

REGULAR MEETING OF COUNCIL, THURSDAY, APRIL 23, 2009

**TO ORDER AT
9:00 A.M.**

The Regular Meeting of the Municipal District of Provost No. 52 for the month of April, 2009 was held in the Council Chambers of the Municipal Administration Building, 4504 – 53 Avenue, Provost, Alberta on Thursday, April 23, 2009 and was called to order by Reeve Murray at 9:00 a.m.

PRESENT

PRESENT

Present: Councillors F. Crone, L.C. Kjos, D.L. Motley, A.G. Murray, J.D. Roworth, T. Schneider and B.R. Tripp.

ALSO PRESENT

Also Present: Administrator Iris Larson and Administrator Tyler Lawrason.

ADDITIONS/DELETIONS TO THE AGENDA

2. PUBLIC WORKS
 - Township Road 400 West of Metiskow – CPR Crossing

4. ADMINISTRATION
 - B. Administration Personnel
 - Career Development
 - FOIP Workshop Report

9. COMMITTEE REPORTS
 - 9) Hillcrest Lodge
 - Minutes April 13, 2009

10. CORRESPONDENCE
 - Alberta Transportation
 - Government Cost Shared Funding

AGENDA

09/150 Moved by Cr. Crone to approve the agenda with the additions. (Car. Un.)

9:05 A.M.

Director of Public Works Curtis Hughes and Asst. Director of Public Works Irvin Bethge present.

Public Works




**ACCEPT TENDER FOR
ROAD WORK**

09/151 Moved by Cr. Motley to accept the tender from Knelsen Sand & Gravel Ltd. in the amount of \$2,567,847.50 plus a contingency of \$256,785.00 and engineering costs in the amount of \$284,100.00 for a total estimated cost of \$3,108,732.50 plus GST for granular base course, asphalt concrete pavement and other work on Township Road 405 and north on Range Road 20 approximately 3 ½ miles. (Car. Un.)

WRITE CP RAIL

09/152 Moved by Cr. Roworth to write CP Rail addressing upgrades on the railway crossing on Township Road 400, approximately 1 mile west of Metiskow. (Car. Un.)

Public Works Report for April 23, 2009

-  Maintaining of gravel roads is continuing.
-  Gravel trucks and packers are working at the Rec. Center as needed.
-  Our second packer has been sent up to the Rec. Center to speed up the process.

- + If possible Hauser Construction plans to start work in Div. 4, April 20 or 21.
- + We have started cleaning out the burning pit at the Hughenden Transfer Site.
- + Millennium is coming down on April 20 and 21 to begin the physical aspect of reregistering our gravel pits.
- + Several courses are being set up for the crew (Transportation of Dangerous Goods, First Aid, WHMIS and Flag Person)
- + Seasonal staff is being brought back to start work.
- + The next Safety Meeting with Astec will be May 6.

One ball diamond at Shorncliffe Lake needs more black dirt. Hamlet Street Improvement Program was discussed. Public Works is getting estimates on the street improvements needed in Hayter and the work in Cadogan will be put off until next year. Range Road 422, gravel haul road was discussed. Road is in very poor shape.

9:35 A.M.

Ag. Fieldman Burt Forbes was present to discuss brush mulching.

Public Works is to try different locations with different sizes of trees with priority given to all season roads and if there is time some narrow trails to also be mulched. Some farmers have suggested cost-sharing with the MD to water the roads while silaging to keep dust down.

10:00 A.M.

Curtis Hughes, Irvin Bethge and Burt Forbes absent.

MINUTES

09/153 Moved by Cr. Motley to approve the minutes of the Regular Meeting of Council, April 9, 2009. (Car. Un.)

ANNUAL MEETING

09/154 Moved by Cr. Roworth that the Annual Meeting be held June 25, 2009 at the Provost Shop with lunch being provided. (Car. Un.)

The following reports were reviewed: Assessor's Report, Utilities Officer Report, GIS Report, Development Officer's Report and the Safety Officer's Report.

Fines Distribution to March, 2009 and the March, 2009 Peace Officer's Report was reviewed.

The Economic Development Officer's Report and Finance Officer's Report on FOIP Workshops attended was reviewed.

TABLE AMENDMENTS

09/155 Moved by Cr. Motley to table amendments to the Haul Road Agreement Policy until the next Regular Meeting of Council. (Car. Un.)

AMEND POLICY MANUAL

09/156 Moved by Cr. Murray to amend the policy manual to remove Section XIV., Subsection C of the existing personnel policy. (Car. Un.)

UPGRADE ADMIN. BLDG.

09/157 Moved by Cr. Schneider to authorize Johnson Controls to upgrade the administration building heating system with an automated control system at a cost of \$18,627.00 + GST. (Car. Un.)

AMEND POLICY

09/158 Moved by Cr. Roworth to amend the "Transfer of Shorncliffe Lake Leases Policy" – Leases will be transferred by Administration upon receipt of a signed transfer request from both the new and past lease holder." (Car. Un.)

STEP EXPENSE

09/159 Moved by Cr. Roworth to authorize to pay the Shorncliffe

Park Improvement Association any additional expense incurred for hiring a STEP position in 2009 once the exact amount is determined when the position concludes. (Car. Un.)

APPENDIX "A"

09/160 Moved by Cr. Schneider to approve Appendix "A" according to the recommendations of the Development Officer. (Car. Un.)

There was no Appendix "B" or "C"

COMMITTEE REPORTS

A.S.B.

No report.

F.C.S.S.

No report.

Provost & District Regional Recreation Board

The Provost Regional Activity Centre Building Committee Meeting minutes of March 11 and April 1, 2009 were reviewed.

M.C.H.A.

No report.

Shorncliffe Lake Association

No report.

Capt. Ayre Lake Association

The minutes of March 18, 2009 were reviewed.

Provost Fire Department

The Town of Provost Fire Department March, 2009 fire report was reviewed as well as the Cadogan Fire Department April, 2009 fire reports. The minutes of the Joint Fire Department Committee Meeting of April 7, 2009 were reviewed.

West End Fire Departments

No report.

Economic Development

No report.

Hillcrest Lodge

The minutes of April 13, 2009 were reviewed.

Waste Management Authority

No report.

Library Board

The library board is attempting to standardize fees throughout the municipality. All libraries have budget concerns.

Provost & District Health Services Foundation

No report.

Ambulance

The March 30, 2009 minutes were reviewed.

Airport

No report.

E911

The minutes of February 2, 2009 were reviewed.

**AMEND DUST
CONTROL POLICY**

09/161 Moved by Cr. Motley to amend the Dust Control Policy to include oil as a means of dust control to resident ratepayers at 25% of the project cost effective immediately. (Car. Un.)

11:51 A.M.

09/162 Moved by Cr. Crone to adjourn. (Car. Un.)

REEVE

ADMINISTRATOR