

**ORGANIZATIONAL MEETING OF COUNCIL
THURSDAY, OCTOBER 28, 2010**

The Organizational Meeting of the Municipal District of Provost No. 52 was held in the Council Chambers of the Municipal Administration Building, 4504 – 53 Avenue, Provost, Alberta on Thursday, October 28, 2010 and was called to order by the Administrator Tyler Lawrason at 8:56 a.m.

**TO ORDER AT
8:56 A.M.**

PRESENT

PRESENT

Present: Councillors D. Carson, L.C. Kjos, R. Larson, D.L. Motley, A.G. Murray, J.D. Roworth, and B.R. Tripp.

**ALSO
PRESENT**

Also Present: Tyler Lawrason, Administrator

AGENDA

10/296 Moved by Cr. Tripp to accept the agenda as presented.
(Car. Un.)

**ELECTION OF
REEVE**

In accordance with Section 150(2) of the Municipal Government Act the Administrator called for nominations for the position of Reeve who would serve a term of one (1) year.

Cr. Kjos nominated Allan Murray for Reeve.

**NOMINATIONS
CEASE**

10/297 Moved by Cr. Kjos that nominations cease. (Car. Un.)

Cr. Murray was declared elected as Reeve of the Municipal District of Provost No. 52 for a term of one (1) year by acclamation.

OATHS

Oaths were administered.

A discussion on the proposed procedural bylaw ensued.

A discussion on accounts procedure ensued.

A review of sample invoices and Appendix "D" ensued.

A discussion on the length of term of the Deputy Reeve ensued.

A consensus that a yearly rotation be amendable for term of the Deputy Reeve was formed.

BYLAW NO. 2214

10/298 Moved by Cr. Tripp that Bylaw No. 2214 shall be given first reading.
(Car. Un.)

The following amendments are posed:

Striking clause 8.1 and replacing with:

"The Deputy Chief Elected Official shall be appointed by majority vote of Council at its' annual organizational meeting."

Addition of clause 8.2:

“No member of Council shall serve consecutive terms as the Deputy Chief Elected Official.”

8.6 be amended to strike the words *“the next member of council scheduled to be Deputy Reeve on the established roster shall”* and replace them with the words *“Council shall select by majority vote a member of Council to”*.

10/299 Moved by Cr. Kjos that Bylaw No. 2214 shall be given second reading as amended. (Car. Un.)

10/300 Moved by Cr. Roworth that Bylaw No. 2214 shall be considered for third reading at this meeting. (Car. Un.)

10/301 Moved by Cr. Motley that Bylaw No. 2214 shall be given third reading. (Car. Un.)

**ELECTION OF
DEPUTY REEVE**

In accordance with Section 152(1) of the Municipal Government Act, Cr. Murray called for nominations for the position of Deputy-Reeve.

Cr. Kjos nominated Darryl Motley for Deputy Reeve.

**NOMINATIONS
CEASE**

10/302 Moved by Cr. Tripp that nominations cease. (Car. Un.)

Cr. Motley was declared elected as Deputy Reeve of the Municipal District of Provost No. 52 for a term of one (1) year by acclamation.

**MOBILE
PHONES**

Cr. Motley voiced a series of objections to the presence of mobile phones in Council Chambers and a tacit agreement was reached that mobile phones shall generally be excluded during council meetings.

A discussion on the regular meeting schedule of Council ensued.

**REGULAR
MEETING
SCHEUDLE**

10/303 Moved by Cr. Roworth to continue the practice of holding Regular Meetings of Council on the second and fourth Thursday of each month to commence at 9:00 a.m. (Car. Un.)

ACCOUNTS

10/304 Moved by Cr. Kjos to appoint the standing Deputy Reeve to monitor, oversee and provide signatory verification as required of the Accounts Payable cycle on or about the 15th of each month. (Car. Un.)

A discussion on Council remuneration ensued.

A discussion on Council attendance at external events ensued.

A discussion on public works reporting structures ensued.

**ABSENT
10:50 A.M.**

Cr. Motley absent.

**PRESENT
10:53 A.M.**

Cr. Motley present.

REMUNERATION 10/305 Moved by Cr. Motley to set remuneration of Council and Agricultural Service Board Members at \$200.00 per day wages, \$50.00 per day expenses and pay for approved overnight accommodation at cost and to set mileage at \$.050 cents per kilometer. (Car. Un.)

A discussion on committee appointments ensued.

Cr. Carson agreed to undertake Assessment Review Board training.

ADMIN. BUILDING COMMITTEE 10/306 Moved by Cr. Roworth that Cr. Murray and Cr. Tripp shall be appointed to the Administration Building Committee for a term of one (1) year. (Car. Un.)

PROVOST FIRE COMMITTEE 10/307 Moved by Cr. Tripp that Cr. Motley, Cr. Larson and Cr. Kjos shall be appointed to the Provost Fire Department Committee for a term of one (1) year. (Car. Un.)

WEST END FIRE COMMITTEE 10/308 Moved by Cr. Motley that Cr. Carson, Cr. Motley and Cr. Tripp shall be appointed to the West End Fire Committee for a term of one (1) year. (Car. Un.)

PROVOST AMBULANCE COMMITTEE 10/309 Moved by Cr. Tripp that Cr. Motley and Cr. Kjos shall be appointed to the Provost & District Ambulance Society for a term of one (1) year. (Car. Un.)

PROVOST AIRPORT COMMITTEE 10/310 Moved by Cr. Roworth that Cr. Kjos and Cr. Tripp shall be appointed to the Provost Municipal Airport Committee for a term of one (1) year. (Car. Un.)

DOCTOR'S HOUSE JOINT COMMITTEE 10/311 Moved by Cr. Kjos that Cr. Murray and Cr. Larson shall be appointed to the Management Committee for the Joint Ownership of Doctor's House for a term of one (1) year. (Car. Un.)

F.C.S.S. 10/312 Moved by Cr. Motley that Cr. Larson and Cr. Carson shall be appointed to the Family and Community Support Services Board for a term of one (1) year. (Car. Un.)

PROVOST & DISTRICT HEALTH SERVICES 10/313 Moved by Cr. Kjos that Cr. Murray and Cr. Roworth shall be appointed to the Provost and District Health Services Foundation for a term of one (1) year. (Car. Un.)

PROVOST JOINT DEVELOPMENT COMMITTEE 10/314 Moved by Cr. Motley that Cr. Tripp and Cr. Roworth shall be appointed as members of the Provost Joint Development Committee for a term of one (1) year. Car. 6 – 1

Opposed Cr. Roworth

- PROVOST ECONOMIC DEVELOPMENT COMMITTEE** 10/315 Moved by Cr. Motley that Cr. Larson and Cr. Carson shall be appointed to the Provost Economic Development Committee for a term of one (1) year. (Car. Un.)
- BATTLE RIVER ALLIANCE FOR ECONOMIC DEV.** 10/316 Moved by Cr. Roworth to abstain from appointing a Battle River Alliance for Economic Development Committee representative. (Car. Un.)
- AGRICULTURAL ISSUES COMMITTEE** 10/317 Moved by Cr. Kjos to appoint Cr. Roworth and Agricultural Fieldman Burt Forbes to Agricultural Issues Committee for a term of one (1) year. (Car. Un.)
- PROVOST SEED CLEANING PLANT** 10/318 Moved by Cr. Murray to appoint Cr. Larson to the Provost Cooperative Seed Cleaning Plant for a term of one (1) year. (Car. Un.)
- PROVOST SENIOR CITIZENS HOME FOUNDATION** 10/319 Moved by Cr. Tripp that Cr. Roworth and Cr. Motley be appointed as representatives on the Municipal District of Provost Senior Citizens Home Foundation for a term of one (1) year. (Car. Un.)
- REGIONAL ACTIVITY BUILDING COMMITTEE** 10/320 Moved by Cr. Motley that Cr. Murray and Citizen Representative Tom Schneider be appointed to the Regional Activity Building Committee for a term of one (1) year. (Car. Un.)
- CAPT AYRE LAKE ASSOCIATION** 10/321 Moved by Cr. Larson that Cr. Tripp and Cr. Roworth be appointed to the Capt Ayre Lake Association for a term of one (1) year. (Car. Un.)
- SHORNCLIFFE LAKE ASSOCIATION** 10/322 Moved by Cr. Tripp that Cr. Roworth and Cr. Motley be appointed to the Shorncliffe Lake Association for a term of one (1) year. (Car. Un.)
- GRAVEL COMMITTEE** 10/323 Moved by Cr. Roworth that Cr. Tripp, Cr. Kjos and Cr. Motley be appointed to the Gravel Committee for a term of one (1) year. (Car. Un.)
- M.D.#52 WASTE MANAGEMENT AUTHORITY** 10/324 Moved by Cr. Tripp that Cr. Carson and Cr. Motley be appointed to the M.D. #52 Waste Management Authority for a term of one (1) year. (Car. Un.)
- LAND RECLAMATION OFFICERS** 10/325 Moved by Cr. Motley that John Degenstien, Burt Forbes and Alan Down be appointed as Land Reclamation Officers for a term of one (1) year. (Car. Un.)
- FIRE PERMITS** 10/326 Moved by Cr. Tripp that Barry Johnstone, Neil Whiting, Jacqueline Manning, Quentin Motley, Lee Roworth, Rick Damberger, Roger Waring, Brian Cooper and Cory Lefebvre be appointed to issue fire permits within the M.D. of Provost #52 for a term of one (1) year. (Car. Un.)

**EMERGENCY
MANAGEMENT
COMMITTEE**

10/327 Moved by Cr. Larson that Cr. Murray, Cr. Kjos and Cr. Roworth be appointed to the Emergency Management Committee for a term of one (1) year.
Car. 6 – 1
Opposed Cr. Roworth

**DEFERRED
COMMITTEES**

10/328 Moved by Cr. Murray that the following committee appointments be deferred until such time as all members of Council have had adequate time to familiarize themselves with the committees in questions and pose recommendations with respect to potential candidates:

- Subdivision and Development Appeal Board
- Hamlet Advisory Committee
- Weed Control Act Appeal Board
- Agricultural Service Board Committee Members
- M.C.H.A. Members
- Library Board Members
- East Central Community Futures Appointments

(Car. Un.)

**UNION
NEGOTIATIONS**

10/329 Moved by Cr. Kjos that the Administrator be authorized to engage in collective bargaining with the International Union of Operating Engineers, Local 955 as required.
(Car. Un.)

A discussion on professional auditing services ensued.

AUDITORS

10/330 Moved by Cr. Motley that to appoint Hawking, Dumont, Epp, LLP to provide auditing services for a period of two (2) years.
(Car. Un.)

**ADJOURN
11:58 A.M.**

10/331 Moved by Cr. Kjos to adjourn for dinner. (Car. Un.)

RECONVENE

Reconvened.

PRESENT

Present: Councillors D. Carson, L.C. Kjos, R. Larson, D.L. Motley, A.G. Murray, J.D. Roworth, and B.R. Tripp.

ALSO PRESENT

Also Present: Tyler Lawrason, Administrator

A discussion on banking business ensued.

**TAX RECOVERY
SALE**

10/332 Moved by Cr. Tripp that the Public Sale of Lands under the provisions of the Tax Recovery Act shall be held in the Municipal Administration Building, Provost, Alberta on Thursday, October 13, 2011 commencing at 10:00 a.m.
(Car. Un.)

A discussion on tax penalty bylaws ensued.

A discussion on miscellaneous fee schedule ensued.

10/333 Moved by Cr. Tripp to authorize the following fee schedule:

**FEE
SCHEDULE**

**LAND USE BYLAW
AMENDMENTS**

INTEREST RATES

M.D. MAPS

**CERT. OF
COMPLIANCE**

- Land Use Bylaw Amendments at \$375.00 per application.
- Interest rates on accounts receivable at 1.5% per month after 60 days with a minimum interest charge of \$1.00 to cover administration costs, with \$25.00 to be charged on all NSF cheques.
- MD maps and digital maps at \$25.00 GST inclusive to be picked up at the MD office and \$30.00 GST Inclusive to be mailed.
- Certificate of Compliance letters at \$25.00.

(Car. Un.)

**ELIMINATE
MONTHLY
CAMPING RATE**

10/334 Moved by Cr. Motley to eliminate the monthly camping rates at Shorncliffe Lake and maintain other rates at status quo.

(Car. Un.)

**SHORNCLIFFE LAKE
LEASES**

BOAT HOUSE LEASES

**PROVOST AIRPORT
LEASES**

**FIRE WOOD &
CAMPING FEES**

10/335 Moved by Cr. Carson to maintain the cabin, boathouse and airport lease rates at status quo as follows:

- Shorncliffe Lake lots at \$6.00 per front foot per year.
- Boat house leases at Shorncliffe Lake at \$6.00 per front foot per year.
- Provost Airport lease rates at \$6.00 per lineal foot plus \$.08 per square foot commercial and \$6.00 per lineal foot and \$.04 per square foot for private.
- \$10.00 per bundle for firewood and the following camping fees and hall rental rates for Shorncliffe Lake:
 - Tenting/Non-Power \$ 15.00
 - Power \$ 20.00
 - Power & Water \$ 25.00
 - Full Service \$ 30.00
 - Group MD Lot \$ 50.00
 - Group Site \$ 90.00

A discussion on utility rates ensued.

**UTILITY
RATES**

**MACHINERY,
EQUIPMENT
AND TRUCKING
RATES**

**GRAVEL
ROYALTIES**

10/336 Moved by Cr. Kjos to retain the existing utility rate of \$50.00 per month for water and \$20.00 month for sewer. (Car. Un.)

10/337 Moved by Cr. Roworth to set the Machinery, Equipment and Trucking rates for 2011 in accordance with the 2010 Alberta Road Builders and Heavy Construction Association Rental Rates Guide and Membership Roster. (Car. Un.)

10/338 Moved by Cr. Murray that the setting of gravel royalties and loading and checking rates be deferred until the completion of gravel crushes currently underway. (Car. Un.)

A discussion of crop and land disturbance compensation ensued.

**COMPENSATION
RATES**

10/339 Moved by Cr. Tripp that a baseline disturbance compensation rate for all areas subject to backsloping, soil borrowing, or other activities associated with road rehabilitation of \$200.00 per acre, to be paid for the year in which the construction takes place and the two (2) years immediately following. Crop compensation - wheat and barley at \$300.00 per acre, canola at \$450.00 per acre, corn at \$550.00 per acre, pedigreed seed at 1.5 times and grass at \$200.00 per acre to be paid only in the year in which the construction takes place. Compensation rates will be subject to review on July 31st. (Car. Un.)

**ROAD
WIDENING
RATES**

10/340 Moved by Cr. Murray that deeded land which must be acquired for road widening shall be purchased at \$350.00 per acre or 6 times the assessed value of the land not including improvements, whichever the greater. (Car. Un.)

10/341 Moved by Cr. Murray to adjourn. (Car. Un.)

**ADJOURN
2:52 P.M.**

REEVE

ADMINISTRATOR

