

REGULAR MEETING OF COUNCIL, THURSDAY, APRIL 22, 2010

A Regular Meeting of the Municipal District of Provost No. 52 was held in the Council Chambers of the Municipal Administration Building, 4504 – 53 Avenue, Provost, Alberta on Thursday, April 22, 2010 and was called to order by Reeve Murray at 8:54 a.m.

TO ORDER AT
8.54 A.M

PRESENT

PRESENT

Present: Councillors G. Crone, L.C. Kjos, D.L. Motley, A.G. Murray, J.D. Roworth, T. Schneider and B.R. Tripp.

ALSO PRESENT

Also Present: Administrator Tyler Lawrason

ADDITIONS/DELETIONS TO THE AGENDA

7. NEW BUSINESS
DECISION ITEMS
 - Seniors' Week June 7 – 13, 2010
 - Shorncliffe Lake STEP Grant
- DISCUSSION ITEMS
 - Shop Progress
 - Moisture Density Relationship Report
 - Field Density Reports
10. COMMITTEE REPORTS
 2. F.C.S.S.
 - Minutes April 13, 2010 Meeting
 6. Provost Fire Department
 - Cadogan Fire Report 05-10
11. CORRESPONDENCE
 - Trail of the Buffalo
 - Minutes April 15, 2010
 - Strategic Planning
 - Letter to Residents of Metiskow
 - Alberta Drought Management Committee
 - Alberta's Agriculture Drought Risk Management Plan
 - Village of Hughenden Newsletter
 - Government of Alberta – Resource Road Program
 - Lot 9, Block 6, Shorncliffe Lake

AGENDA

10/87 Moved by Cr. Roworth to accept the agenda with the additions. (Car. Un.)

PRESENT

Present: Public Works Director Curtis Hughes and Assistant Public Works Director Irvin Bethge.

PUBLIC
WORKS

Public Works Report

Reporting Period: March 25, 2010 to April 8, 2010

Tasks Completed

The culverts tendered for have been received.

Road Bans are still in effect on all oiled roads. Gravel roads will be monitored and banned if necessary.

Wallah Golf has been given the job of refinishing the Cedar signs.

Tenders have been sent out for the new skid steer.
Some of the seasonal staff are being interviewed.
Dependant on the weather the start of the road program has tentatively set for April 12, 2010 on Project 18 in Div 7 (Ski hill road).

Tasks Ongoing:

Maintaining.
Graveling is continuing.
Waiting for GPS to be installed in the last of the gravel trucks
We are building weather station mounts on the ASB spray trucks for the GPS
Continuing work on agreements for the road rehabilitation projects.
Working on the tender for the plow sanding truck.
We are waiting on the tool boxes for the picker truck it will then be ready for certification.
We are going through applications for seasonal staff to fill what is left of the positions
Continuing to do dirt work for the new shop

Public Works Report

Reporting Period: April 8, 2010 to April 25, 2010

Tasks Completed :

All the gravel trucks now are equipped with GPS with a few glitches to fix.
Road Bans are still in effect on all oiled roads. Gravel roads will be monitored and banned if necessary. After the snow all permitted movement has been halted until further notice.
The snow removal went as well as expected for this time of year.
The Cedar signs are down and ready to be taken to Wallah Golf for refinishing
Tenders have been sent out for the new skid steer. Opening will be April 21.
The majority of the seasonal positions have been filled.
The Picker truck is ready for certification tool boxes can be added later
Soil samples have been taken at the new shop site and it looks like good material.

Tasks Ongoing:

Snow plowing. Maintaining and gravelling will continue once things dry out.
11G has been sent to Edmonton for warranty work on the differential and torsion plate. Finning has supplied a replacement until the work is completed.
Working at putting signs back up that were taken down by the strong winds we have had.
We are preparing a Gravel Tender for the Charlton pit #12
Graveling is continuing as we train new staff.
We are building weather station mounts on the ASB spray trucks for the GPS and heavy harrows for ASB.
The Patch truck has cleared customs and barring any new developments should be delivered Monday April 19 around noon.
Continuing work on agreements for the road rehabilitation projects
Hauser Constructions start on the Ski Hill project has been delayed due to the welcomed moisture. They did get some brushing started.
Continuing to do dirt work for the new shop.

A discussion on snowplowing ensued.

A discussion on road crowning ensued.

A discussion on gravel road upgrading and heavy truck traffic ensued.

A discussion on fire conditions ensued.

A discussion on equipment maintenance and operational cost ensued.

A discussion on fuel consumption ensued.

9:21 A.M.
ABSENT

Curtis Hughes and Irvin Bethge absent.

MINUTE

10/88 Moved by Cr. Motley to approve the minutes of the March 25, 2010 Regular Meeting. (Car. Un.)

A discussion on taxation and finances ensued.

A discussion on assessment ensued.

BANK
RECONCILIATION

10/89 Moved by Cr. Schneider to approve the Bank Reconciliation Statement to March 31, 2010. (Car. Un.)

STATEMENT
ACCUMULATED
SURPLUS

10/90 Moved by Cr. Tripp to approve the Statement of Accumulated Surplus to March 31, 2010. (Car. Un.)

PROJECT
REPORTS

10/91 Moved by Cr. Motley to approve the Projects Report to March 31, 2010. (Car. Un.)

The Administrator's Notes were reviewed.

10:03 A.M.
ABSENT

Cr. Schneider absent.

10:04 A.M.
ABSENT

Cr. Motley absent.

10:05 A.M.
PRESENT

Cr. Motley and Cr. Schneider present.

PRESENT
10:06 A.M.

Sergeant Terry Wickett, Provost R.C.M.P. present.

A discussion on law enforcement and community policing ensued.

A discussion on Capt. Ayre Lake event administration ensued.

A discussion on identification of security staff ensued.

A discussion on vehicle insurance ensued.

A discussion on Capt Ayre Lake parking and access ensued.

A discussion on policing transition ensued.

A discussion on policing statistics ensued.

A discussion on traffic enforcement ensued.

ABSENT
10:49 A.M.

Tyler Lawrason absent.

PRESENT
10:51 A.M.

Tyler Lawrason present.

ABSENT
10:59 A.M.

Sergeant Terry Wickett absent.

PRESENT
11:00 A.M.

Community Peace Officer Ian Green present.

**ORDER #
2009-2019**

10/92 Moved by Cr. Murray that all conditions in order #2009-2019 be referred to the M.D.'s solicitor and all measures possible undertaken to facilitate the execution of these conditions by whatever means necessary. (Car. Un.)

**ABSENT
11:08 A.M.**

Ian Green and Cr. Motley absent.

**PRESENT
11:09 A.M.**

Darryl Deardoff, Scott Builders present.

**PRESENT
11:10 A.M.**

A discussion on shop site preparation ensued.

Present Cr. Motley.

A discussion on site monitoring and piling installation ensued.

A discussion on communication and meeting schedules ensued.

A discussion on utilities and power connections ensued.

**ABSENT
11:44 A.M.**

Darryl Deardoff absent.

**ADJOURN
11:45 A.M.**

10/93 Moved by Cr. Murray to adjourn. (Car. Un.)

**RECONVENE
1:06 P.M.**

Called to order by Deputy Reeve Kjos at 1:06 p.m.

PRESENT

Present: Councillors G. Crone, L.C. Kjos, D.L. Motley, J.D. Roworth, T. Schneider and B.R. Tripp.

**ALSO
PRESENT**

Also Present: Administrator Tyler Lawrason

ABSENT

Absent: Cr. Murray

**4-H
SHORNCLIFFE
LAKE BUILDING**

10/94 Moved by Cr. Crone to ratify the rental rates as presented for the 4-H building at Shorncliffe Lake. (Car. Un.)

REPORTS

The following reports were reviewed:

A.S.B. Fieldman, Assessor, Utilities Officer, GIS/GPS Coordinator, Development Officer, Economic Development Officer, Peace Officer and Safety Officer.

A discussion on the Metiskow lift station ensued.

A discussion on Economic Development ensued.

**DONATE LABOR
CADOGAN
BALL DIAMONDS**

10/95 Moved by Cr. Motley to authorize the donation of labour necessary to rejuvenate the Cadogan baseball diamonds. (Car. Un.)

**AGREEMENT
DRAG RACING
EVENT**

10/96 Moved by Cr. Motley to ratify the agreement granted final approval to the Provost Gear Jammers to use the Provost Airport for the purpose of drag racing. Car. 4 - 2

Opposed: Cr. Crone
Cr. Roworth

**LOT 7, BLOCK 3
SHORNCLIFFE LAKE**

10/97 Moved by Cr. Motley that Council accept a bid as submitted to acquire the lease rights to Lot 7, Block 3 at Shorncliffe Lake. (Car. Un.)

2010 SKID STEER
TENDERS

2010 SKID STEER TENDERS RECEIVED

BOBCAT OF EDMONTON

New 2010 S300 Bobcat Loader \$ 41,016.13
PLUS G.S.T.

EDGE EQUIPMENT

New 2010 Gehl V270 Skid Steer \$ 38,438.62
PLUS G.S.T.

IRELAND FARM EQUIPMENT

New 2010 Gehl VL270 \$ 38,900.00
PLUS G.S.T.

BRANDT TRACTOR LTD.

New 2010 John Deere Rubber Tire Skid Steer 328D \$ 41,900.00
PLUS G.S.T.

HI-WAY SERVICE LTD.

1. NEW FACTORY ORDER CASE 465 \$ 44,816.98
2. NEW FACTORY ORDER CASE 465 \$ 46,298.88
3. NEW FACTORY ORDER CASE 465 \$ 46,298.88
PLUS G.S.T.

FINNING

262C Vertical Lift Skid Steer \$ 51,000.00
PLUS G.S.T.

ACCEPT
TENDER

10/98 Moved by Cr. Crone that the skid steer tender from Bobcat of Edmonton for a 2010 S300 Bobcat Loader be accepted in the amount of \$41,016.13. (Car. Un.)

ABSENT
1:39 P.M.

Cr. Schneider absent.

PRESENT
1:41 P.M.

Cr. Schneider present.

S.W. 30-40-6-W4M
TENDER

10/99 Moved by Cr. Motley that the high bid to purchase 33 acres of land at S.W. 30-40-6-W4M be accepted. (Car. Un.)

A discussion on school site signs ensued.

PRESENT
1:44 P.M.

Present Cr. Murray.

PRESENT
1:49 P.M.

Present Doug Chambers.

PRESENT
1:52 P.M.

Present Oscar Long.

A discussion on the 2010 budget ensued.

A discussion on G.P.S. unites for fire equipment ensued.

ABSENT
2:15 P.M.

Absent Oscar Long.

PRESENT
2:22 P.M. Present Barry Johnstone and Oscar Long.

A discussion on G.P.S. installation on fire equipment ensued.

ABSENT
2:39 P.M. Absent Barry Johnstone and Oscar Long.

ABSENT
3:12 P.M. Absent Tyler Lawrason.

PRESENT
3:14 P.M. Present Tyler Lawrason.

ABSENT
3:16 P.M. Absent Cr. Roworth.

PRESENT
3:18 P.M. Present Jack Roworth.

ABSENT
3:28 P.M. Absent Cr. Schneider.

PUBLIC WORKS
FINANCIAL
ASB POLICY 10/100 Moved by Cr. Murray to accept the revised Public Works,
Financial and the A.S.B. Policy Manuals. (Car. Un.)

SENIOR'S
WEEK 10/101 Moved by Cr. Kjos that June 7th to 13th, 2010 be
proclaimed as Senior's Week. (Car. Un.)

SHORNCLIFFE
STEP GRANT 10/102 Moved by Cr. Motley to reimburse the Shorncliffe Park
Improvement Association for STEP Student expenditures not covered
by the STEP grant. (Car. Un.)

A discussion on the March 29th, 2010 Joint Meeting between the M.D. of
Provost #52 and the Town of Hardisty ensued.

APPENDIX "A" 10/103 Moved by Cr. Roworth to approve Appendix "A" according
to the recommendations of the Development Officer. (Car. Un.)

APPENDIX "D" 10/104 Moved by Cr. Crone by to accept the accounts as listed on
Appendix "D" for information. (Car. Un.)

COMMITTEE
REPORTS **COMMITTEE REPORTS**

A.S.B.
No report.

F.C.S.S.
The minutes of the April 13, 2010 meeting were reviewed.

Recreation Boards
Provost Regional Activity Center
The minutes of the March 8, 2010 Meeting were reviewed.

M.C.H.A.
No report.

Shorncliffe Lake Association
No report.

Capt Ayre Lake Association
The minutes of the March 24, 2010 meeting were reviewed.

Provost Fire Department
The March, 2010 Fire Report was reviewed.

The Cadogan Fire Reports 01-10, 02-10, 03-10, 04-10 and 05-10 were
reviewed.

West End Fire Departments
No report.

Economic Development
No report.

Hillcrest Lodge
No report.

Waste Management Authority
No report.

Library Board
No report.

Provost & District Health Services Foundation
The minutes of the March 18, 2010 Meeting was discussed.

Ambulance
No report.

Airport
No report.

E911
No report.

4:02 P.M.
ADJOURN

10/105

Moved by Cr. Murray to adjourn.

(Car. Un.)

REEVE

ADMINISTRATOR

