

REGULAR MEETING OF COUNCIL, THURSDAY, JUNE 24, 2010

A Regular Meeting of the Municipal District of Provost No. 52 was held in the Council Chambers of the Municipal Administration Building, 4504 – 53 Avenue, Provost, Alberta on Thursday, June 24, 2010 and was called to order by Reeve Murray at 8:58 a.m.

TO ORDER AT
8:58 A.M.

PRESENT

PRESENT

Present: Councillors G. Crone, L.C. Kjos, D.L. Motley, A.G. Murray, J.D. Roworth, T. Schneider and B.R. Tripp.

ALSO PRESENT

Also Present: Tyler Lawrason, Administrator
Curtis Hughes, Public Works Director
Irvin Bethge, Assistant Public Works Director

ADDITIONS/DELETIONS TO THE AGENDA

7. NEW BUSINESS

AGENDA ITEMS

- New Shop – Crane Procurement
- Cheque Policy – Shorncliffe Lake

10. CORRESPONDENCE

- Capt Ayre Lake Letter
- Town of Provost Golf Tournament
- Trail of the Buffalo
- R.C.M.P.

AGENDA

10/156 Moved by Cr. Tripp to accept the agenda with the additions. (Car. Un.)

PW REPORT

Public Work Report

Reporting Period: June 10, 2010 to June 24, 2010

Tasks Completed :

The warranty work has been completed on the new skid steer and it has been returned.

Curtis has had a meeting with Peter Adams regarding his gravel pit. It will stay as is for the near future, with another agreement to be signed.

Gravel truck 28T has been repaired and has returned to work.

A meeting with Sandstar will have been held Friday the 17th of June regarding a haul road agreement and route for paving Secondary 600. Possibly starting the week of June 24th.

TBL hopes to start the Cadogan access project on the weekend of June 19th.

The reclamation cleanup is complete on the Ski Hill Road with just the seeding left.

The identified calcium program will be staked out and started on Monday, June 21st. With the dust controls and Landfill road priority.

Tasks Ongoing:

Maintaining is continuing, with the crew working extra hours to get over the roads.

Trouble spots have been identified with the help of our staff, ratepayers and Council. They are being prioritized and graveled in order of necessity, with bus routes being number one.

Once the gravel has been caught up, the oil dust controls and oiling will start the first part of July.

We are waiting on word from Knelson on the availability of Durasoil to do the test projects set by Council.

Work has resumed on Project #2, Div. 1 (Shoulder pull). With drier conditions packing is working better. Plans have been made to use the Labourers from Hughenden to help run the Packers.

Fleming's will be moving on to the Landfill to work on the next set of cells as soon as the benchmarks have been surveyed.

Hauser has resumed work on Project 16 (the Pearson Road) working West from the School Corner.

Lone Pine has started crushing at the Charlton pit with sieve tests being done to make sure that spec is met.

The Landfill loader has been brought in to the Provost shop to replace the tracks and repair some major oil leaks.

The traffic counters are out on Range Road 52 (Mailer's Road) in Div. 5.

A discussion on road rejuvenation ensued.

A discussion on road banning and truck hauls ensued.

A discussion on gravel procurement, crushing and stockpiling ensued.

A discussion on gravel quality ensued.

A discussion on patch truck maintenance and effectiveness ensued.

A discussion on crossing repair ensued.

A discussion on alternation to the 2010 road program ensued.

**ROAD PROGRAM
ALTERED**

10/157 Moved by Cr. Schneider to alter the proposed road program, deleting planning work on Range Road 22 (Project #1) and substituting work on Twp. Road 374 from Highway #899 to Range Road 30. (Car. Un.)

A discussion on an Enbridge pipe crossing on Range Road 43 ensued.

A discussion on pipeline boring vs. open cutting ensued.

9:41 A.M.

Curtis Hughes and Irvin Bethge absent.

MINUTES

10/158 Moved by Cr. Schneider to approve the minutes of the June 10, 2010 Regular Meeting. (Car. Un.)

MINUTES

10/159 Moved by Cr. Crone to approve the minutes of the June

10, 2010 Municipal Planning Commission Meeting. (Car. Un.)

BANK RECONCILIATION 10/160 Moved by Cr. Motley to approve the Bank Reconciliation to May 31, 2010. (Car. Un.)

ACCUMULATED SURPLUS STATEMENT 10/161 Moved by Cr. Motley to accept the Statement of Accumulated Surplus to May 31, 2010. (Car. Un.)

ASSETS & LIABILITIES STATEMENT 10/162 Moved by Cr. Tripp to accept the Statement of Assets and Liabilities to May 31, 2010. (Car. Un.)

A discussion on Public Works personnel ensued.

PROJECTS REPORT 10/163 Moved by Cr. Murray to accept the Projects Report to May 31, 2010. (Car. Un.)

The Administrator's Notes were reviewed.

A discussion on staff participation at the Town Centennial ensued.

10:02 A.M. 10/164 Moved by Cr. Murray to go in camera. (Car. Un.)

10:02 A.M. Tyler Lawrason absent.

10:10 A.M. 10/165 Moved by Cr. Murray to come out of in camera. (Car. Un.)

10:10 A.M. Darren Pacquin – Trans Canada Keystone present.

A presentation on progress of the Transcanada Keystone Gulf Coast Expansion ensued.

A discussion on effective communication and environmental stewardship ensued.

A discussion on future development of pipeline infrastructure ensued.

A discussion on the nature and frequency of future consultation ensued.

10:38 A.M. Darren Pacquin absent.

10:39 A.M. Cr. Schneider absent.

10:39 A.M. Bill Reid – Scott Builders Inc. present.

10:40 A.M. Cr. Schneider present.

A presentation on progress on the new Provost Public Works Shop ensued.

10:45 A.M. Bill Reid absent.

PROBATIONARY PERIOD END & SALARY INCREMENT 10/166 Moved by Cr. Murray that the Administrator's probationary period end as per the conditions of the employment contract, and an additional \$5,000 per annum salary increment be added to the terms contained therein. (Car. Un.)

The following reports were reviewed:

- ASB Report
- Assessor Report
- Utilities Report
- GIS Report

- Development Report
- Economic Development Report
- Safety Report
- Peace Officer Report

Fines distribution to May, 2010 was reviewed.

A discussion on utilities ensued.

A discussion on GIS/GPS Utilization ensued.

SHOP CHANGE ORDERS	10/167	Moved by Cr. Murray to accept the shop change orders as signed by the Administrator.	(Car. Un.)
RESCIND MOTION 09/27 & 09/252	10/168	Moved by Cr. Motley to rescind Motion #09/27 and #09/252.	(Car. Un.)
WITHDRAW PARTICIPATION	10/169	Moved by Cr. Murray to withdraw from participation in the Destination Marketing Fund.	(Car. Un.)
CHARITABLE DONATION POLICY CHANGE	10/170	Moved by Cr. Murray that the MD's charitable donation policy be amended, with the words "in its entirety" stricken and replaced with "at Council's discretion".	(Car. Un.)
DONATIONS	10/171	Moved by Cr. Murray that \$1,200.00 be allocated to the Hughenden Celebration Committee to facilitate its proposed Canada Day event, the Provost Lions Community Handi-Van Service Society be awarded a donation of \$6,500.00 and the Rosenheim Historical Society be awarded a donation of \$5,000.00.	(Car. Un.)
APPROVE CRS CRANE BID	10/172	Moved by Cr. Roworth to approve the bid submitted by CRS Crane Systems for a 10 ton overhead crane, to be administered by Scott Builders.	(Car. Un.)
AMEND MOTION #09/376	10/173	Moved by Cr. Motley to amend Motion #09/376 to allow the acceptance of cheques at Shorncliffe Lake in mitigating circumstances, at the discretion of the Administrator.	(Car. Un.)
		A discussion on the Road Tour ensued.	
11:53 A.M.	10/174	Moved by Cr. Crone to recess for lunch.	(Car. Un.)
1:02 P.M.		Reconvened.	
PRESENT		Present: Councillors G. Crone, L.C. Kjos, D.L. Motley, A.G. Murray, J.D. Roworth, T. Schneider and B.R. Tripp.	
ALSO PRESENT		Also Present: Tyler Lawrason, Administrator	
APPENDIX "A"	10/175	Moved by Cr. Roworth to approve Appendix "A" according to the recommendations of the Development Officer.	(Car. Un.)
APPENDIX "D"	10/176	Moved by Cr. Motley to accept the accounts as listed on Appendix "D" for information.	(Car. Un.)

COMMITTEE REPORTS

A.S.B.

No report.

F.C.S.S.

The minutes of June 8, 2010 meeting were reviewed.

Provost & District Regional Recreation Board

No report.

M.C.H.A.

No report.

Shorncliffe Lake Association

A discussion on concession operation at Shorncliffe Lake ensued.

Capt. Ayre Lake Association

No report.

Provost Fire Department

The Town of Provost Fire Department report for May, 2010 was reviewed.

West End Fire Departments

The West End Fire Department report for April 17, 2010 was reviewed.

Economic Development

No report.

Hillcrest Lodge

The minutes of May 6, 2010 were reviewed.

Waste Management Authority

The minutes of June 10, 2010 were reviewed. Cr. Tripp gave a verbal supplement on Waste Management.

Library Board

No report.

Provost & District Health Services Foundation

Cr. Murray gave a verbal supplement on the Health Services Committee.

Ambulance

Cr. Kjos gave a verbal supplement on the Ambulance Society.

Airport

No report.

E911

Cr. Motley gave a verbal supplement on E911.

A discussion on the MD's 2010 Business Plan ensued.

A discussion on restriction of access on Range Road 80 ensued.

1:38 P.M.

10/177

Moved by Cr. Murray to adjourn.

(Car. Un.)

REEVE

ADMINISTRATOR