

**ORGANIZATIONAL MEETING OF COUNCIL,
THURSDAY, OCTOBER 23 , 2008**

The Organizational Meeting as provided under Section 192 of the Municipal Government Act was held in the Council Chambers of the Municipal Administration Building, 4504 – 53 Avenue, Provost, Alberta on Thursday, October 23, 2008 and was called to order by the Administrator Iris Larson at 9:19 a.m.

**TO ORDER AT
9:19 A.M.**

PRESENT

PRESENT

Present: Councillors F. Crone, L.C. Kjos, A.G. Murray, J.D. Roworth, T. Schneider, D. L. Motley and B.R. Tripp.

ALSO PRESENT

Also Present: Administrator Iris Larson.

ADDITIONS TO THE AGENDA

- Gravel Quality

A moment of silence was held in memory of the late Richard Trenerry, past MD Councillor.

AGENDA

08/323 Moved by Cr. Tripp to accept the agenda with the additions. (Car. Un.)

Election of Reeve and Deputy-Reeve

**ELECTION OF REEVE
AND DEPUTY-REEVE**

In accordance with Section 150(2) of the Municipal Government Act the Administrator called for nominations for the position of Reeve who would serve a term of one (1) year.

Cr. Motley nominated Cr. Murray.

NOMINATIONS CEASE

08/324 Moved by Cr. Motley that nominations cease. (Car. Un.)

Cr. Murray was declared elected as Reeve of the Municipal District of Provost No. 52 for a term of one (1) year by acclamation.

Reeve Murray assumed the chair.

In accordance with Section 152(1) of the Municipal Government Act, nominations were called for the position of Deputy-Reeve.

Cr. Crone nominated Cr. Motley.

Cr. Motley declined.

Cr. Schneider nominated Cr. Kjos.

NOMINATIONS CEASE

08/325 Moved by Cr. Tripp that nominations cease. (Car. Un.)

Cr. Kjos was declared elected as Deputy-Reeve of the Municipal District of Provost No. 52 for a term of one (1) year by acclamation.

Oath's

OATH'S

Official oaths were administered to the Reeve, Deputy-Reeve and all of Council.

REGULAR MEETINGS Regular Meetings

08/326 Moved by Cr. Murray that Regular meetings of Council shall be held in the Municipal Administration Building, Provost, Alberta on the second and fourth Thursday of every month at 9:00 a.m.
(Car. Un.)

REMUNERATION Remuneration of Council and A.S.B.

08/327 Moved by Cr. Murray that remuneration of Council and Agricultural Service Board Members is set at \$200.00 per day wages, \$50.00 per day expenses, overnight accommodation expenses be paid at cost and that Councillors be allowed one day reading day at \$200.00 per day per month.
(Car. Un.)

TRAVEL TIME Travel Time

08/328 Moved by Cr. Crone that each member of Council will be paid travel time based on 90 km/hr. at a rate of \$15.00/hr. for time travelled to attend Council and A.S.B. meetings in which they have been delegated to attend. Supervision, conventions and conferences are not included in travel time.
Carried 6 – 1
Opposed Cr. Murray

MILEAGE Mileage

08/329 Moved by Cr. Crone that mileage be paid at \$.55 per kilometer.
(Car. Un.)

Committees

ACCOUNTS

08/330 Moved by Cr. Murray that Cr. Kjos and a rotating Councillor shall be appointed as members of the Accounts Committee, with next rotating Councillor as alternate if necessary for a term of one (1) year.
(Car. Un.)

ARB

Bylaw No. 2189 which provides for appointments of members to the Assessment Review Board remains.

ADMIN. BLDG.

08/331 Moved by Cr. Schneider that Reeve Murray and Cr. Schneider shall be appointed to the Administration Building Committee for a term of one (1) year.
(Car. Un.)

PROVOST FIRE

08/332 Moved by Cr. Motley that Cr. Kjos, Cr. Tripp and Cr. Motley shall be appointed to the Provost Fire Department Committee for a term of one (1) year.
(Car. Un.)

WEST END FIRE

08/333 Moved by Cr. Crone that Cr. Crone, Cr. Tripp and Cr. Motley be appointed to the West End Fire Committee for a term of one (1) year.
(Car. Un.)

**MUNICIPAL
EMERGENCY
MANAGEMENT**

08/334 Moved by Cr. Crone that Reeve Murray, Deputy-Reeve Kjos and Cr. Roworth be appointed to the Municipal Emergency Committee and that Administrator Iris Larson be appointed as Director of the Municipal District of Provost No. 52 Municipal Emergency Management Committee, Town of Provost Director Dan Stucky and Assessor Alan Down as Deputy Directors of Municipal Emergency Management, Agnes Whiting and Marilyn Reinhart as Public Information Officers and Town of Provost Asst. Administrator Judy Larson as Deputy Public Information Officer for a term of one (1) year. Carried 6 – 1
Opposed Cr. Motley

- FIRE PERMITS** 08/335 Moved by Cr. Schneider that the following Fire Chiefs, Deputy Fire Chiefs and Fire Marshall be appointed to issue fire permits within the MD of Provost for a term of one (1) year:
- | | |
|-----------------------------|--------------------|
| Provost Fire Chief | Barry Johnstone |
| Provost Deputy Fire Chief | Neil Whiting |
| Provost Fire Marshall | Wilf Nett |
| Czar Fire Chief | Jacqueline Manning |
| Czar Deputy Fire Chief | Chuck Higgins |
| Czar Deputy Fire Chief | Mark Almberg |
| Amisk Fire Chief | Rick Damberger |
| Amisk Deputy Fire Chief | Roger Waring |
| Hughenden Fire Chief | Brian Cooper |
| Hughenden Deputy Fire Chief | Cory Lefebvre |
- (Car. Un.)
- PROVOST AIRPORT** 08/336 Moved by Cr. Motley that Cr. Schneider and Cr. Kjos be appointed to the Provost Municipal Airport for a term of one (1) year.
(Car. Un.)
- HAYTER ADVISORY** 08/337 Moved by Cr. Murray that the Hayter Advisory Committee be Calvin Erickson, Brian McDonald and Doug Peat for a term of one (1) year.
(Car. Un.)
- CADOGAN ADVISORY** 08/338 Moved by Cr. Motley that Ken Curtis, Tom Meier, Karen Phillips and Monica Taylor be appointed to the Cadogan Advisory Committee for a term of one (1) year.
(Car. Un.)
- METISKOW ADVISORY** 08/339 Moved by Cr. Tripp that Doug Herron, Ken Berry, Foster Pearson and John Mitchell be appointed to the Metiskow Advisory Committee for a term of one (1) year.
(Car. Un.)
- WMA** 08/340 Moved by Cr. Motley that Cr. Tripp and Cr. Motley be appointed to the MD #52 Waste Management Authority for a term of one (1) year.
(Car. Un.)
- BIODIGESTER** 08/341 Moved by Cr. Murray to table indefinitely appointments to the Biodigester Committee as this committee may soon be dissolved.
(Car. Un.)
- RECLAMATION OFFICERS** 08/342 Moved by Cr. Kjos that John Degenstien, Burt Forbes and Alan Down be appointed as Land Reclamation Officers for a term of one (1) year.
(Car. Un.)
- AMBULANCE** 08/343 Moved by Cr. Motley that Cr. Motley and Cr. Kjos be appointed to the Provost & District Ambulance Society for a term of one (1) year.
(Car. Un.)
- MANAGEMENT COMMITTEE FOR JOINT OWNERSHIP OF DR'S HOUSE** 08/344 Moved by Cr. Crone to appoint Cr. Murray and the Administrator with Cr. Kjos as an alternate to the Management Committee for the Joint Ownership of Doctor's House for a term of one (1) year.
(Car. Un.)
- FCSS** 08/345 Moved by Cr. Schneider that Cr. Tripp and Cr. Kjos be appointed to the Family and Community Support Services Board for a term of one (1) year.
(Car. Un.)
- HEALTH SERVICES** 08/346 Moved by Cr. Murray that Cr. Roworth and Cr. Murray be appointed to the Provost and District Health Services Foundation for a term of one (1) year.
(Car. Un.)
- JOINT DEVELOPMENT** 08/347 Moved by Cr. Motley that Cr. Schneider and Cr. Tripp shall

be appointed as members of the Provost Joint Development Committee for a term of one (1) year. (Car. Un.)

- SUBDIVISION & DEV. APPEAL BOARD** Morley Haldenby, Lorne Olson, Owen Almberg, Darryl Carson, Terry Lee Degenhardt, Lee Walz and Warren Heisler with two (2) years remaining will serve as representatives and the Administrator as Secretary on the Subdivision and Development Appeal Board Committee. Remuneration will be the same as Council rates.
- PROVOST VICINITY AREA STRUCTURE PLAN** 08/348 Moved by Cr. Crone that Cr. Kjos, Cr. Schneider and Cr. Tripp be appointed to the Provost Vicinity Area Structure Plan for a term of one (1) year. (Car. Un.)
- ROSYTH VICINITY AREA STRUCTURE PLAN** 08/349 Moved by Cr. Motley that Cr. Crone and Cr. Schneider be appointed to the Rosyth Vicinity Area Structure Plan for a term of one (1) year. (Car. Un.)
- ECONOMIC DEV.** 08/350 Moved by Cr. Murray to appoint Cr. Kjos and Cr. Schneider to the Provost Economic Development Committee for a term of one (1) year. (Car. Un.)
- MEMBERS AT LARGE ECONOMIC DEV.** 08/351 Moved by Cr. Murray to appoint Doug Chambers and Ed Masson as Members at Large to the Provost Economic Development Committee for a term of one (1) year. (Car. Un.)
- BRAED** 08/352 Moved by Cr. Crone to appoint Cr. Roworth to the Battle River Alliance for Economic Development Committee for a term of one (1) year. (Car. Un.)
- ASB** 08/353 Moved by Cr. Roworth that Cr. Roworth shall be appointed as Chairman; Cr. Tripp shall be appointed as a Council member and to appoint Richard Charlton for a three (3) year term as a Farm Advisory Member; Barry Halvorson with one (1) year remaining and Alan Hager with two (2) years remaining will serve as Farm Members and Marilyn Reinhart as Secretary of the Agricultural Service Board. (Car. Un.)
- WEED CONTROL ACT APPEAL BOARD** 08/354 Moved by Cr. Schneider that Morley Haldenby, Lorne Olson, Owen Almberg, Darryl Carson, Terry Lee Degenhardt, Lee Walz and Warren Heisler be appointed to the Weed Control Act Appeal Board for a term of one (1) year. (Car. Un.)
- AGRICULTURAL ISSUES** 08/355 Moved by Cr. Crone to appoint Cr. Roworth and Ag. Fieldman Burt Forbes to agricultural issues committees for a term of one (1) year. (Car. Un.)
- SEED CLEANING PLANT** 08/356 Moved by Cr. Murray to appoint Cr. Tripp to the Provost Co-operative Seed Cleaning Plant for a term of one (1) year. (Car. Un.)
- SENIOR CITIZENS** 08/357 Moved by Cr. Motley that Cr. Schneider and Cr. Roworth shall be appointed as representatives of the Municipal District of Provost Senior Citizens Home Foundation for a term of one (1) year. (Car. Un.)
- REGIONAL ACTIVITY CENTRE TASK FORCE** 08/358 Moved by Cr. Schneider to table appointments to the Provost Regional Activity Centre Task Force Committee for more information. (Car. Un.)
- PROVOST & DISTRICT REGIONAL REC. BD.** 08/359 Moved by Cr. Roworth to appoint Cr. Murray and Cr. Tripp to the Provost & District Regional Recreation Board. (Car. Un.)
- MCHA** 08/360 Moved by Cr. Crone that Cr. Roworth, Randy Flynn, Rick Manning, Sterling Cuthbert, Ken Berry, Kim Johnson, Maurice Manning and Darryl Butt be appointed to the M.C.H.A. Recreation Board for a

term of one (1) year. (Car. Un.)

CAPT. AYRE LAKE 08/361 Moved by Cr. Motley that Cr. Tripp and Cr. Roworth be appointed to the Capt. Ayre Lake Association for a term of one (1) year. (Car. Un.)

SHORNCLIFFE LAKE 08/362 Moved by Cr. Motley that Cr. Roworth and Cr. Motley be appointed to the Shorncliffe Lake Association for a term of one (1) year. (Car. Un.)

LIBRARY BOARD 08/363 Moved by Cr. Crone to appoint Cr. Tripp for a one (1) year term and to appoint Pat Mackie and Tim Nordin for a three (3) year term as representatives for the M.D. #52 Municipal Library Board. Roxanna Wotschell, Ruth Stempfle and Jackie Almberg with two (2) years remaining and Debbie Prediger with one (1) year remaining will serve as representatives for the M.D. #52 Municipal Library Board. (Car. Un.)

Union Negotiating

UNION NEGOTIATING 08/364 Moved by Cr. Crone to appoint the Administrator to perform Collective Bargaining with the International Union of Operating Engineers Local 955. (Car. Un.)

Auditors

AUDITORS 08/365 Moved by Cr. Kjos to appoint Gitzel Krejci Dand Peterson as auditors for the M.D. of Provost No. 52 for 2009. (Car. Un.)

Banking Business

BANKING 08/366 Moved by Cr. Tripp that the banking business remain with the ATB Financial for 2009 with the exception of investments which are left to the discretion of the Administrator/Finance Director. (Car. Un.)

Signing Authority

SIGNING AUTHORITY 08/367 Moved by Cr. Schneider that the Reeve or Deputy-Reeve, together with the Administrator or Finance Director shall be authorized to sign on behalf of the Municipal District of Provost No. 52. The Administrator or Finance Director shall be authorized to sign payroll cheques. (Car. Un.)

Procedural Bylaw

PROCEDURAL BYLAW 08/368 Moved by Cr. Crone to table the Procedural Bylaw until the November Regular Meeting of Council. (Car. Un.)

Tax Recovery Sale Date

TAX RECOVERY SALE 08/369 Moved by Cr. Murray that the Public Sale of Lands under the provisions of the Tax Recovery Act shall be held in the Municipal Administration Building, Provost, Alberta on Thursday, October 8, 2009 commencing at 10:00 a.m. (Car. Un.)

10:57 A.M. Cr. Motley absent.

Tax Penalty Bylaw

TAX PENALTY BYLAW 08/370 Moved by Cr. Kjos that the tax penalty dates and percentages remain the same as stated in Bylaw No. 1564. (Car. Un.)

Interest Rates – Accounts Receivable

INTEREST RATES 08/371 Moved by Cr. Crone that interest rates on accounts receivable be set at 1.5% per month after 60 days with a minimum interest charge of \$1.00 to cover administration costs. Twenty five dollars will be charged on all NSF cheques. (Car. Un.)

MD Maps

MAPS 08/372 Moved by Cr. Roworth that MD maps are \$25.00 GST Inclusive to be picked up at the MD office and \$30.00 GST Inclusive to be mailed. Councillors are given a new MD map at the annual organizational meeting. (Car. Un.)

FEE FOR LUB AMENDMENTS 08/373 Moved by Cr. Kjos to set the fee for Land Use Bylaw Amendment applications at \$300.00. (Car. Un.)

11:00 A.M. Cr. Motley present.

FEE FOR CERTIFICATE OF COMPLIANCE LETTERS 08/374 Moved by Cr. Tripp to set the fee for Certificate of Compliance letters at \$25.00. (Car. Un.)

MD Leases

MD LEASES The following motion was made in October/04 as follows:

That MD land leases be set at 75 mills based on the previous year's assessment for grazing and 75 mills based on the previous year's assessment plus 2.5% for cash crop leases for another 5 year period until April 1, 2010.

LAKE LOT LEASE RATES 08/375 Moved by Cr. Motley that the lease rate for Shorncliffe Lake lots be set at \$5.00 per front foot. (Car. Un.)

BOAT HOUSE LEASE RATES 08/376 Moved by Cr. Tripp that the lease rate for the boat house leases at Shorncliffe Lake be set at \$5.00/frontage foot per year. (Car. Un.)

Provost Airport Lease Rates

PROVOST AIRPORT LEASE RATES 08/377 Moved by Cr. Kjos that the Provost Airport lease rates are set at \$5.00 per lineal foot plus \$.08 per square foot commercial and \$5.00 per lineal foot and \$.04 per square foot for Private. (Car. Un.)

FIREWOOD, CAMPING & HALL RENTAL RATES 08/378 Moved by Cr. Motley to table firewood, camping fees and hall rental rates for Shorncliffe Lake for more information. (Car. Un.)

Cadogan Water and Sewer Rates

CADOGAN W & S RATES 08/379 Moved by Cr. Murray to table the water and sewer rates in Cadogan for more information. (Car. Un.)

Metiskow Water and Sewer Rates

METISKOW W & S RATES 08/380 Moved by Cr. Murray to table the water and sewer rates in Metiskow for more information. (Car. Un.)

Hayter Sewer Rates

HAYTER SEWER RATES 08/381 Moved by Cr. Murray that the rate for sewer service in Hayter be set at \$5.00 per month effective January 1, 2009. (Car. Un.)

Machinery, Equipment and Trucking Rates

**MACHINERY,
EQUIPMENT &
TRUCKING RATES**

08/382 Moved by Cr. Murray the 2006 Alberta Roadbuilders Rental Rates Guide and Membership Roster be used for Machinery, Equipment and Trucking Rates for the 2009 construction season.
(Car. Un.)

Gravel Royalties and Loading and Checking Rates

**GRAVEL ROYALTIES
AND LOADING &
CHECKING RATES**

08/383 Moved by Cr. Roworth to table gravel royalties and loading and checking rates to the Planning Meeting for more information.
(Car. Un.)

Used Culverts

USED CULVERTS

08/384 Moved by Cr. Murray that the sale of used culverts is left to the discretion of the Director of Public Works.
(Car. Un.)

Road Widening and Crop and Surface Damage

**ROAD WIDENING &
CROP & SURFACE
DAMAGE**

08/385 Moved by Cr. Crone to table road widening and crop and surface damage to the Planning Meeting for more information.
(Car. Un.)

11:32 A.M.

Marg Grocock was present to discuss the Provost Regional Activity Centre.

12:17 P.M.

Marg Grocock absent.

RESCIND MOTION

08/386 Moved by Cr. Murray to rescind Motion #08/299.
(Car. Un.)

TABLE ITEMS

08/387 Moved by Cr. Murray to table the following agenda items to the November Regular Meeting of Council:

- Recreation Agreement
- Councillor Lap Tops
- Soil Investigation – Stewart, Weir & Co. Ltd. (RR14 TWP RD 405)
- Gravel Quality
- Succession Planning Administrator

(Car. Un.)

12:26 P.M.

08/388 Moved by Cr. Crone to adjourn.
(Car. Un.)

REEVE

ADMINISTRATOR