

## REGULAR MEETING OF COUNCIL, THURSDAY, JUNE 11, 2009

The Regular Meeting of the Municipal District of Provost No. 52 for the month of June, 2009 was held in the Council Chambers of the Municipal Administration Building, 4504 – 53 Avenue, Provost, Alberta on Thursday, June 11, 2009 and was called to order by Reeve Murray at 8:58 a.m.

TO ORDER AT  
8:58 A.M.

### PRESENT

PRESENT

Present: Councillors F. Crone, L.C. Kjos, D.L. Motley, A.G. Murray, J.D. Roworth, T. Schneider and B.R. Tripp.

ALSO PRESENT

Also Present: Administrator Tyler Lawrason.

### ADDITIONS/DELETIONS TO THE AGENDA

5. DELEGATIONS  
- 10:30 a.m. – Battle River Training Foundation

7. NEW BUSINESS

#### DECISION ITEMS:

- Shorncliffe Lake Camping Fees

10. CORRESPONDENCE  
- Alberta Municipal Affairs  
- Minister's Awards for Municipal Excellence  
- Alberta Transportation  
- 2009 Streets Improvement Program  
- Alberta Education  
- 2009 Alberta School Foundation Fund  
- Alberta Tourism, Parks and Recreation  
- 2012 Alberta Summer Games

AGENDA

09/211 Moved by Cr. Schneider to accept the agenda with the additions. (Car. Un.)

9:00 A.M.

Director of Public Works Curtis Hughes and Asst. Director of Public Works Irvin Bethge present.

### Public Works

#### Public Works Report for June 11, 2009

- Project #1 – Bodo construction is done.
- Started on Project #34 in Division 5.
- Shoulder pull is going well despite dry conditions.
- Seal coating projection starting the week of June 15.
- Milling the Sather Road Monday.
- Will be oiling the stabilization projects as soon as the gravel is in place.
- Calcium dust controls have been started.
- Crack sealed the airstrip & Cadogan.
- Working on Phase 2 at the landfill and have Flemings ready for dirt work on Phase I.
- Have been in contact with Deon Supply on clean burn oil

furnaces.

- We are working towards a more detailed floor plan for new shop.
- Testing for gravel at the Battrick Gravel Pit.

Discussion took place on the following items:

- Gravel procurement.
- Shop construction with Public Works agreeing to come back to Council with finalized floor plan requests by the end of July.
- Dust Control applications as to their possible application on additional road surfaces. Public Works will report back as to cost estimates at the next meeting.
- Land acquisition for planned Public Works projects.

9:42 A.M.

Curtis Hughes and Irvin Bethge absent.

MINUTES

09/212 Moved by Cr. Motley to accept the Regular Meeting minutes of May 28, 2009. (Car. Un.)

### FINANCIAL STATEMENT

Net Balance Apr. 30/09	61,439.58	Disbursements	1,412,297.42
Receipts	666,734.73	Terms/Loans	1,526,359.77
Terms	2,250,000.00	Net Balance May 31/09	39,517.12
	2,978,174.31		2,978,174.31
Total Cash & Investments			16,472,833.70

BANK RECONCILIATION

09/213 Moved by Cr. Motley to approve the Bank Reconciliation for the month ending May 31, 2009. (Car. Un.)

A discussion was held relative to the following items:

- Preparation for the public meeting at Bodo to discuss the hamlet's water situation on June 25.
- The MD's website upgrades and plans for future development.
- Problematic trees at Shorncliffe Lake.

JULY MEETING

09/214 Moved by Jack Roworth that Council only meet once in July, with the Regular Meeting of Council to be held on July 23, 2009. (Car. Un.)

A discussion was had relative to the Bodo Archaeological Society.

An update was provided on the format of the June 25, 2009 Annual Meeting by the Administrator.

The Administrator informed Council that the proposed Emergency Management Exercise at Hardisty on June 23, 2009 had been cancelled.

10:03 A.M.

09/215 Moved by Cr. Kjos to adjourn. (Car. Un.)

10:38 A.M.

Reconvened.

PRESENT

Present: Councillors F. Crone, L.C. Kjos, D.L. Motley, A.G. Murray, J.D. Roworth, T. Schneider and B.R. Tripp.

ALSO PRESENT

Also Present: Administrator Tyler Lawrason.

10:40 A.M.

Kimberly Bennett and Val Rathgen – Battle River Training Foundation

were present to discuss the mandate and function of their foundation. A PowerPoint presentation was given to Council.

11:17 A.M. Kimberly Bennett and Val Rathgen absent.

The following items were discussed:

- The applicability of the Battle River Training Foundation to the MD.
- The upcoming road tour to Vermilion River and Bonnyville, which was finalized for the 18<sup>th</sup> of June.
- The upcoming Town of Provost Barbecue.
- Fire policy.
- The MD's upcoming golf tournament on July 24.

10:40 A.M. Cr. Motley absent.

10:44 A.M. Cr. Motley present.

**FORTIS REQUEST NOT APPROVED** 09/216 Moved by Cr. Crone that a request from Fortis Alberta to change the standard variance of 0.6 m on a proposed transmission line along the west side of NE-19-42-9 W4 as per the plans provided to Council not be approved. (Car. Un.)

**FORTIS ADDITIONAL REQUEST NOT APPROVED** 09/217 Moved by Cr. Kjos that an additional request from Fortis Alberta to change the standard variance of 0.6 meters on a proposed transmission line south from SE-17 along NE-8, SE-8, NE and SE-5 to the NE-32-40-1 W4 on the west side of the road allowance as per the plans provided to Council not be approved. Councillor Murray declared an interest in the matter and was exempted from the vote. Carried 6 - 0

**TENT STALL RATES** 09/218 Moved by Cr. Motley that tent stalls not be subject to the monthly camping fee rate of \$500.00 at Shorncliffe Lake, and are subject to daily fees instead. (Car. Un.)

A discussion was held regarding the collection of Destination Marketing Fund fees at Shorncliffe Lake.

11:52 A.M. 09/219 Moved by Cr. Crone to recess for lunch. (Car. Un.)

1:10 P.M. Reconvened.

**PRESENT** Present: Councillors F. Crone, L.C. Kjos, D.L. Motley, A.G. Murray, J.D. Roworth, T. Schneider and B.R. Tripp.

**ALSO PRESENT** Also Present: Administrator Tyler Lawrason.

1:10 P.M. 09/220 Moved by Cr. Murray to go in camera to discuss Administration Personnel Contracting/Reclassification. (Car. Un.)

2:02 P.M. 09/221 Moved by Cr. Murray to come out of in camera. (Car. Un.)

**ADMIN. STAFF CONTRACTS** 09/222 Moved by Cr. Schneider to accept the administrative staff contracts and job descriptions as presented by the Administrator. (Car. Un.)

2:05 P.M. Assessor Alan Down was present to give a presentation on current assessment rates in the MD, in addition to assessment protocols, regulations and standards of conduct.

- 2:32 P.M. Alan Down absent.
- APPENDIX "A"** 09/223 Moved by Cr. Murray to approve Appendix "A" according to the recommendations of the Development Officer. (Car. Un.)
- There was no Appendix "B" or "C".
- BYLAW 2205** 09/224 Moved by Cr. Crone that Bylaw No. 2205, to authorize and fix mill rates levied and imposed against assessable property for the taxation year be given first reading. (Car. Un.)
- 09/225 Moved by Cr. Motley that Bylaw No. 2205 shall be given second reading. (Car. Un.)
- 09/226 Moved by Cr. Roworth that Bylaw No. 2205 be considered for third reading at this meeting. (Car. Un.)
- 09/227 Moved by Cr. Kjos that Bylaw No. 2205 shall be given third reading. Carried 6 – 1  
Opposed Cr. Schneider
- Bylaw No. 2205 received third and final reading and was duly passed by Council.
- BYLAW 2200** 09/228 Moved by Cr. Schneider that Bylaw No. 2200, which would adopt the Rosyth Area Structure Plan, shall be given second reading as amended. Carried 6 – 1  
Opposed Cr. Motley
- BYLAW 2201** 09/229 Moved by Cr. Murray that Bylaw No. 2201, which would amend the Municipal District of Provost No. 52 Land Use Bylaw, shall be given second reading as amended. Carried 6 – 1  
Opposed Cr. Motley
- BYLAW 2202** 09/230 Moved by Cr. Schneider that Bylaw No. 2202, which would amend the Municipal District of Provost No. 52 Municipal Development Plan, shall be given second reading. Carried 6 – 1  
Opposed Cr. Motley
- APPENDIX "D"** 09/231 Moved by Cr. Motley to accept the accounts as listed on Appendix "D" for information. (Car. Un.)
- 2:48 P.M. 09/232 Moved by Cr. Crone to adjourn. (Car. Un.)

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REEVE

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ADMINISTRATOR