

REGULAR MEETING OF COUNCIL, THURSDAY, JUNE 14, 2007

**TO ORDER AT
9:00 A.M.**

The Regular Meeting of the Municipal District of Provost No. 52 for the month of June, 2007 was held in the Council Chambers of the Municipal Administration Building, 4504 – 53 Avenue, Provost, Alberta on Thursday, June 14, 2007 and was called to order by Reeve Murray at 9:00 a.m.

PRESENT

PRESENT

Present: Councillors F. Crone, L.C. Kjos, A.G. Murray, J.D. Roworth, T. Schneider, L.G. Swanson and B.R. Tripp.

ALSO PRESENT

Also Present: Administrator Iris Larson, Assistant Administrator Judy Larson and Economic Development Officer Allison Cassidy.

ADDITIONS TO THE AGENDA

6. NEW BUSINESS
 - Policy Manual Changes
7. MUNICIPAL PLANNING COMMISSION
 - Subdivision N.E. 31-42-8-W4M
10. COMMITTEE REPORTS
 - 1) Public Works
 - Curves on Twp. Rd. 405/R.R. 20
 - Road Allowance Upgrade 18/19 & 13/19-40-1 W4M
 - 5) Shorncliffe Lake Association
 - Minutes May 22, 2007
 - Lot 2, Block 3 – Lot Expansion
 - Lot 2, Block 2 – Lot Expansion
 - Letter regarding split on Lot 8, Block 4
 - Monument Plan
11. CORRESPONDENCE
 - Road Counts
 - Rosenheim Road
 - Nature Conservancy

AGENDA

07/182 Moved by Cr. Kjos to approve the agenda with the additions. (Car. Un.)

9:01 A.M.

Director of Public Works Curtis Hughes and Public Works Foreman Irvin Bethge present.

Public Works

**PURCHASE TWO CAT
MOTOR GRADERS &
TENDER TWO MOTOR
GRADERS**

07/183 Moved by Cr. Schneider to authorize Public Works to purchase two new Cat 160M Motor Graders complete with snow wing and 5 year/7500 hour full machine warranty, FOB machine from Finning (delivery to take place in 2008) at a cost of \$282,000.00 each plus GST with a guaranteed 5 year buyback of \$169,000.00 and to tender for sale or exercise a guaranteed buyback of \$144,000.00 each in 2008 the two 2003 Cat 160H Motor Graders - Unit #9G and #10G. (Car. Un.)

**RELAX UNDEVELOPED
ROAD POLICY**

07/184 Moved by Cr. Murray to relax the undeveloped road policy to allow Canetic Resources Inc. to develop the road allowance between Section 18 and 19-40-1 W4M and 13 and 19-40-1 W4M. (Car. Un.)

M.D. OF PROVOST DIRECTOR OF PUBLIC WORKS REPORT

PUBLIC WORKS REPORT FOR JUNE 2007

- Maintainers are working steady in all areas to keep the roads in shape.
- The 14G grader with the Mulcher and the Retriever disk has been busy working at taking the grass and lips off the shoulders to help widen the roads.
- Our Shoulder pulls have started and are starting to make good progress. Extra repairs have to be done in areas with bad soft spots.
- Hauser Construction is making excellent progress and has finished Project 9 on Twp Rd 384 and is well on their way on Project 2 on Rge Rd 12.
- We have talked to Kenworth and one truck has been picked up and is working. The other unit should be ready for pickup the 11th or 12th of June.
- The new Lowboy should be in Edmonton the 7th or 8th and could be ready for pickup by the 15th of June from Hayworth.
- Pending weather the dust controls we have listed should be done the week of June 11th.

Hauser Construction will be starting Range Road 40 north of Cadogan on June 15. Moresky Construction is doing the stabilization projects.

9:40 A.M.

Curtis Hughes and Irvin Bethge absent.

MINUTES

07/185 Moved by Cr. Crone to approve the minutes of the Regular Meeting of Council, May 10, 2007. (Car. Un.)

MINUTES

07/186 Moved by Cr. Swanson to approve the minutes of the Municipal Planning Commission Meeting, May 10, 2007. (Car. Un.)

FINANCIAL STATEMENT

Net Balance Apr. 30/07	113,086.69	Disbursements	2,308,414.99
Receipts	675,623.71	Terms/Loans	1,000,000.00
Terms	2,611,151.45	Net Balance May 31/07	91,446.86
	3,399,861.85		3,399,861.85
Total Cash & Investments			13,059,385.31

BANK RECONCILIATION

07/187 Moved by Cr. Tripp to approve the bank reconciliation for the month ending May 31, 2007. (Car. Un.)

REVENUE & EXPENSE STATEMENT

07/188 Moved by Cr. Crone to approve the revenue and expense statement to May 31, 2007. (Car. Un.)

CONTRACT BEARDEN ENGINEERING

07/189 Moved by Cr. Tripp to contract Bearden Engineering and Architectural Consulting to perform a building envelope review of the Administration Building at a cost of \$7,500.00 plus GST. (Car. Un.)

SEMINAR

07/190 Moved by Cr. Schneider to authorize the Pest Control Officer to attend the Saskatchewan Pest Control Officer's Association Seminar in Kindersley, June 12 – 13, 2007. (Car. Un.)

The Bylaw Enforcement Report for May, 2007 and Fines Distribution to May 31, 2007 were reviewed.

Standing Hay Crop Tenders on the NE & NW-7-39-2 W4M were

reviewed as follows:

**STANDING HAY CROP (no grazing)
NE-7-39-2 W4 – approximately 40 acres
NW 7-39-2-W4M – approximately 44.5 acres**

Dan Lavigne \$1,960.00

Melvin Breunig \$1,450.00

ACCEPT STANDING HAY CROP TENDER 07/191 Moved by Cr. Crone to accept the tender from Dan Lavigne for the standing hay crop (no grazing) for the NE and NW-7-39-2 W4M in the amount of \$1,960.00 plus GST. (Car. Un.)

POLICY MANUAL CHANGES 07/192 Moved by Cr. Roworth to approve the Policy Manual changes as listed on Appendix "E" effective June 14, 2007. (Car. Un.)

APPENDIX "A" 07/193 Moved by Cr. Murray to approve Appendix "A" according to the recommendations of the Utilities/Development Officer. (Car. Un.)

There was no Appendix "B" or "C".

10:20 A.M. 07/194 Moved by Cr. Swanson to adjourn. (Car. Un.)

10:47 A.M. Reconvened.

PRESENT Present: Councillors F. Crone, L.C. Kjos, A.G. Murray, J.D. Roworth, T. Schneider, L.G. Swanson and B.R. Tripp.

ALSO PRESENT Also Present: Administrator Iris Larson, Assistant Administrator Judy Larson and Economic Development Officer Allison Cassidy.

10:50 A.M. Assessor Alan Down was present to explain the difference between storage tanks and pipelines.

10:55 A.M. Alan Down absent.

BYLAW 2183 07/195 Moved by Cr. Roworth that Bylaw No. 2183, which would authorize and fix the mill rates levied and imposed against assessable property for the 2007 taxation year be given first reading. (Car. Un.)

07/196 Moved by Cr. Tripp that Bylaw No. 2183 shall be given second reading. (Car. Un.)

07/197 Moved by Cr. Swanson that Bylaw No. 2183 be presented for third reading at this meeting.

Carried 5 – 2
Opposed Cr. Kjos
Cr. Schneider

07/198 Moved by Cr. Swanson that Bylaw No. 2183 shall be given third reading.

Carried 5 – 2
Opposed Cr. Kjos
Cr. Schneider

Bylaw No. 2183 received third and final reading by Cr. Swanson and was duly passed by Council.

APPENDIX "D" 07/199 Moved by Cr. Tripp to accept the accounts as listed on Appendix "D" for information. (Car. Un.)

COMMITTEE REPORTS

A.S.B.

No report.

F.C.S.S.

The minutes of May 8, 2007 were reviewed.

Provost & District Regional Recreation Board

The minutes of May 8, 2007 were reviewed.

M.C.H.A.

No report.

Shorncliffe Lake Association

STEP STUDENT EXPENSE

07/200 Moved by Cr. Kjors to authorize to pay the Shorncliffe Lake Improvement Association an additional expense incurred for hiring a STEP position in 2007 once the exact amount is determined when the position concludes. (Car. Un.)

The minutes of May 22, 2007 were reviewed.

EXTEND REAR

07/201 Moved by Cr. Roworth to extend the rear of Lot 2, Block 3 at Shorncliffe Lake by approximately 10 feet on the west side.

Carried 6 – 1
Opposed Cr. Schneider

EXTENSION

07/202 Moved by Cr. Roworth to extend Lot 2, Block 2 at Shorncliffe Lake by approximately 10 feet on the north side.

Carried 6 – 1
Opposed Cr. Schneider

PLAN OF SURVEY AT SHORNCLIFFE LAKE

07/203 Moved by Cr. Murray to authorize Interprovincial Surveys Ltd. to prepare a Plan of Survey showing lease lots, survey monuments and dimensions at Shorncliffe Lake. This plan is to be registered at Land Titles as a "Monument Plan" with the entire cost of the survey being recovered from the lot lease revenue within a three year period.

Carried 4 – 3
Opposed Cr. Crone
Cr. Swanson
Cr. Roworth

A letter from the Shorncliffe Lake Association, regarding their wish to be notified in the future on division of lots at Shorncliffe Lake, was reviewed.

Capt. Ayre Lake Association

No report.

Provost Fire Department

The Cadogan fire report for May 13, 2007 was reviewed.

West End Fire Departments

No report.

Economic Development

The minutes of the meeting, March 27, 2007 were reviewed as well as economic development notes of the phone meeting, May, 2007.

Hillcrest Lodge

The minutes of May 14, 2007 were reviewed. Renovations should be completed by July 1.

Waste Management Authority

The Waste Management Authority will be contracting a new operator likely effective July 1, 2007.

Library Board

No report.

Provost & District Health Services Foundation

No report.

Ambulance

▪ Hardisty Ambulance

The Union has accepted the report from the mediation board. The County of Flagstaff is still reviewing the report.

Hardisty Hospital

No report.

E911

The annual general meeting will be held June 28, 2007 in Wainwright. Notes from the May 18, 2007 meeting in Wainwright regarding the provincial first responder's communication system were reviewed. Many of the fire and ambulance departments of the East Central E911 are interested in text messaging and are considering a pilot project for the Provost area.

Airport

No report.

12:15 P.M.

07/204

Moved by Cr. Kjos to adjourn.

(Car. Un.)

REEVE

ADMINISTRATOR