

**REGULAR MEETING OF COUNCIL, THURSDAY, JANUARY 11, 2007**

**TO ORDER AT  
9:00 A.M.**

The Regular Meeting of the Municipal District of Provost No. 52 for the month of January, 2007 was held in the Council Chambers of the Municipal Administration Building, 4504 – 53 Avenue, Provost, Alberta on Thursday, January 11, 2007 and was called to order by Reeve Murray at 9:00 a.m.

**PRESENT**

**PRESENT**

Present: Councillors F. Crone, L.C. Kjos, A.G. Murray, J.D. Roworth, T. Schneider and L.G. Swanson.

**ALSO PRESENT**

Also Present: Administrator Iris Larson and Assistant Administrator Judy Larson.

**ABSENT**

Absent: Councillor B.R. Tripp.

**ADDITIONS TO THE AGENDA**

2. MINUTES
  - Joint Meeting Villages January 8, 2007
3. ADMINISTRATION
  - 3. Administration Personnel
    - Water Level I Certification
6. NEW BUSINESS
  - Rural Alberta Development Fund
10. COMMITTEE REPORTS
  - 4) RECREATION BOARD
    - M.C.H.A.
      - Minutes of October 10, 2006
  - 5) Shorncliffe Lake
    - Minutes of November 8, 2006
  - 7) Provost Fire Department
    - Draft Level of Service Policy
  - 14) Ambulance
    - Meeting with Flagstaff January 8, 2007
11. CORRESPONDENCE
  - A.A.M.D. & C.
    - Contact January 5, 2007

**DELETIONS TO THE AGENDA**

3. ADMINISTRATION
  - 3. Administration Personnel
    - Introduction and Privacy
4. DELEGATIONS
  - 1:00 p.m. – Terry Wickett R.C.M.P.

**AGENDA**

**07/01** Moved by Cr. Crone to approve the agenda with the additions and deletions. (Car. Un.)

**MINUTES**

**07/02** Moved by Cr. Crone to approve the minutes of the Regular

Meeting of Council of December 14, 2006. (Car. Un.)

**MINUTES**

07/03 Moved by Cr. Schneider to approve the minutes of the Municipal Planning Commission Meeting, December 14, 2006. (Car. Un.)

Reviewed the minutes of the Joint Village Meeting held on January 8, 2007.

**FINANCIAL STATEMENT**

|                          |              |                        |               |
|--------------------------|--------------|------------------------|---------------|
| Net Balance Nov. 30/06   | 61,792.50    | Disbursements          | 2,101,086.54  |
| Receipts                 | 871,100.31   | Terms/Loans            | 6,561,151.45  |
| Terms                    | 7,822,758.89 | Net Balance Dec. 31/06 | 93,413.71     |
|                          | 8,755,651.70 |                        | 8,755,651.70  |
| Total Cash & Investments |              |                        | 17,766,023.72 |

**FINANCIAL STATEMENT**

07/04 Moved by Cr. Roworth to approve the bank reconciliation for the month ending December 31, 2006. (Car. Un.)

**R & E STATEMENT**

07/05 Moved by Cr. Kjos to approve the revenue and expense statement to December 31, 2006. (Car. Un.)

**9:17 A.M.**

Director of Public Works Curtis Hughes and Public Works Foreman Irvin Bethge present.

Public Works

Council commented that they were happy about the staff snowplowing on weekends.

**LEAVE OF ABSENCE**

07/06 Moved by Cr. Kjos to authorize a Leave of Absence for Employee #3212 for the period January 8 to March 1, 2007. (Car. Un.)

**AGREEMENT WITH BARRET XPLORE INC.**

07/07 Moved by Cr. Kjos to enter into an agreement with Barret Xplore Inc. for the lease of space on the Hughenden shop tower. (Car. Un.)

**M.D. OF PROVOST DIRECTOR OF PUBLIC WORKS  
REPORT FOR JANUARY 2007**

1. Stockpiling gravel at Cadogan from the Charlton Gravel Pit
2. Bought and picked up new slide in sander from Fort Garry Industries
3. New Lowboy ordered from Hayworth Equipment. Delivery date May or June (2007)
4. Sanding and plowing roads as needed
5. Truck and trailer certifications to start mid January
6. "Road Tour" possible dates for January?
7. Depending on the weather the Grader and Loader Safety Course will go ahead mid January

**9:52 A.M.**

Curtis Hughes and Irvin Bethge absent.

**COURSE**

07/08 Moved by Cr. Roworth to authorize the Pest Control Officer/Assistant Utilities Development Officer to take Water Level 1

Certification Preparedness Course, April 3 and 4 and May 9 and 10, 2007. (Car. Un.)

The Bylaw Enforcement Report for the month of December, 2006 was reviewed.

**INDUSTRIAL LOTS  
PRICE INCREASE**

07/09 Moved by Cr. Crone to increase the price of the Provost Airport industrial lots by 5% and to list them with all three real estate companies in Provost. (Car. Un.)

**TABLE PW  
STRUCTURE**

07/10 Moved by Cr. Roworth to table Public Works structure to the February Regular Meeting of Council. (Car. Un.)

**2007 RECREATIONAL  
FUNDING**

07/11 Moved by Cr. Murray to pay the Cadogan Ag. Society \$1,500.00; Hayter Recreation Committee \$7,388.00 and Rosenheim Historical Society \$1,000.00 plus to purchase 50 cubic yards of red shale for an estimated cost of \$1,900.00 for 2007 recreational funding. (Car. Un.)

The Rural Alberta's Development Fund was discussed and the Administrator was directed to put it on the agenda for joint town meeting.

**APPENDIX "A"**

07/12 Moved by Cr. Murray to approve Appendix "A" according to the recommendations of the Utilities/Development Officer. (Car. Un.)

There was no Appendix "B" or "C".

**APPENDIX "D"**

07/13 Moved by Cr. Roworth to accept the accounts as listed on Appendix "D" for information. (Car. Un.)

**COMMITTEE REPORTS**

A.S.B.

No report.

F.C.S.S.

No report.

Town of Provost Recreation Board

The minutes of December 11, 2006 were reviewed.

M.C.H.A.

The minutes of October 10, 2006 were reviewed.

Shorncliffe Lake

The minutes of November 8, 2006 were reviewed.

Capt. Ayre Lake Association

No report.

Provost Fire Department

A draft Level of Service policy document was reviewed for the Provost Fire Department and the Cadogan Fire Department.

West End Fire Departments

No report.

Economic Development

No report.

Hillcrest Lodge

The minutes of December 18, 2006 were reviewed.

Waste Management Authority

No report.

Library Board

REPLY TO PARKLAND  
REGIONAL LIBRARY

07/14 Moved by Cr. Crone to reply to Parkland Regional Library to establish the regional per capita grant allocation at the Amisk Public Library at 440; Bodo Public Library at 439; Cadogan Public Library at 439; Czar Public Library at 439; Hughenden Public Library at 439 and Provost Public Library at 439.

Carried 5 – 1  
Opposed Cr. Murray

A letter from the Provost Municipal Library was reviewed regarding the distribution of funds by the MD Library Board.

Provost & District Health Services Foundation

No report.

Ambulance

Notes from the meeting with Flagstaff County held January 8, 2007 in Blackfoot, AB were reviewed.

Hardisty Hospital

No report.

E911

The annual general meeting will be held February 15, 2007.

Airport

No report.

11:28 A.M.

07/15 Moved by Cr. Roworth to adjourn.

(Car. Un.)

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REEVE

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ADMINISTRATOR

