

**REGULAR MEETING OF COUNCIL , THURSDAY, APRIL 28, 2011**

**TO ORDER AT  
9:02 A.M.**

A Regular Meeting of the Municipal District of Provost No. 52 was held in the Council Chambers of the Municipal Administration Building, 4504 – 53 Avenue, Provost, Alberta on Thursday, April 28, 2011 and was called to order by Reeve Murray at 9:02 a.m.

**PRESENT**

**PRESENT**

Present: Councillors D. Carson, L.C. Kjos, R. S. Larson, D.L. Motley, A.G. Murray, J.D. Roworth and B. R. Tripp.

**ALSO PRESENT**

Also Present: Administrator Tyler Lawrason.  
Curtis Hughes, Public Works Director  
Irvin Bethge, Assistant Public Works Director

**ADDITIONS/DELETIONS TO THE AGENDA**

7. NEW BUSINESS

- Remuneration Claims

DECISION ITEMS

- Cadogan Rodeo Association

10. COMMITTEE REPORTS

- 6) Cadogan Fire Department
- Fire Report 11-03

11. CORRESPONDENCE

- Conservative Party of Canada – *You Are Invited*
- Alberta Municipal Affairs – Minister's Awards
- E911 Annual General Meeting Minutes
- AAMD&C - 3<sup>rd</sup> Annual Aggregated Business Services Golf Tournament

**AGENDA**

11/111. Moved by Cr. Larson to accept the agenda with additions.  
(Car. Un.)

A discussion on scheduling relative to seasonal public works employees' start date and construction commencement ensued.

A discussion on road banning ensued.

A discussion on Terracem stabilization longevity vs. traffic patterns ensued.

A discussion on contractor mobilization ensued.

A discussion on grader routes ensued.

A discussion on Ground Force Operator training ensued.

A discussion on oil deterioration in Division 6 ensued.

A discussion on gravel crushing and product quality ensued.

A discussion on gravel exploration ensued.

**ABSENT  
9:45 A.M.**

Curtis Hughes and Irvin Bethge absent.

**MINUTES**

11/112. Moved by Cr. Tripp to accept the minutes of the April 14, 2011 Regular Meeting Minutes with correction. (Car. Un.)

**BANK  
RECONCILIATION  
STATEMENTS**

11/113. Moved by Cr. Roworth to accept the January 31, 2011 and February 28, 2011 Bank Reconciliation Statements. (Car. Un.)

**ACCUMULATED  
SURPLUS  
REPORTS**

11/114. Moved by Cr. Tripp to accept the January 31, 2011 and the February 28, 2011 Accumulated Surplus Reports. (Car. Un.)

**ABSENT  
9:52 A.M.**

Cr. Motley absent.

**PRESENT  
9:54 A.M.**

Cr. Motley present.

A discussion on recreation capital assets ensued.

**ASSET AND  
LIABILITY  
REPORTS**

11/115. Moved by Cr. Carson to accept the January 31, 2011 and the February 28, 2011 Asset and Liability Reports. (Car. Un.)

A discussion on operational budgeting relative to the projects report ensued.

**PROJECT  
REPORTS**

11/116. Moved by Cr. Tripp to accept the Projects Report for January 31, 2011 and February 28, 2011. (Car. Un.)

**PRESENT  
10:00 A.M.**

Michael H. Epp (Hawkings, Epp, Dumont), and Doug Chambers present.

A presentation on the 2010 audited financial statement ensued.

A series of questions and answers relative to the financial statements occurred between Council and Mr. Epp.

A discussion relative to tangible capital asset accounting ensued.

A discussion on gravel pit liability ensued.

**ABSENT  
10:53 A.M.**

Cr. Motley absent.

**ABSENT  
10:54 A.M.**

Michael Epp and Doug Chambers absent.

**PRESENT  
10:55 A.M.**

Cr. Motley present.

**ADMINISTRATOR'S  
NOTES**

The Administrator's Notes were reviewed.

A discussion relative to potential recreations upgrades in Metiskow ensued.

**DEPARTMENT  
HEAD  
REPORTS**

The following Department Head Reports were reviewed:

- ASB Report
- Assessor Report
- Utilities Report
- GIS Report
- Development Report
- Economic Development Report
- Safety Report
- Peace Officer Report
- Fines Distribution to March 31, 2011

A discussion on the Provost Library Board budget ensued.

**LIBRARY  
BOARD  
BUDGET**

11/117. Moved by Cr. Tripp to accept the M.D. Library Board budget. (Car. 6 – 1)  
Opposed: Cr. Motley

Councillor remuneration claims were reviewed.

**REMUNERATION  
CLAIMS**

11/118. Moved by Cr. Carson to accept the March, 2011 and April, 2011 Councillor remuneration claims as submitted. (Car. Un.)

**ANNUAL  
MEETING DATE**

11/119. Moved by Cr. Murray to alter the date of the M.D. of Provost No. 52 Annual General Meeting from June 9, 2011 to June 23, 2011. (Car. Un.)

**TOXIC  
ROUNDUP**

11/120. Moved by Cr. Roworth to incur half the costs of the annual toxic roundup as requested by Provost Adult Learning and Literacy. (Car. Un.)

**ROAD  
CLOSURE  
APPROVALS**

11/121. Moved by Cr. Motley to approve the closure of road plans RRD2914R and RRD2442CL as recommended by Alberta Sustainable Resource Development. (Car. Un.)

**ACCEPT  
2010 AUDITED  
FINANCIAL  
STATEMENT**

11/122. Moved by Cr. Motley to accept the M.D. of Provost No. 52  
2010 Audited Financial Statement. (Car. Un.)

**SENIOR'S WEEK  
JUNE 6-12, 2011**

11/123. Moved by Cr. Kjos to proclaim June 6 to 12, 2011 as  
Senior's Week. (Car. Un.)

**SHORNCLIFFE LAKE  
STEP**

11/124. Moved by Cr. Roworth to cover the difference of a STEP  
student as requested by the Shorncliffe Lake Park Improvement  
Association. (Car. Un.)

**CADOGAN  
RODEO  
GROUNDS  
REQUEST**

11/125. Moved by Cr. Kjos to authorize the use of M.D. equipment  
to perform excavation as requested in the Cadogan Rodeo Grounds.  
(Car. Un.)

A discussion on Metiskow cleanup ensued.

**ADJOURN  
12:00 P.M.**

11/126. Moved by Cr. Murray to adjourn for dinner. (Car. Un.)

**RECONVENE  
1:02 P.M.**

Reconvene.

**PRESENT**

Present: Councillors D. Carson, L.C. Kjos, R. S. Larson, D.L. Motley,  
A.G. Murray, J.D. Roworth and B. R. Tripp.

**ALSO  
PRESENT**

Also Present: Administrator Tyler Lawrason.

A discussion relative to a Hamlet viability study as prepared by the  
Economic Development Officer ensued.

**APPENDIX  
"B"**

11/127. Moved by Cr. Murray to approve Appendix "B" according  
to the recommendations of the Development Officer. (Car. Un.)

**COMMITTEE  
REPORTS**

Committee Reports were reviewed.

A.S.B

Cr. Motley and Cr. Tripp gave a verbal supplement to the A.S.B. report.

F.C.S.S.

The minutes of the April 12, 2011 Regular Meeting were reviewed.  
Cr. Carson and Cr. Larson gave a verbal supplement to the F.C.S.S.  
report.

Recreation Boards

Cr. Tripp gave a verbal supplement to the Recreation Board report.

Shorncliffe Lake Association

A discussion ensued relative to default tenancy at Shorncliffe Lake.

Capt Ayre Lake Association

The minutes of the March 30, 2011 meeting were reviewed.

Provost Fire Department

The March 2011 Fire Report was reviewed. A discussion relative to potential East Fire capital acquisitions ensued.

Cadogan Fire Department

The Fire Reports 11-02 and 11-03 were reviewed.

West End Fire Department

No report.

Economic Development

The March 22, 2011 meeting minutes and the 2011 Budget were reviewed. A discussion relative to economic development and community viability ensued.

Hillcrest Lodge

The revised minutes of the March 14, 2011 Regular Meeting and the April 11, 2011 Regular Meeting were reviewed. Cr. Motley gave a verbal supplement to the Hillcrest Lodge report.

Waste Management Authority

The minutes of the Regular Meeting March 29, 2011 and the Financial Statement to December 31, 2010 were reviewed.

Library Board

Cr. Tripp gave a verbal supplement to the Library Board. A discussion ensued.

Provost & District Health Services Foundation

The minutes of the January 27, 2011 Regular Meeting, the January 27, 2011 Annual Meeting and the March 24, 2011 Regular Meeting were reviewed. Cr. Murray gave a verbal supplement to the health Foundation report. A discussion ensued.

Ambulance

A discussion relative to the Ambulance Society governance transition ensued.

Airport

No report.

Provost Cooperative Seed Cleaning Plant

A discussion relative to the Seed Cleaning Plant ensued.

ADJOURN  
2:04 P.M.

11/128.

Moved by Cr. Murray to adjourn.

(Car. Un.)

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REEVE

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ADMINISTRATOR