

REGULAR MEETING OF COUNCIL, THURSDAY, MAY 10, 2007

The Regular Meeting of the Municipal District of Provost No. 52 for the month of May, 2007 was held in the Council Chambers of the Municipal Administration Building, 4504 – 53 Avenue, Provost, Alberta on Thursday, May 10, 2007 and was called to order by Reeve Murray at 9:00 a.m.

**TO ORDER AT
9:00 A.M.**

PRESENT

PRESENT

Present: Councillors F. Crone, L.C. Kjos, A.G. Murray, J.D. Roworth, T. Schneider, L.G. Swanson and B.R. Tripp.

ALSO PRESENT

Also Present: Administrator Iris Larson and Assistant Administrator Judy Larson.

ADDITIONS TO THE AGENDA

4. DELEGATIONS
-9:00 a.m. – Utilities/Development Officer

6. NEW BUSINESS
 - Election
 - Polling Stations
 - Advance Poll
 - Buffalo Trail Public Schools
 - Intent to Apply – Biodigester Committee

7. MUNICIPAL PLANNING COMMISSION
 - Subdivision – W ½-22-40-1 W4
 - Subdivision – NE-34-41-6 W4

10. COMMITTEE REPORTS
 - 5) Shorncliffe Lake Association
 - Lighting at Shorncliffe Lake Hall

11. CORRESPONDENCE
 - Road Counts
 - Twp. Rd. 390 West of Hwy. #41
 - Twp. 402 East of R.R. 80
 - R.R. 40 – South of S.H. 600
 - Twp. Rd. 390 – Between R.R. 30 & S.H.600
 - Twp. 390 – Between S.H. 600 & S.H. 899

DELETION TO THE AGENDA

6. NEW BUSINESS
 - Letter of Support – Biodigester Committee

AGENDA

07/138 Moved by Cr. Tripp to approve the agenda with the additions and the deletion. (Car. Un.)

9:03 A.M.

Utilities/Development Officer John Degenstien, Director of Public Works Curtis Hughes and Public Works Foreman Irvin Bethge present.

John discussed approaches to a proposed subdivision within the SE-6-39-2 W4, zoning setbacks within Rosyth and the progress on the arsenic removal from the well water at Capt. Ayre Lake.

9:35 A.M.

John Degenstien absent.

Public Works

The 2007 Used Equipment Tenders were reviewed as follows:

UNIT #44 - 1986 - 210 JOHN DEERE LOADER BACKHOE S/N T0210CA726221

<u>Marnie's Feeders</u>	\$ <u>12,000.00 + G.S.T.</u>
Bryan Busk	\$ 10,000.00 + G.S.T.
Gordon Carson	\$ 8,525.00 + G.S.T.
Pro Rock	\$ 8,210.00 + G.S.T.
Gratton Coulee Agri Parts	\$ 7,611.00 + G.S.T.
Tom Schneider	\$ 7,600.00 + G.S.T.
Dry Plains Earthmoving	\$ 7,200.00 + G.S.T.
Ron Melin	\$ 6,125.00 + G.S.T.
Raymond Small	\$ 5,800.00 + G.S.T.
Robin Gilbertson	\$ 5,700.00 + G.S.T.

UNIT #45 - 1989 JOHN DEERE 644E LOADER S/N DW644ED521560

<u>Pro Rock</u>	\$ <u>55,400.00 + G.S.T.</u>
Marnie's Feeders	\$ 48,500.00 + G.S.T.
Sunderman Trucking	\$ 42,000.00 + G.S.T.
Dry Plains Earthmoving	\$ 25,700.00 + G.S.T.
Charles Horn	\$ 25,000.00 + G.S.T.
Darren Flynn	\$ 22,500.00 + G.S.T.
Gratton Coulee Agri Parts	\$ 22,001.00 + G.S.T.
Casper's Picker Service	\$ 20,000.00 + G.S.T.

UNIT #64 - 4320 JOHN DEERE TRACTOR S/N 1578:

<u>Don Coleman</u>	\$ <u>6,601.00 + G.S.T.</u>
Gratton Coulee Agri Parts	\$ 3,671.00 + G.S.T.
Dry Plains Earthmoving	\$ 3,300.00 + G.S.T.
Dave Symington	\$ 3,000.00 + G.S.T.

UNIT #19T - 1974 FORD F750 S/N F757VW49349

<u>Pete Sheen</u>	\$ <u>1,005.00 + G.S.T.</u>
Gratton Coulee Agri Parts	\$ 501.00 + G.S.T.
Robin Gilbertson	\$ 325.00 + G.S.T.

Cr. Schneider declared a conflict of interest and was absent.

UNIT #44 TENDER	07/139	Moved by Cr. Crone to accept the tender from Marnie's Feeders to purchase Unit #44 - 1986 - 210 John Deere Loader Backhoe S/N T0210CA726221 in the amount of \$12,000.00 plus GST. (Car. Un.)
9:39 A.M.		Cr. Schneider present.
UNIT # 45 TENDER	07/140	Moved by Cr. Tripp to accept the tender from Pro Rock to purchase Unit #45 - 1989 John Deere 644E Loader S/N DW644ED521560 in the amount of \$55,400.00 plus GST. (Car. Un.)
UNIT #64 TENDER	07/141	Moved by Cr. Swanson to accept the tender from Don Coleman to purchase Unit #64 - 4320 John Deere Tractor S/N 15783 in the amount of \$6,601.00 plus GST. (Car. Un.)
UNIT 19T TENDER	07/142	Moved by Cr. Kjos to accept the tender from Pete Sheen to purchase Unit #19T - 1974 Ford F750 S/N F757VW49349 in the amount of \$1,005.00 plus GST. (Car. Un.)
REDUCE LIQUIDATED DAMAGES	07/143	Moved by Cr. Kjos to reduce the liquidated damages assessed to Carmacks Enterprises Ltd. on Range Road 14 and the

Hamlet of Hayter project, Contract No. T1280/05 from \$58,050.00 to \$17,750.00. (Car. Un.)

TRADE IN AND PURCHASE TRACTOR

07/144 Moved by Cr. Tripp to authorize the trade in of the 1993 John Deere Tractor Model 7800 for a 1997 John Deere Model 7810 complete with foot throttle in the amount of \$79,200.00 less trade allowance of \$47,000.00 for a difference of \$32,200.00. (Car. Un.)

PUBLIC WORKS Report for May 2007

- The majority of the seasonal staff have been re-hired and have returned to work
- The new graders have been delivered and are at work
- Have started testing for gravel
- Hauser started working on Twp Rd 384 on April 16/07
- Fixed hole on Rg Rd 14 just south of Twp Rd 410 and will repair some on Rg Rd 20 north of 410
- Graders are all busy working at getting the roads maintained
- Trucks are being readied for the season and some gravel projects have started
- Arrangements are being made to paint the lines on Rg Rd 14 pavement

10:10 A.M.

Curtis Hughes and Irvin Bethge absent.

MINUTES

07/145 Moved by Cr. Crone to approve the minutes of the Regular Meeting of Council, April 12, 2007. (Car. Un.)

MINUTES

07/146 Moved by Cr. Schneider to approve the minutes of the Public Hearing, April 12, 2007. (Car. Un.)

MINUTES

07/147 Moved by Cr. Swanson to approve the minutes of the Municipal Planning Commission Meeting, April 12, 2007. (Car. Un.)

FINANCIAL STATEMENT

07/148 Moved by Cr. Tripp to approve the 2006 audited financial statement. (Car. Un.)

SPECIAL LEVY MILL RATE

07/149 Moved by Cr. Crone that the 2007 special levy mill rate be set at 2.2063. (Car. Un.)

2007 BUDGET

07/150 Moved by Cr. Crone to approve the 2007 budget at \$14,583,067.00 plus revenue raised by the 2007 special levy mill rate offset by special road projects. (Car. Un.)

FINANCIAL STATEMENT

Net Balance Mar. 31/07	27,590.28	Disbursements	509,298.68
Receipts	702,932.73	Terms/Loans	4,608,137.64
Terms	4,500,000.00	Net Balance Apr. 30/07	113,086.69
	5,230,523.01		5,230,523.01
Total Cash & Investments			14,692,176.59

BANK RECONCILIATION

07/151 Moved by Cr. Kjos to approve the bank reconciliation for the month ending April 30, 2007. (Car. Un.)

REVENUE & EXPENSE STATEMENT

07/152 Moved by Cr. Swanson to approve the revenue and expense statement to April 30, 2007. (Car. Un.)

10:58 A.M.

Dave Zayonce – Wainwright Fire Department Fire Chief was present.

- 10:59 A.M. 07/153 Moved by Cr. Murray to go in camera to discuss fire concerns. (Car. Un.)
- 12:02 P.M. 07/154 Moved by Cr. Murray to come out of camera. (Car. Un.)
- 12:03 P.M. Dave Zayonce absent.
- 12:03 P.M. Paul Conrad – Paul Conrad & Associates, Town of Provost Councillors – Dale Gregory; Betty Varty; Dwayne Chopek; Mike Dennehy; Neil Whiting and Peggy McFadyen and Town of Provost Administrator Terry Hurlbut were present to discuss the Multi-Use Recreational Facility Survey.
- 12:15 P.M. 07/155 Moved by Cr. Murray to go in camera to discuss the Multi-Use Recreational Facility Survey. (Car. Un.)
- 1:08 P.M. 07/156 Moved by Cr. Roworth to come out of camera. (Car. Un.)
- 1:09 P.M. Multi-Use Recreational Facility group was absent.
- The Bylaw Enforcement Report for April, 2007 was reviewed.
- “INTENT TO APPLY”
FOR FUNDING** 07/157 Moved by Cr. Tripp to authorize the Biodigester Committee to send an “Intent to Apply” for funding for a feasibility study on behalf of the MD of Provost. Carried 6 – 1
Opposed Cr. Kjos
- LETTER OF SUPPORT** 07/158 Moved by Cr. Roworth to send a letter of support of the Hughenden Golf Association in regards to their expansion of the RV Park and upgrade of the water system. (Car. Un.)
- RURAL PARTNERSHIP
INITIATIVE GRANT** 07/159 Moved by Cr. Schneider that the MD of Provost support the application for a Rural Partnership Initiative Grant and that the Town of Provost be designated the managing partner to submit the application and conduct all communication with Alberta Municipal Affairs on behalf of the partnership. (Car. Un.)
- TABLE INFO.** 07/160 Moved by Cr. Crone to table indefinitely the information from Southernstar Communications on developing an integrated community sustainability plan for the MD of Provost. (Car. Un.)
- APPROVE
AMENDMENTS** 07/161 Moved by Cr. Crone to approve the amendments to the Protective Services Standard Operating Procedures. (Car. Un.)
- POLLING STATIONS** 07/162 Moved by Cr. Swanson that the polling stations be set up, dependent upon need, in Provost, Bodo, Cadogan, Metiskow, Czar, Amisk and Hughenden on the day of the election, October 15, 2007. (Car. Un.)
- ADVANCE POLLS** 07/163 Moved by Cr. Roworth that advanced polls, dependent upon need, be held October 5, 2007 between the hours of 1:00 pm and 6:00 pm in the Hughenden Village Office and the MD Administration Building. (Car. Un.)
- JOINT LOCAL
ELECTION** 07/164 Moved by Cr. Schneider to enter into a joint local election agreement for October 15, 2007 election with Buffalo Trail Public Schools. (Car. Un.)
- CONTRIBUTION** 07/165 Moved by Cr. Tripp to contribute ½ the costs of the August 25, 2007 toxic roundup held in Provost to the Provost & District Adult Learning. (Car. Un.)

- APPENDIX "A"** 07/166 Moved by Cr. Swanson to approve Appendix "A" according to the recommendations of the Utilities/Development Officer. (Car. Un.)
- There was no Appendix "B" or "C".
- 1:55 P.M. 07/167 Moved by Cr. Roworth to adjourn. (Car. Un.)
- 2:00 P.M. Reconvened.
- PRESENT** Present: Councillors F. Crone, L.C. Kjos, A.G. Murray, J.D. Roworth, T. Schneider, L.G. Swanson and B.R. Tripp.
- ALSO PRESENT** Also Present: Administrator Iris Larson and Assistant Administrator Judy Larson.
- APPENDIX "D"** 07/168 Moved by Cr. Tripp to accept the accounts as listed on Appendix "D" for information. (Car. Un.)

COMMITTEE REPORTS

A.S.B.

The minutes of April 23, 2007 were reviewed.

- 2:02 P.M. 07/169 Moved by Cr. Crone to go in camera to discuss Pest Control. (Car. Un.)
- 2:10 P.M. 07/170 Moved by Cr. Crone to come out of camera. (Car. Un.)
- APPLY FOR MEMBERSHIP** 07/171 Moved by Cr. Crone to apply for membership to the Alberta Invasive Plants Council. (Car. Un.)

F.C.S.S.

The minutes of April 10, 2007 were reviewed.

Provost & District Regional Recreation Board

No report.

M.C.H.A.

The minutes of March 13, 2007 were reviewed.

Discussion took place on a general update of the MCHA master plan.

Shorncliffe Lake Association

The minutes of April 17, 2007 were reviewed.

- TRANSFER LOT** 07/172 Moved by Cr. Roworth to transfer the lease of Lot 2, Block 4 at Shorncliffe Lake. (Car. Un.)
- A letter from the Shorncliffe Lake Improvement Association regarding upkeep of the cabin on Lot 9, Block 6 at Shorncliffe Lake was reviewed.
- LETTER OF RESPONSE** 07/173 Moved by Cr. Roworth that a letter of response be sent to the Shorncliffe Lake Improvement Association. (Car. Un.)
- TABLE QUOTE** 07/174 Moved by Cr. Roworth to table indefinitely the quote for replacing the lighting in the Shorncliffe Lake Hall. (Car. Un.)

Capt. Ayre Lake Association

The financial statement for the year ending October 31, 2006 was reviewed.

Provost Fire Department

The March and April, 2007 fire reports were reviewed.

**2007 FIRE/RESCUE
CAPITAL BUDGET**

07/175 Moved by Cr. Kjos that the 2007 Fire/Rescue Capital Budget be approved as presented. (Car. Un.)

West End Fire Departments

CONTRIBUTION

07/176 Moved by Cr. Roworth to contribute an additional \$9,250.00 to the previous commitment of \$40,000.00 to the Village of Amisk for the construction of an addition to the Amisk Firehall. (Car. Un.)

TABLE INFO.

07/177 Moved by Cr. Roworth to table indefinitely the water tank for the west end water truck. (Car. Un.)

The March and April, 2007 fire reports were reviewed.

Economic Development

No report.

Hillcrest Lodge

The minutes of April 16, 2007 were reviewed.

Waste Management Authority

No report.

Library Board

No report.

Provost & District Health Services Foundation

No report.

Ambulance

**2007 AMBULANCE
BUDGET**

07/178 Moved by Cr. Kjos to approve the 2007 ambulance budget. (Car. Un.)

**AMBULANCE
AGREEMENT**

07/179 Moved by Cr. Schneider to enter into the Ground Ambulance Grant Agreement with Alberta Health and Wellness effective April 1, 2007. (Car. Un.)

Hardisty Hospital

No report.

E911

A notice of a general meeting, May 25, 2007 was reviewed.

Airport

No report.

CONTRIBUTION

07/180 Moved by Cr. Schneider to contribute to the Town of
Provost ½ the cost associated with the Community BBQ to be held on
June 22, 2007. (Car. Un.)

3:16 P.M.

07/181 Moved by Cr. Kjos to adjourn. (Car. Un.)

REEVE

ADMINISTRATOR