

REGULAR MEETING OF COUNCIL, THURSDAY, MAY 28, 2009

TO ORDER AT
9:00 A.M.

The Regular Meeting of the Municipal District of Provost No. 52 for the month of May, 2009 was held in the Council Chambers of the Municipal Administration Building, 4504 – 53 Avenue, Provost, Alberta on Thursday, May 28, 2009 and was called to order by Reeve Murray at 9:00 a.m.

PRESENT

PRESENT

Present: Councillors F. Crone, L.C. Kjos, D.L. Motley, A.G. Murray, J.D. Roworth, T. Schneider and B.R. Tripp.

ALSO PRESENT

Also Present: Administrator Iris Larson and Administrator Tyler Lawrason.

ADDITIONS/DELETIONS TO THE AGENDA

5. DELEGATIONS
- 10:30 a.m. Gary Biddle

7. NEW BUSINESS

DECISION ITEMS

- Toxic Roundup
- Provost Fire Department – Capital Budget

10. CORRESPONDENCE
- Rosyth ASP Letter to Doug Griffiths

AGENDA

09/188 Moved by Cr. Schneider to approve the agenda with the additions. (Car. Un.)

10:00 A.M.

Director of Public Works Curtis Hughes present.

Public Works

Public Works Report for May 28, 2009

- Construction at Feedlot is done.
- Starting Bodo job on May 22 – 2 miles construction.
- Milled & relayed – from R.R. 14 to R.R. 12 north 1 mile – 3 miles altogether.
- Morsky Construction starting May 22 on Terracem Projects (stabilization) – estimating 8 to 10 days.
- Started to crush cement at the landfill on May 20.
- Checking gravel pits at the Bullock, Bobryk, Battrick with Millennium Group.
- Cleaned up lease area around Hughenden Storage Yard.
- Meeting with MMM Group & Alberta Transportation on June 17 – S.R. #600 re-alignment.

Discussion took place regarding patching oil surfaced roads. Carillion Canada Inc. may perform a patching demonstration. Council is planning to tour other municipalities to investigate oiling and patching options on June 18.

- PURCHASE GRADER FENDERS** 09/189 Moved by Cr. Motley to authorize the purchase of eleven sets of front motor grader fenders at a total cost of \$12,870.00 plus G.S.T. (Car. Un.)
- 9:23 A.M. Curtis Hughes absent.
- MINUTES** 09/190 Moved by Cr. Motley to approve the minutes of the Regular Meeting of Council, May 14, 2009. (Car. Un.)
- MINUTES** 09/191 Moved by Cr. Kjos to approve the minutes of the Municipal Planning Commission Meeting of Council, May 14, 2009. (Car. Un.)
- The following reports were reviewed: ASB Report, Assessor's Report, Utilities Officer Report, GIS Report, Development Officer's Report, Safety Officer's Report and Economic Development Report.
- Fines Distribution to April 30, 2009 and the April, 2009 Peace Officer's Report were reviewed.
- 9:55 A.M. Finance Officer Doug Chambers was present to review the 2009 final budget.
- APPROVE FINAL BUDGET** 09/192 Moved by Cr. Motley to approve the 2009 Final Budget at \$16,695,189.44. (Car. Un.)
- 9:15 A.M. Doug Chambers absent.
- 9:15 A.M. Development Officer John Degenstien was present to discuss Bodo water and sewer. A preliminary estimate for a new water well if hooked into existing distribution system is \$62,000.00. The utilities department is currently exploring options for a solution to the sewer problems and continues to gather information.
- Administration was directed set up a public meeting in the Bodo Hall on June 25 at 7:00 p.m.
- WATER STUDY AT BODO** 09/193 Moved by Cr. Roworth to authorize a hydro-geological water study at Bodo at an approximate cost of \$16,000.00 plus G.S.T. (Car. Un.)
- 10:55 A.M. John Degenstien absent.
- 10:55 A.M. Provost Shop Mechanic, Gary Biddle was present to discuss mechanic needs in a new public works shop at Provost.
- 11:20 A.M. Gary Biddle absent.
- E911 MEETING** 09/194 Moved by Cr. Murray to authorize Cr. Motley to attend the E911 meeting in Wainwright June 18, 2009. (Car. Un.)
- SET SPECIAL LEVY MILL RATE** 09/195 Moved by Cr. Motley to set the 2009 special levy mill rate at 2.2063. Carried 6 - 1 Opposed Cr. Schneider
- TRAINING SESSION** 09/196 Moved by Cr. Crone to authorize the Assessor to attend a software training session in Edmonton June 29 and 30, 2009 (Car. Un.)
- 11:23 A.M. TO GO IN CAMERA 09/197 Moved by Cr. Murray to go in camera to discuss Administration Personnel Contracting and Reclassification. (Car. Un.)
- 11:46 A.M. COME OUT OF IN CAMERA 09/198 Moved by Cr. Murray to come out of in camera. (Car. Un.)

INDIVIDUAL CONTRACTS **09/199** Moved by Cr. Motley to ratify in principle the contract template as presented, giving the Administrator the mandate to proceed with the preparation of individual contract and relevant appendices to bring back for approval of Council. (Car. Un.)

11:47 A.M. **09/200** Moved by Cr. Crone to recess for lunch. (Car. Un.)

12:57 A.M. Reconvened.

PRESENT Present: Councillors F. Crone, L.C. Kjos, D.L. Motley, A.G. Murray, J.D. Roworth, T. Schneider and B.R. Tripp.

ALSO PRESENT Also Present: Administrator Iris Larson and Administrator Tyler Lawrason.

Council was updated on Safety Codes inspections. Administration was given direction to enter into discussion with a Safety Codes provider with the intent of arriving at a mutually satisfactory agreement to be developed as soon as possible for final approval and signature.

RELAX SETBACK **09/201** Moved by Cr. Murray to relax the front yard setback from 20 feet to 15 feet on Lot 20 and 21, Plan 1688 U. in the Hamlet of Hayter. (Car. Un.)

RESCIND MOTION 09/177 & ACCEPT QUOTE **09/202** Moved by Cr. Murray to rescind motion 09/177 and to accept the quote from Vulcan Electric in the amount of \$1,520.00 plus GST and to contract them to proceed with the light installation at the Shorncliffe Lake Hall. Carried 6 - 1
Opposed Cr. Roworth

CONTRIBUTION FOR TOXIC ROUNDUP **09/203** Moved by Cr. Schneider to contribute to Provost and District Adult Learning ½ the costs of the August 22, 2009 Toxic Roundup held in Provost. (Car. Un.)

APPENDIX "A" **09/204** Moved by Cr. Crone to approve Appendix "A" according to the recommendations of the Development Officer. (Car. Un.)

There was no Appendix "B" or "C".

09/205 Moved by Cr. Murray to contribute an additional \$4,000.00 toward the East Fire 2009 Capital budget. Lost 2 - 5
Opposed Cr. Roworth
Cr. Crone
Cr. Schneider
Cr. Tripp
Cr. Motley

BYLAW 2204 **09/206** Moved by Cr. Kjos that Bylaw No. 2204, which would authorize the appointment of a Municipal Administrator for the Municipal District of Provost be given first reading. (Car. Un.)

09/207 Moved by Cr. Motley that Bylaw No. 2204 shall be given second reading. (Car. Un.)

09/208 Moved by Cr. Tripp that Bylaw No. 2204 be presented for third reading at this meeting. (Car. Un.)

09/209 Moved by Cr. Roworth that Bylaw No. 2204 shall be given third reading. (Car. Un.)

Bylaw No. 2204 received third and final reading and was duly passed by Council.

COMMITTEE REPORTS

A.S.B.

The minutes of April 16, 2009 were reviewed.

F.C.S.S.

The minutes of April 14, 2009 and May 12, 2009 were reviewed.

Provost & District Regional Recreation Board

The Provost Regional Activity Centre Building Committee Meeting minutes of April 15, 2009 were reviewed.

M.C.H.A.

No report.

Shorncliffe Lake Association

The minutes of April 15, 2009 were reviewed.

Capt. Ayre Lake Association

No report.

Provost Fire Department

The Town of Provost Fire Department April, 2009 fire report was reviewed as well as the Cadogan Fire Department April 20, 2009 and May, 2009 fire reports.

West End Fire Departments

No report.

Economic Development

No report.

Hillcrest Lodge

The minutes of May 11, 2009 were reviewed.

Waste Management Authority

The minutes of April 22, 2009 were reviewed.

Library Board

No report

Provost & District Health Services Foundation

No report.

Ambulance

No report.

Airport

No report.

E911

The minutes of March 13, 2009 were reviewed.

Council was updated on the condition of the Cadogan water tower. The whole tower will likely not need to be reinsulated. (See Motion 09/182)

1:58 P.M.

09/210

Moved by Cr. Murray to adjourn.

(Car. Un.)

REEVE

ADMINISTRATOR