

REGULAR MEETING OF COUNCIL , THURSDAY, DECEMBER 23, 2010

**TO ORDER AT
9:00 A.M.**

A Regular Meeting of the Municipal District of Provost No. 52 was held in the Council Chambers of the Municipal Administration Building, 4504 – 53 Avenue, Provost, Alberta on Thursday, December 23, 2010 and was called to order by Reeve Murray at 9:00 a.m.

PRESENT

PRESENT

Present: Councillors D. Carson, L.C. Kjos, R. S. Larson, D.L. Motley, A.G. Murray, J.D. Roworth and B.R. Tripp.

ALSO PRESENT

Also Present: Administrator Tyler Lawrason.
Curtis Hughes, Public Works Director
Irvin Bethge, Assistant Public Works Director

ADDITIONS/DELETIONS TO THE AGENDA

7. NEW BUSINESS

DECISION ITEMS

- Personnel Policy Amendment
- Councillor Remuneration

AGENDA

10/404 Moved by Cr. Roworth to accept the agenda with additions. (Car. Un.)

**PUBLIC
WORKS
REPORT**

PUBLIC WORKS REPORT

Reporting Period: December 9, 2010 to December 23, 2010

Tasks Completed:

One of the one ways for the graders has been completed and works well.

On call schedule has been set up for the winter months.

ASB heavy harrows have been repaired.

Sand and salt have been mixed for the season.

The 2011 Gravel program is complete and awaiting approval.

The three year rehabilitation project plan has been completed and approved.

Wayne and Tyler will be done their Third year of apprenticeship on the 17th of December.

Tasks Ongoing:

Working on the budget for 2011.

Rebuilding one way Plows to quick attach units for graders.

Continuing the move to the new shop.

Building work benches for the new shop.

Sanding roads as required.

Graders working on intersections as required.

Sweeping Airport as needed.

Identified Issues:

Washboard at intersections.

Icy intersections.

A discussion on winter maintenance, ploughing and sanding ensued.

A discussion on shop transition ensued.

A discussion on shop electrical wiring ensued.

A discussion on plough construction and modification ensued.

A question regarding ploughing on Range Road 52 north of Metiskow was posed by Cr. Tripp.

A question regarding the 2011 gravelling program was posed by Cr. Murray.

A suggestion regarding maintenance on Grabler's road was made by Cr. Motley.

**ABSENT
9:13 A.M.**

Curtis Hughes and Irvin Bethge absent.

MINUTES

10/405 Moved by Cr. Kjos to accept the minutes of the December 9, 2010 Regular Meeting. (Car. Un.)

**BANK
RECONCILIATION**

10/406 Moved by Cr. Tripp that the Bank Reconciliation Statement to November 30, 2010 be accepted. (Car. Un.)

**REVENUE AND
EXPENSE
STATEMENT**

10/407 Moved by Cr. Kjos that the Revenue and Expense Statement to November 30, 2010 be accepted. (Car. Un.)

A question regarding format of the assets and liabilities report was posed by Cr. Murray.

**ASSETS AND
LIABILITIES
REPORT**

10/408 Moved by Cr. Tripp that the Assets and Liabilities Report to November 30, 2010 be accepted. (Car. Un.)

**PROJECT
REPORT**

10/409 Moved by Cr. Motley that the Projects Report to November 30, 2010 be accepted. (Car. Un.)

**ADMINISTRATOR'S
NOTES**

The Administrator's Notes were reviewed.

A discussion on the Joint Meeting between the Town of Provost and the M.D. of Provost ensued.

A discussion on East Fire operational spending ensued.

A discussion on grader preference ensued.

**DEPARTMENT
HEAD REPORTS**

The following Department Head Reports were reviewed:

- ASB Report
- Assessor Report

- Utilities Report
- GIS Report
- Development Report
- Economic Development Report
- Safety Report
- Peace Officer Report
- Fines Distribution to November 30, 2010

A discussion relative to volunteer participation ensued.

Cr. Larson gave an update on the BRAED meeting held in Provost as a supplement to the Economic Development report.

A discussion on healthcare and intermunicipal cooperation ensued.

A discussion on gravel committee recommendations ensued.

**GRAVEL PIT
N.E. 12-39-7-W4M**

10/410 Moved by Cr. Kjos that the existing gravel pit on the N.E. 12-39-7-W4M be declared a depleted resource and that the M.D. abandon all future claim to mine said resource and that all requisite reclamation on the existing gravel pit at the N.E. 12-39-7-W4M for which the M.D. has responsibility be undertaken as soon as possible and completed by the end of 2011. (Car. Un.)

A discussion on gravel crushing activities in 2011 ensued.

**CRUSH AT
S.W. 27-40-6-W4M**

10/411 Moved by Cr. Motley that a crushing commitment of 100,000 cubic yards be offered to the owner of the gravel pit located on the S.W. 27-40-6-W4M to be completed in the calendar year of 2011. (Car. Un.)

**ABSENT
10:40 A.M.**

Cr. Motley and Tyler Lawrason absent.

**PRESENT
10:42 A.M.**

Tyler Lawrason and Alan Down, Assessor present.

**PRESENT
10:43 A.M.**

Cr. Motley present.

Alan Down gave a presentation concerning the state of the M.D. of Provost #52 assessment base and other assessment issues and trends.

A discussion relative to linear and farmland assessment ensued.

A discussion on budgetary philosophy versus assessment base stability ensued.

**ABSENT
11:29 A.M.**

Alan Down absent.

A discussion on gravel royalty rates ensued.

**INCREASE
GRAVEL
ROYALTY RATE**

10/412 Moved by Cr. Motley to increase the M.D.'s gravel royalty rate to \$3.25 per cubic yard from \$3.00 per cubic yard. (Car. Un.)

A discussion on the 2011 gravel program ensued.

ADJOURN
11:57 A.M. 10/413 Moved by Cr. Murray to adjourn for dinner. (Car. Un.)

RECONVENE
1:13 P.M. Reconvened.

PRESENT
Present: Councillors D.R. Carson, L.C. Kjos, R.S. Larson, D.L. Motley, A.G. Murray, J.D. Roworth, and B.R. Tripp.

ALSO PRESENT
Also Present: Tyler Lawrason, Administrator
Curtis Hughes, Public Works Director
Irvin Bethge Assistant Public Works Director

ABSENT
Absent: Cr. Larson

PRESENT
1:14 P.M. Cr. Larson present.

A discussion relative to the 2011 gravel program resumed.

A discussion on proposed calcium stabilization projects ensued.

A discussion on emergent issue mitigation projects ensued.

ABSENT
1:31 P.M. Curtis Hughes and Irvin Bethge absent.

2011 GRAVEL PROGRAM 10/414 Moved by Cr. Motley to approve the 2011 gravel program as presented. (Car. Un.)

2011 SPECIAL PROJECTS PROGRAM 10/415 Moved by Cr. Kjos to approve the 2011 special projects program, including seal coating, calcium stabilization and emergent issue mitigation projects as presented. (Car. Un.)

M.C.H.A. EXPENSES 10/416 Moved by Cr. Motley that expenses relative to liability insurance fees for the M.C.H.A. board be deducted from the M.C.H.A. requisition and not paid by the M.D. of Provost #52. (Car. Un.)

4X4 TRUCK TENDERS RECEIVED

4X4 PICKUP TRUCK TENDERS – ASSISTANT DIRECTOR OF PUBLIC WORKS

Wainalta

2011 Dodge 1500 Quad Cab 4X4 SLT Package
\$26,376.00 G.S.T. Included

Campbell-McLennan Chrysler

2011 Dodge 1500 Quad Cab 4X4 SLT Package
\$25,840.00 G.S.T. Included

Norris Ford

2011 Ford F-150 XLT 4X4 Super Cab \$29,421.00 G.S.T. Included
2010 Ford F-150 XLT 4X4 Super Cab \$29,878.00 G.S.T. Included

Maclin Ford

2011 Ford F-150 XLT 4X4 Super Cab \$29,871.71 G.S.T. Included

Koch Ford Lincoln

2010 Ford F-150 XLT 4X4 Super Cab \$30,138.15 G.S.T. Included

2011 Ford F-150 XLT 4X4 Super Cab \$30,274.65 G.S.T. Included

Denwood Motors

2011 Chevrolet Silverado 1500 4WD Ext. Cab.

\$31,184.21 G.S.T. Included

Edmonton Motors

2011 Chevrolet Silverado 1500 4WD Ext. Cab.

\$31,402.35 G.S.T. Included

CMP G.M.

2011 Chevrolet Silverado 1500 4Wd Ext. Cab.

\$31,483.15 G.S.T. Included

ACCEPT
TENDER
WAINALTA

10/417 Moved by Cr. Carson to accept Wainalta Motor's bid for
one, 2011 Dodge 1500 Quad Cab 4X4 SLT Package for \$26,376.00
G.S.T. included. (Car. Un.)

SANDER PLOW
TRUCK TENDERS
RECEIVED

2010 - SANDER PLOW TRUCK TENDERS

Diamond International

2012 International - Option #1 \$181,676.25 G.S.T. Included

Danco

2012 International \$191,812.95 G.S.T. Included

Glover International Trucks

2012 International \$193,571.25 G.S.T. Included

Nortrux

2012 Mack truck with box and slide in sander

\$198,509.85 G.S.T. Included

Lethbridge Truck Equipment

2012 Freightliner \$203,175.00 G.S.T. Included

First Truck & Trailer

2012 Freightliner \$211,223.25 G.S.T. Included

Prairie Hydraulic Equipment Ltd.

2011 Western Star 4900 SA \$221,626.12 G.S.T. Included

2011 Kenworth \$235,100.77 G.S.T. Included

2011 International \$194,631.93 G.S.T. Included

Redhead Equipment

2011 Mack Plow Truck \$232,354.50 G.S.T. Included

ACCEPT
TENDER
DIAMOND
INTERNATIONAL

10/418 Moved by Cr. Kjos to accept Diamond International's bid for one, 2012 International Sander Plow Truck for \$181,676.25 G.S.T. Included. (Car. Un.)

A discussion on collective bargaining ensued.

RATIFY
COLLECTIVE
AGREEMENT

10/419 Moved by Cr. Motley to ratify the new collective agreement between the M.D. of Provost #52 and the IUOE Local 955. (Car. Un.)

AMEND
PERSONEL POLICY

10/420 Moved by Cr. Roworth to amend Section 17 of the M.D.'s personnel policy to alter employer contributions toward extended health care and group life insurance benefits from 65% to 75%. (Car. Un.)

A discussion on Councillor remuneration ensued.

Cr. Carson, Cr. Kjos and Cr. Tripp agreed to attend the January 10, 2011 A.A.M.D. & C. Zone meeting in Camrose.

RATIFY
COUNCILLOR
REMUNERATION

10/421 Moved by Cr. Motley to ratify the Councillor Remuneration submissions for December, 2010. (Car. Un.)

ABSENT
2:24 P.M.

Cr. Larson absent.

PRESENT
2:27 P.M.

Cr. Larson present.

A discussion on linear assessment appeals by Enbridge and Trans Canada Keystone Pipelines ensued.

A discussion on timelines relative to consideration of Bylaw No. 2215 and Bylaw No. 2216.

ABSENT
2:46 P.M.

Cr. Kjos absent.

APPENDIX
"A"

10/422 Moved by Cr. Roworth to approve Appendix "A" according to the recommendations of the Utilities/Development Officer.
(Car. Un.)

APPENDIX
"D"

10/423 Moved by Cr. Tripp to accept the accounts as listed on Appendix "D" for information.
(Car. Un.)

COMMITTEE
REPORTS

COMMITTEE REPORTS

A.S.B.

No report.

F.C.S.S.

Cr. Larson and Cr. Carson gave a verbal supplement to F.C.S.S.

Provost & District Recreation Board

The Provost Regional Activity Centre Building Committee Meeting minutes of October 8, 2010 were reviewed. Cr. Murray gave a supplement to the Recreation Board report. A discussion on recreational facility viability ensued.

M.C.H.A.

The March 9, 2010 Meeting minutes were reviewed.

Shorncliffe Lake

Cr. Motley gave a verbal supplement to the Shorncliffe Lake Association.

Capt Ayre Lake

No report.

Provost Fire Department

The November Fire Report was reviewed.

Cadogan Fire Department

No report.

Joint M.D./Town Fire Committee

No report.

West End Fire Departments

No report.

Economic Development

No report.

Hillcrest Lodge – Provost Senior Citizens Home Foundation

The amended minutes of the November 9, 2010 and the December 13, 2010 minutes were reviewed. Cr. Motley gave a verbal supplement to the Provost Senior Citizens Home Foundation report.

Waste Management Authority

The December 2, 2010 Organizational Meeting Minutes and the December 2, 2010 Regular Meeting Minutes were reviewed. The 2011 Budget and Requisition were reviewed.

Cr. Carson gave a verbal supplement to the Waste Management Report.

Library Board

Cr. Tripp gave a verbal supplement to the Library Board report.

Provost & District Health Services Foundation

No report.

Ambulance

Cr. Motley gave a verbal supplement to the Ambulance Society Report.

A discussion on E911 ensued.

ADJOURN
3:27 P.M.

10/424

Moved by Cr. Murray to adjourn.

(Car. Un.)

REEVE

ADMINISTRATOR