

REGULAR MEETING OF COUNCIL, THURSDAY, AUGUST 26, 2010

**CALLED TO
ORDER AT
8:57 A.M.**

A Regular Meeting of the Municipal District of Provost No. 52 was held in the Council Chambers of the Municipal Administration Building, 4504 – 53 Avenue, Provost, Alberta on Thursday, August 26, 2010 and was called to order by Reeve Murray at 8:57 a.m.

PRESENT

PRESENT

Present: Councillors G. Crone, L.C. Kjos, D.L. Motley, A.G. Murray, J.D. Roworth, T. Schneider and B.R. Tripp.

**ALSO
PRESENT**

Also Present: Tyler Lawrason, Administrator
Curtis Hughes, Public Works Director

AGENDA

ADDITIONS/DELETIONS TO THE AGENDA

7. DECISION ITEMS
 - Gravel Committee Recommendations
 - Synopsis/Recommendations Ratifications
 - Culvert Tenders
 - Metiskow Needs Assessment

10. COMMITTEE REPORTS
 - 9) Hillcrest Lodge
 - Minutes August 16, 2010

11. CORRESPONDENCE
 - Alberta Children and Youth Services

- 10/226. Moved by Cr. Tripp to accept the agenda with additions.
(Car. Un.)

**PUBLIC WORKS
REPORT**

PUBLIC WORKS REPORT

Reporting Period: August 12, 2010 to August 26 , 2010

Tasks Completed :

All the Seal coat Projects are completed.
The gravel testing has been completed at the Adams Pit.
The oil dust controls are measured out and ready for gravel.
Training for gravel sieve testing has been completed (Tyler, Curtis, and Irvin)
The oil on Twp 424 East of RR 95 at the Tank Farm has been repaired.
A tender has been put out for more culverts to finish out the year.

Tasks Ongoing:

Trucks and graders are working extra hours to get over the roads before school starts.
The Patch truck is continuing to fix the pothole on the oils.
The Shoulder pull crew is working on Project 17 in Div 6 (Twp 412).
Gravel is being placed for the oiling project in Div 3. The project in Div 7 next.
The End dump gravel trucks are working with Hauser to clay cap Project 14 from Highway 41 to the bridge.
We now have the School bus routes and will check all for issues.

Enbridge is going to sonar all crossings to identify any voids along the pipe and if any show issues repair them.

Identified Issues:

Several holes on back roads have been identified and need to be repaired before harvest.

A low spot on RR 31 South of Ken Bergs has been identified and will be repaired.

Gravel is required on Twp 382 from RR 12 to 13, RR 12 from Twp 382 to 384 and RR 20 from Twp 384 to 390.

A discussion on sale of elimination sand ensued.

A discussion on pothole repair on Ralph Manning's road R.R. 93.

A discussion on signage ensued.

A discussion on land compensation, assessment and road rehabilitation ensued.

A discussion on maintenance on and further plans for R.R. 52 ensued.

A discussion on trail maintenance and upgrade ensued.

A discussion on Public Works Personnel ensued.

A discussion on gravel hauling and timing ensued.

A discussion on gravel testing ensued.

A discussion on grading ensued.

**ABSENT
9:43 A.M.**

Curtis Hughes absent.

MINUTES

10/227. Moved by Cr. Motley to accept the minutes of the August 12, 2010 Regular Meeting. (Car. Un.)

**M.P.C.
MINUTES**

10/228. Moved by Cr. Motley to accept the minutes of the August 12, 2010 M.P.C. Meeting. (Car. Un.)

**BANK
RECONCILIATION**

10/229. Moved by Cr. Schneider to accept the Bank Reconciliation Statement to July 31, 2010. (Car. Un.)

**REVENUE &
EXPENSE**

10/230. Moved by Cr. Roworth to accept the Revenue and Expense Statement to July 31, 2010. (Car. Un.)

**ASSETS &
LIABILITIES**

10/231. Moved by Cr. Motley to accept the Assets and Liabilities List to July 31, 2010. (Car. Un.)

**PROJECT
REPORT**

10/232. Moved by Cr. Motley to accept the Project Report to July 31, 2010. (Car. Un.)

The Administrator's notes were reviewed.

A discussion on correspondence regarding disposal of a brush rake ensued.

A discussion on the development and land use ensued.

ABSENT
10:12 A.M.

Cr. Motley and Tyler Lawrason absent.

PRESENT
10:13 A.M.

Tyler Lawrason present.

PRESENT
10:13 A.M.

Vince Leckie from Scott Builders present.

PRESENT
10:14 A.M.

Cr. Motley present.

A presentation on construction progress at the Provost Municipal Shop ensued.

ABSENT
10:18 A.M.

Vince Leckie absent.

The following Department Head Reports were reviewed:

- ASB Report
- Assessor Report
- Utilities Report
- GIS Report
- Development Report
- Economic Development Report
- Safety Report
- Peace Officer Report
- Fines Distribution to July 31, 2010

S.W. 30-40-6W4
FORTIS

10/233. Moved by Cr. Motley to ratify the Fortis proposal for an upgraded/offloaded service at S.W. 30-40-6-W4M. (Car. Un.)

GEAR JAMMERS

10/234. Moved by Cr. Roworth to ratify the post event inspection letter to the Provost Gear Jammers/Provost and District Ag. Society. (Car. Un.)

A discussion on the Gravel Committee meeting of August 20, 2010 ensued.

CRUSH
READ &
ADAM'S PIT

10/235. Moved by Cr. Motley that the two (2) 25,000 cubic yard crushes at the Read and Adam's Pit be tendered with modified specifications as presented. (Car. Un.)

TESTING
W ½ 16-40-7-W4M

10/236. Moved by Cr. Roworth that testing for aggregate at W ½ 16-40-7-W4M commence as soon as possible, upon the completion of testing at N.W. 26-41-9-W4M. (Car. Un.)

TESTING
N.W. 26-41-9-W4M

10/237. Moved by Cr. Kjos that testing for aggregate at N.W. 26-41-9-W4M commence as soon as possible.

Cr. Crone declared an interest and abstained. (Car. 6-0)

GRAVEL
APPROACH
POLICY

10/238. Moved by Cr. Motley to approve the draft gravel approach
policy as presented. (Car. Un.)

CULVERT
TENDERS

2010 - 2nd
CULVERT TENDER SUMMARY

CANADA CULVERT

400 - 400mm X 1.6mm \$ 18,760.00
480 - 500mm X 1.6mm \$ 28,416.00

60 – 400mm X 300mm annular couplers \$ 1,446.00
60 – 500mm X 300mm annular couplers \$ 1,638.00

TOTAL: \$ 50,260.00
PLUS G.S.T.
PLUS FREIGHT

Delivery date to be arranged

ATLANTIC INDUSTRIES LTD.

400 - 400mm X 1.6mm \$ 20,592.00
480 - 500mm X 1.6mm \$ 30,888.00

60 – 400mm X 300mm annular couplers \$ 1,403.40
60 – 500mm X 300mm annular couplers \$ 1,549.20

F.O.B. TRUCK, JOBSITE
1-2 Weeks ARO

TOTAL: \$ 54,432.60
PLUS G.S.T.

ARMTEC

400 – 400mm X 1.6mm \$ 20,816.00
480 – 500mm X 1.6mm \$ 31,550.40

Armtec Standard Galvanized Corrugated
60 – 400mm Standard type coupler \$ 1,448.40
60 – 500mm Standard type couple \$ 1,684.80

TOTAL: \$55,499.60
PLUS G.S.T.

F.O.B. "On Trucks" Hughenden
Date: To be confirmed at time of order.

National Oilwell Varco

400 – 400mm X 1.6mm	\$ 20,085.71
480 – 500mm X 1.6mm	\$ 30,445.71
60 – Couplers Wedge Type	\$ 1,366.15
60 – Couplers Hugger Band	\$ 5,592.00

F.O.B. POINT OF SHIPMENT

TOTAL WITH WEDGE TYPE:	\$ 51,897.57 + G.S.T.
TOTAL WITH HUGGER TYPE:	\$ 56,123.42 + G.S.T.

**CANADA
CULVERT**

10/239. Moved by Cr. Schneider to accept the culvert tender from Canada Culvert in the amount of \$50,260.00 plus G.S.T. and freight.
(Car. Un.)

**BANNER
ENGINEERING
METISKOW**

10/240. Moved by Cr. Tripp to contract Banner Engineering to conduct a needs assessment on water treatment infrastructure in the Hamlet of Metiskow.
(Car. Un.)

A discussion on polling station placement ensued.

**APPENDIX
"A"**

10/241. Moved by Cr. Crone to approve Appendix "A" according to the recommendations of the Development Officer.
(Car. Un.)

**APPENDIX
"D"**

10/242. Moved by Cr. Roworth to accept the accounts as listed on Appendix "D" for information.
(Car. Un.)

COMMITTEE REPORTS

**COMMITTEE
REPORTS**

A.S.B.

No report.

F.C.S.S.

No report.

Recreation Boards

The minutes of the Provost Regional Activity Centre Building Committee Meeting of July 16, 2010 were reviewed.

Cr. Murray gave a verbal supplement on the Provost Regional Activity Centre Building Committee.

M.C.H.A. – No report.

Shorncliffe Lake Association

No report.

Capt Ayre Lake Association

No report.

Provost Fire Department

The July 2010 Fire Report was reviewed.

Cr. Motley gave a verbal update on the East Fire Committee.

West End Fire Departments

The June 26, 2010 and July 12, 2010 reports were reviewed.

Economic Development

No report.

Hillcrest Lodge

The Minutes of the June 29, July 29 and August 16, 2010 Meetings were reviewed.

Cr. Schneider gave a verbal update on the Hillcrest Lodge.

Waste Management Authority

No report.

Library Board

No report.

Provost & District Health Services Foundation

Cr. Murray gave an update on Provost & District Health Services committee and doctor recruitment.

Ambulance

Administrator Tyler Lawrason gave an update on the Ambulance Society.

Airport

No report.

E911

Cr. Motley supplemented the E911 update.

ADJOURN
11:24 A.M.

10/243.

Moved by Cr. Murray to adjourn.

(Car. Un.)

REEVE

ADMINISTRATOR