

REGULAR MEETING OF COUNCIL, THURSDAY, MARCH 8, 2007

TO ORDER AT
8:54 A.M.

The Regular Meeting of the Municipal District of Provost No. 52 for the month of March, 2007 was held in the Council Chambers of the Municipal Administration Building, 4504 – 53 Avenue, Provost, Alberta on Thursday, March 8, 2007 and was called to order by Reeve Murray at 8:54 a.m.

PRESENT

PRESENT

Present: Councillors F. Crone, L.C. Kjos, A.G. Murray, J.D. Roworth, T. Schneider, L.G. Swanson and B.R. Tripp.

ALSO PRESENT

Also Present: Administrator Iris Larson and Assistant Administrator Judy Larson.

ADDITIONS TO THE AGENDA

2. MINUTES
 - Joint Town Meeting February 5, 2007
3. ADMINISTRATION
 3. Administration Personnel
 - Career Development
 - Alberta Assessors' Association Annual Conference
 - Alberta Water & Wastewater Operator's Association Seminar and Workshop
4. DELEGATIONS
 - 1:00 p.m. – East Central Alberta Forage Association
 - 2:30 p.m. – Perry Nelson - Surface Rights Act
6. NEW BUSINESS
 - Digital In-Car Video System
 - Annual Meeting
 - Disposal of Dead Animals and Specified Risk Materials
8. BYLAWS
 - Bylaw No. 2182 – Land Use Bylaw Amendment
10. COMMITTEE REPORTS
 - 2) A.S.B.
 - Rat Control Agreement
 - Rotary Mower
 - 5) Shorncliffe Lake Association
 - Minutes of March 7, 2007
 - 7) Provost Fire Department
 - February Report
 - 8) West End Fire Departments
 - Amisk Fire Hall
 - Budget
 - 17) Airport
 - Hardisty Airport
11. CORRESPONDENCE
 - A.A.M.D. & C.
 - Contact March 2, 2007

- Minister Meeting Summary February 5, 2007
- District Highlights District No. 4 Meeting
- Whitecourt Facilities Budget

AGENDA 07/55 Moved by Cr. Tripp to approve the agenda with the additions. (Car. Un.)

8:56 A.M. Director of Public Works Curtis Hughes present.

Public Works

Public Works Report for March 2007

- Pro Rock has moved to the Read Gravel Pit to begin crushing
- Hauser Construction has started moving equipment in for spring work
- The Landfill loader repairs are completed and it is back at work
- Truck and trailer certifications are being done
- Plowing and sanding are continuing as needed
- Delivery date for the new Cat Graders is the last week of March
- The gravel trucks are being built and should be ready for delivery the first week in May
- The gravel trailers are ready for pickup Monday, March 5
- Delivery date for the Backhoe and Loader is the last week of April
- Grader and Loader Safety Courses have been held for full-time staff
- A Ground Disturbance Course will be held for staff on March 30 and a Flag Person Course will be organized for early spring
- Any questions or concerns

9:40 A.M. Curtis Hughes absent.

MINUTES 07/56 Moved by Cr. Schneider to approve the minutes of the Regular Meeting of February 8, 2007. (Car. Un.)

The minutes of the Joint Town Meeting, February 5, 2007 were reviewed.

FINANCIAL STATEMENT

Net Balance Jan. 31/07	134,406.07	Disbursements	1,431,048.15
Receipts	148,057.72	Terms/Loans	1,900,000.00
Terms	3,100,000.00	Net Balance Feb. 28/07	51,415.64
	3,382,463.79		3,382,463.79
Total Cash & Investments			16,333,730.73

- BANK RECONCILIATION** 07/57 Moved by Cr. Crone to approve the bank reconciliation for the month ending February 28, 2007. (Car. Un.)
- REVENUE & EXPENSE STATEMENT** 07/58 Moved by Cr. Tripp to approve the revenue and expense statement to February 28, 2007. (Car. Un.)
- POSTPONE JULY MEETING** 07/59 Moved by Cr. Murray to postpone the July Regular Meeting of Council to July 19, 2007. (Car. Un.)
- 10:00 A.M. 07/60 Moved by Cr. Crone to adjourn. (Car. Un.)
- 10:05 A.M. Reconvened.
- PRESENT** Present: Councillors F. Crone, L.C. Kjos, A.G. Murray, J.D. Roworth, T. Schneider, L.G. Swanson and B.R. Tripp.
- ALSO PRESENT** Also Present: Administrator Iris Larson and Assistant Administrator Judy Larson.
- CONFERENCE** 07/61 Moved by Cr. Crone to authorize the Assessor to attend the Alberta Assessors' Association Annual Conference, April 23 – 27, 2007 in Red Deer. (Car. Un.)
- SEMINAR AND WORKSHOP** 07/62 Moved by Cr. Tripp to authorize the Utilities/Development Officer to attend the Alberta Water and Wastewater Operators Association Seminar and Workshop, March 13 – 16, 2007. (Car. Un.)
- Fines distribution for January, 2007 and the bylaw enforcement report for February, 2007 were reviewed.
- RESCIND MOTIONS AND TO ENTER INTO AN AGREEMENT** 07/63 Moved by Cr. Murray to rescind Motions 06/444 and 07/07 and to enter into an agreement with Barret Xplore Inc. for lease of space on both the Amisk Tower and the Hughenden Shop Tower. (Car. Un.)
- ENTER INTO CONTRACTS** 07/64 Moved by Cr. Tripp to enter into a contract for the 2007 maintenance season at Shorncliffe Lake and to enter into an agreement for the 2007 maintenance season at Hansman Lake Campsite and the Hayter Campsite. (Car. Un.)
- 10:26 A.M. Don Johnson, Gerald Rhodes and Bob Barss – Alberta Association of Municipal Districts and Counties were present.
- Discussion took place on resource road funding, the shortage of rural doctors and the promise of 1.4 billion that is in place of the proposed amendment for the municipalities to not pay the Alberta government the school tax. Discussion took place on the Surface Rights Act. The final draft has been completed and will be reviewed at the spring convention. Discussion also took place on disposal of dead animals, immigration rules and the CAIS Program.
- 11:49 A.M. 07/65 Moved by Cr. Crone to recess for lunch. (Car. Un.)
- 1:01 P.M. Reconvened.
- PRESENT** Present: Councillors F. Crone, L.C. Kjos, A.G. Murray, J.D. Roworth, T. Schneider, L.G. Swanson and B.R. Tripp.
- ALSO PRESENT** Also Present: Administrator Iris Larson and Assistant Administrator Judy Larson.
- 1:01 P.M. Wyatt Swanson and Agnes Whiting – East Central Alberta Forage Association were present requesting participation in a new committee to

study the feasibility of a Biodigester.

1:41 P.M.

ECAFA absent.

**BIODIGESTER
COMMITTEE**

07/66 Moved by Cr. Crone to authorize Cr. Tripp and Swanson to sit on the new Biodigester Committee. (Car. Un.)

**PURCHASE WHEEL
LOAD SCALES**

07/67 Moved by Cr. Roworth to purchase two WL 101 Wheel Load Scales and 4 leveling mats at an approximate cost of \$13,400.00 plus GST. (Car. Un.)

**PURCHASE DIGITAL
IN-CAR VIDEO**

07/68 Moved by Cr. Kjos to purchase a digital in-car video system for the Special Constable vehicle at an approximate cost of \$5,700.00 plus GST. (Car. Un.)

DONATION

07/69 Moved by Cr. Tripp to donate \$500.00 to the Alberta Rural Municipal Administrators Association to be put towards the cost associated with the 2007 ARMAA Conference in Lloydminster. (Car. Un.)

SESSION

07/70 Moved by Cr. Kjos to authorize the Administrator to attend the Peace Officer Act Orientation Session in Edmonton, March 13, 2007. (Car. Un.)

**ANNUAL MEETING
DATE**

07/71 Moved by Cr. Roworth that the Annual Meeting be held June 14, 2007 at 2:00 p.m. in the MD Administration Building. (Car. Un.)

SESSION

07/72 Moved by Cr. Crone to authorize Council and Administration to attend the Specified Risk Material Information Session, March 15, 2007 at the Edmonton Waste Management Centre of Excellence. (Car. Un.)

APPENDIX "A"

07/73 Moved by Cr. Schneider to approve Appendix "A" according to the recommendations of the Utilities/Development Officer. (Car. Un.)

There was no Appendix "B" or "C".

2:00 P.M.

Assessor, Alan Down was present to give a presentation to Council on assessment.

2:30 P.M.

Alan Down absent.

2:30 P.M.

Perry Nelson – Surface Rights Board was present to express his concerns over the draft report that the AAMD&C has put together regarding the new Surface Rights Act. Perry would prefer that they make amendments rather than open up for a new act.

3:15 P.M.

Perry Nelson absent.

3:15 P.M.

07/74 Moved by Cr. Tripp to adjourn. (Car. Un.)

3:26 P.M.

Reconvened.

PRESENT

Present: Councillors F. Crone, L.C. Kjos, A.G. Murray, J.D. Roworth, T. Schneider, L.G. Swanson and B.R. Tripp.

ALSO PRESENT

Also Present: Administrator Iris Larson and Assistant Administrator Judy Larson.

BYLAW 2181

07/75 Moved by Cr. Swanson that Bylaw No. 2181, which would

authorize the amendment of the Land Use Bylaw to rezone 8.26 acres within the SW-23-39-2 W4 (approximately 199.54 m x 167.64 m) from Agriculture District to Rural Business Industrial District shall be given second reading. (Car. Un.)

07/76 Moved by Cr. Kjos that Bylaw No. 2181 be presented for third reading at this meeting. (Car. Un.)

07/77 Moved by Cr. Kjos that Bylaw No. 2181 shall be given third reading. (Car. Un.)

Bylaw No. 2181 received third and final reading by Cr. Kjos and was duly passed by Council.

BYLAW 2182 07/78 Moved by Cr. Murray that Bylaw No. 2182, which would authorize the amendment of the Land Use Bylaw to rezone Lots 3 & 4, Plan 9723457 in the Hamlet of Hayter from Hamlet Commercial to Hamlet Residential be given first reading. (Car. Un.)

YIELD/STOP SIGN APPENDIX 07/79 Moved by Cr. Kjos to approve the additions to the Yield/Stop Sign Appendix. (Car. Un.)

APPENDIX "D" 07/80 Moved by Cr. Schneider to accept the accounts as listed on Appendix "D" for information. (Car. Un.)

COMMITTEE REPORTS

A.S.B.

RAT CONTROL AGREEMENT 07/81 Moved by Cr. Crone to enter into an agreement with Alberta Agriculture for the 2007 Alberta Municipal Rat & Rabies Control Program. (Car. Un.)

PURCHASE MOWER 07/82 Moved by Cr. Swanson to purchase a John Deere HX15 Rotary Mower at a cost of \$14,575.00 plus GST. (Car. Un.)

F.C.S.S.

The minutes of February 13, 2007 were reviewed.

Town of Provost Recreation Board

The minutes of February 13, 2007 were reviewed.

M.C.H.A.

No report.

Shorncliffe Lake Association

INSTALLATION OF HOLDING TANKS 07/83 Moved by Cr. Tripp to contract Aker's Contracting Ltd. to install two holding tanks under the porta-potties at Shorncliffe Lake at an approximate cost of \$3,200.00 plus GST. (Car. Un.)

FIREWOOD, CAMPING & HALL RENTAL FEES 07/84 Moved by Cr. Roworth to charge \$10.00 per load of firewood and that the following camping fees and hall rental rates for Shorncliffe Lake be set at:

Tenting/Non-Power \$12.00
Power \$17.00
Power & Water \$25.00
Full Service \$30.00

Group MD Lot \$50.00
Group Site \$90.00
Monthly Rate \$500.00

Hall Rental:

Dances - \$75.00; Other - \$50.00; Community Meetings - \$20.00
(Car. Un.)

Parking from Lot 4 – 10, Block 2 was discussed and it was decided to just leave as is for now with requests that the cabin owners keep the roadway clear.

The minutes of March 7, 2007 were reviewed.

Capt. Ayre Lake Association

No report.

Provost Fire Department

The fire reports for January and February, 2007 were reviewed.

Economic Development

The minutes of January 23 and February 27, 2007 were reviewed.

Hillcrest Lodge

No report.

Waste Management Authority

No report.

Library Board

No report.

Provost & District Health Services Foundation

The minutes of January 25, 2007 were reviewed.

Ambulance

The old ambulance unit has been sold.

Hardisty Hospital

No report.

E911

No report.

Airport

CONTRIBUTION

07/85 Moved by Cr. Crone to contribute \$1,250.00 to the Town of Hardisty for the 2006 operating expenses for the Hardisty Airport.
(Car. Un.)

The Administrator was directed to set up a meeting with the Town of Hardisty to discuss recreation, fire, ambulance and airport.

West End Fire Departments

**TABLE AMISK FIRE
HALL**

07/86 Moved by Cr. Roworth to table the Amisk Fire Hall to the next Regular Meeting of Council for more information. (Car. Un.)

**TABLE BUDGET
REQUEST**

07/87 Moved by Cr. Roworth to table the budget request for increased funding for the replacement tank for the water tanker to the next Regular Meeting of Council for more information. (Car. Un.)

The Hughenden Rescue Van was discussed. Council will consider when more information is obtained.

There was a request for an additional \$1,000.00 for west end to cover purchasing training materials and freight invoices and Council felt that this was covered in the \$8,000.00 grant given annually to the three villages for fire department expenses.

4:37 P.M.

07/88 Moved by Cr. Crone to adjourn. (Car. Un.)

REEVE

ADMINISTRATOR