

REGULAR MEETING OF COUNCIL, THURSDAY, JANUARY 22, 2009

**TO ORDER AT
9:01 A.M.**

The Regular Meeting of the Municipal District of Provost No. 52 for the month of January, 2009 was held in the Council Chambers of the Municipal Administration Building, 4504 – 53 Avenue, Provost, Alberta on Thursday, January 22, 2009 and was called to order by Reeve Murray at 9:01a.m.

PRESENT

PRESENT

Present: Councillors L.C. Kjos, D.L. Motley, A.G. Murray, J.D. Roworth and B.R. Tripp.

ALSO PRESENT

Also Present: Finance Officer Doug Chambers, Director of Public Works Curtis Hughes and Public Works Foreman Irvin Bethge.

ABSENT

Absent: Councillors F. Crone, T. Schneider.

ALSO ABSENT

Also Absent: Administrator Iris Larson.

ADDITIONS/DELETIONS TO THE AGENDA

2. PUBLIC WORKS
 - Gravel Tender Package Costs
7. NEW BUSINESS
 - Utilities Officer Salary
10. COMMITTEE REPORTS
 - 3) Recreation Boards
 - Provost & District Regional Recreation Board
 - 2008 Actual Recreation Costs
 - 6) Provost Fire Department
 - 2008 Actual Fire Costs
 - 8) Economic Development
 - 2008 Actual E.D.C. Costs

AGENDA

09/18 Moved by Cr. Tripp to approve the agenda with the additions. (Car. Un.)

Public Works

**GRAVEL TENDER
PACKAGE COSTS**



09/19 Moved by Cr. Kjos to authorize Brownlee LLP to provide a tender package including tender advertisement, instruction to bidders, a draft contract and a tender form at an approximate cost of \$5,000.00 plus GST. (Car. Un.)

**APPRENTICE
MECHANIC**

09/20 Moved by Cr. Murray to table apprentice mechanic to the February 12, 2009 Regular Meeting of Council. (Car. Un.)

Public Works Report for January 22, 2009

- ✚ Snowplowing and sanding are being done as needed.
- ✚ Truck certifications.
- ✚ Stockpiling will continue.
- ✚ Building a small shed for Capt. Ayre Lake water equipment.
- ✚ Fixing welding bay at Provost Shop.

-  Flushed Cadogan sewer line.
-  Boundary blade on intersections.

Recent obstructions in the sewer lines of area communities were discussed. Administration was asked to contact the RCMP to investigate possible vandalism.

Public Works was asked to further research the cost and operation of patching equipment in other municipalities in the region.

The 2009 road program was discussed.

10:20 A.M. Curtis Hughes and Irvin Bethge absent.

MINUTES 09/21 Moved by Cr. Motley to approve the minutes of the Regular Meeting of Council, January 8, 2009. (Car. Un.)

MINUTES 09/22 Moved by Cr. Motley to approve the minutes of the Municipal Planning Commission Meeting of January 8, 2009. (Car. Un.)

R&E STATEMENT 09/23 Moved by Cr. Tripp to approve the revenue and expense statement to December 31, 2008. (Car. Un.)

Reports by the Administrator, Assessor, Utilities Officer, GIS/GPS Coordinator, Development Officer were reviewed.

The Peace Officer's Protective Services Year End Report 2008 was reviewed.

11:55 A.M. 09/24 Moved by Cr. Murray to recess for lunch. (Car. Un.)

1:16 P.M. Reconvened.

PRESENT Present: Councillors L.C. Kjos, D.L. Motley, A.G. Murray, J.D. Roworth and B.R. Tripp.

ALSO PRESENT Also Present: Finance Officer Doug Chambers.

ABSENT Absent: Councillors F. Crone, T. Schneider.

ALSO ABSENT Also Absent: Administrator Iris Larson.

COLLECTIVE AGREEMENT 09/25 Moved by Cr. Motley to ratify the Memorandum Of Agreement to Amend the Collective Agreement between the Municipal District of Provost No. 52 and International Union of Operating Engineers, Local Union No. 955, January 1, 2009 to December 31, 2010 and the revised Letter of Understanding. (Car. Un.)

ADMINISTRATOR The interview process for the Administrator position was discussed. Applications will be reviewed by Council and a short list of applicants will be created by February 5, 2009.

LAWYER FEES ROAD CONTRACTOR 09/26 Moved by Cr. Roworth to incur the legal costs attributed to the dispute between the road contractor for the Range Road 14 and Township 405 Project and its subcontractors. (Car. Un.)

2:05 P.M. Economic Development Officer Bert Roach was present to discuss the Destination Marketing Fund.

2:26 P.M. Bert Roach absent.

DESTINATION MARKETING FUND	09/27	Moved by Cr. Motley to enter into the Destination Marketing Fund agreement to collect a flat fee of \$1 per night for the municipal campground (Shorncliffe Lake) beginning March 1, 2009. Carried 4-1 Opposed Cr. Roworth
COST OF LIVING ALLOWANCE	09/28	Moved by Cr. Tripp to increase the wages of the Administrator, Finance Officer, Office Assistant I, II and III, Janitor, Ag. Fieldman, Development Officer, Director of Public Works, Public Works Foreman, Assessor and Peace Officer XXXXXXXXXXXXXXXXXXXX effective January 1, 2009. Carried 3-2 Opposed Cr. Murray Cr. Kjos
UTILITIES OFFICER SALARY	09/29	Moved by Cr. Murray to table the Utilities Officer salary until the August 13, 2009 Regular Meeting of Council. (Car. Un.)
BUILDING CANADA FUND	09/30	Moved by Cr. Motley to apply to the Building Canada Fund for granular Base Course, Asphalt Concrete Pavement and Other Work on Range Road 14 (Bodo/Hayter Road) from Twp Road 372 north to Twp Road 380. (Car. Un.)
APPENDIX "A"	09/31	Moved by Cr. Motley to approve Appendix "A" according to the recommendations of the Development Officer. (Car. Un.) There was no Appendix "B" or "C".
APPENDIX "D"	09/32	Moved by Cr. Kjos to accept the accounts as listed on Appendix "D" for information. (Car. Un.)
ASSESSOR SALARY	09/33	Moved by Cr. Murray to increase the base annual salary of the Assessor XXXXXX. (Car. Un.)
PUBLIC WORKS FOREMAN SALARY	09/34	Moved by Cr. Roworth to increase the base annual salary of the Public Works Foreman XXXXXX. (Car. Un.)
GIS/GPS COORDINATOR SALARY	09/35	Moved by Cr. Murray to increase the base annual salary of the GIS/GPS Coordinator XXXXXX. Carried 4 – 1 Opposed Cr. Motley

COMMITTEE REPORTS

A.S.B.

The Ag. Fieldman Report and the Pest Control 2008 Year End Report were reviewed. The grass drills will be repaired according to the Ag. Fieldman's discretion.

F.C.S.S.

There are funds available for a day care facility.

Provost & District Regional Recreation Board

Information on Release of Tax Dollars rose for the Provost Regional Activity Center, the minutes of Jan. 12, 2009 and the 2008 Actual Recreation costs were reviewed.

M.C.H.A.

No report.

Shorncliffe Lake Association

TABLE STREET LIGHT

09/36 Moved by Cr. Motley to table the street light at Shorncliffe Lake to the February 12, 2009 Regular Meeting of Council. (Car. Un.)

The minutes of Nov. 12, 2008 were reviewed.

Capt. Ayre Lake Association

No report.

Provost Fire Department

The fire report for December, 2008 and the 2008 Actual Fire Costs were reviewed.

West End Fire Departments

West End Fire Calls for December, 2008 were reviewed.

Economic Development

The minutes of Dec. 15, 2008 and the 2008 Actual EDC costs were reviewed.

Hillcrest Lodge

No report.

Waste Management Authority

No report.

Library Board

No report.

Provost & District Health Services Foundation

No report.

Ambulance

The minutes of Jan. 14, 2009 were reviewed.

Airport

No report.

E911

No report.

4:23 P.M.

09/37

Moved by Cr. Kjos to adjourn.

(Car. Un.)

REEVE

ADMINISTRATOR

