved by Cr. Murray for the 2010 construction season cereal crop borrow areas, backsloping and access road be paid at \$300.00 per acre for crop damage or pay a minimum of \$150.00 per ½ mile for surface damage for backsloping. (Car. Un.)
- COMPENSATION FOR CANOLA CROP BORROW AREAS, BACKSLOPING AND ACCESS ROAD** 09/449 Moved by Cr. Murray for the 2010 construction season canola crop borrow areas, backsloping and access road be paid at \$400.00 per acre for crop damage or pay a minimum of \$150.00 per ½ mile for surface damage for surface damage for backsloping. Carried 5 – 1
Opposed Cr. Motley
- COMPENSATION FOR CAMPSITE CONSTRUCTION** 09/450 Moved by Cr. Tripp that campsite for construction will be paid at \$300.00 per site. Grassland and hay land will be reseeded by the M.D. using the M.D.'s basic mix unless the farmer wants to supply the grass seed. Carried 5 – 1
Opposed Cr. Motley
- 11:32 A.M. 09/451 Moved by Cr. Roworth to adjourn. (Car. Un.)

REEVE

ADMINISTRATOR