

REGULAR MEETING OF COUNCIL, THURSDAY, MAY 14, 2009

The Regular Meeting of the Municipal District of Provost No. 52 for the month of May, 2009 was held in the Council Chambers of the Municipal Administration Building, 4504 – 53 Avenue, Provost, Alberta on Thursday, May 14, 2009 and was called to order by Reeve Murray at 9:00 a.m.

**TO ORDER AT
9:00 A.M.**

PRESENT

PRESENT

Present: Councillors F. Crone, L.C. Kjos, D.L. Motley, A.G. Murray, J.D. Roworth, T. Schneider and B.R. Tripp.

ALSO PRESENT

Also Present: Administrator Iris Larson and Administrator Tyler Lawrason.

ADDITIONS/DELETIONS TO THE AGENDA

2. PUBLIC WORKS
- Kinsmen Club
 - Provost Shop

7. NEW BUSINESS

DECISION ITEMS

- Provost Fire Supplemental Request – Water Tanks
- Shorncliffe Lake Leases

10. CORRESPONDENCE

- Recreational Infrastructure Canada Program
- Federation of Canadian Municipalities Annual Conference

AGENDA

09/163 Moved by Cr. Tripp to approve the agenda with the additions. (Car. Un.)

9:01 A.M.

Director of Public Works Curtis Hughes and Asst. Director of Public Works Irvin Bethge present.

Public Works

Public Works Report for May 14, 2009

- Maintaining of gravel roads is continuing.
- The gravelling program has started and is moving along well.
- All equipment has been brought back from the Rec. Center to start work on the road program.
- The shoulder pull crew has started on some small miscellaneous projects in Div. 2.
- Hauser Construction has completed Project #26 in Div. 4 on TWP Road 410. They will be starting Project #43 by Czar Feedyards on RRD 70 in Div. 6 next.
- The leveling for the building in the Czar Rodeo Grounds has been completed and the black dirt for the ball diamond in the park will be hauled in next.

- Millennium is returning the week of May 11 to continue to work on gravel pit registration.

A letter of request to open the road allowance between Section 7-42-9 W4 and Section 18-42-9 W4 to allow farm equipment was discussed. The Director of Public Works will investigate the request further and report back.

The 1992 Peterbilt water truck will not be recertified. Discussion took place on succession planning for shop mechanics and a possible dugout for water supply for Public Works and fire.

The Kinsmen Club inquired about using the Sheep's Foot Packer to prepare an area for the annual mud bogs. Any municipal equipment operated by anyone other than municipal employees needs to be leased under a formal lease agreement with the operator assuming liability.

9:27 A.M.

Ag. Fieldman Burt Forbes present.

Discussion on a new municipal shop at Provost took place and further discussion will be ongoing.

9:57 A.M.

Curtis Hughes, Irvin Bethge and Burt Forbes absent.

MINUTES

09/164 Moved by Cr. Motley to approve the minutes of the Regular Meeting of Council, April 23, 2009. (Car. Un.)

FINANCIAL STATEMENT

Net Balance Mar. 31/09	109,709.64	Disbursements	503,921.68
Receipts	280,651.62	Terms/Loans	0.00
Terms	175,000.00	Net Balance Apr. 30/09	61,439.58
	565,361.26		565,361.26
Total Cash & Investments			17,217,525.11

BANK RECONCILIATION

09/165 Moved by Cr. Motley to approve the bank reconciliation for the month ending April 30, 2009. (Car. Un.)

Cr. Shelly Walters and Mayor Arnold Nordin from the Village of Amisk were present to discuss the Amisk Library's 2009 budgeted deficit and the Village's purchase of Christmas lights.

CONTRIBUTION

09/166 Moved by Cr. Motley to contribute to the Village of Amisk Library on a one time basis, \$2,668.00, which constitutes half of the 2009 budgeted deficit.

Carried 6 - 1
Opposed Cr. Schneider

CONTRIBUTION

09/167 Moved by Cr. Motley to contribute \$2,400.00 towards Christmas lights to the Village of Amisk.

Carried 6 - 1
Opposed Cr. Murray

HAUL ROAD AGREEMENT AMENDMENTS

09/168 Moved by Cr. Murray to ratify the proposed amendments to the Haul Road Agreement as listed on Schedule "A".

Carried 5 - 2
Opposed Cr. Motley
Cr. Roworth

11:30 A.M.

Finance Officer Doug Chambers was present to review the 2009 preliminary budget.

11:55 A.M.

09/169 Moved by Cr. Crone to recess for lunch. (Car. Un.)

- 1:05 P.M.** Reconvened.
- PRESENT** Present: Councillors F. Crone, L.C. Kjos, D.L. Motley, A.G. Murray, J.D. Roworth, T. Schneider and B.R. Tripp.
- ALSO PRESENT** Also Present: Administrator Iris Larson, Administrator Tyler Lawrason and Finance Officer Doug Chambers.
- Council continued to review the 2009 preliminary budget.
- 1:50 P.M.** Doug Chambers absent.
- 2009 BUDGET** **09/170** Moved by Cr. Motley to approve the 2009 Preliminary Budget at \$16,696,180.44. (Car. Un.)
- 2008 AUDITED FINANCIAL STATEMENT** **09/171** Moved by Cr. Crone to approve the 2008 audited financial statement. (Car. Un.)
- Discussion took place on the following:
- Rosyth Area Structure Plan
 - Emergency Management immediate and long term strategies
 - Edmonton City Centre Airport Closure hearings
 - Bodo water-future investigations and actions
 - Councillor expenses
- 2:45 P.M.** Utilities Officer Phil Hansen and Development Officer John Degenstien were present to discuss Bodo water. A public meeting will be set up hopefully by the end of June.
- 3:30 P.M.** Phil Hansen and John Degenstien absent.
- BORROW PIT POLICY** **09/172** Moved by Cr. Schneider to approve the following policy on borrow pits:
- Upon entering into a borrow pit agreement with a landowner, a representative of the MD will, prior to the commencement of construction, take photographs of the proposed construction site to establish the condition of same for the purpose of making effective future reclamation.
 - Upon entering into a borrow pit agreement with a landowner, a representative of the MD will, prior to the commencement of construction, collect a soil sample from the proposed construction site to establish soil depth and composition, and to set a benchmark for reclamation.
 - Within a two week period following the completion of reclamation, a representative of the MD will take photographs of the reclaimed construction site to establish the condition of same for the purpose of ensuring reclamation was completed in an appropriate fashion.
 - Within a two week period following the completion of reclamation, a representative of the MD will take soil samples within the reclaimed construction site to ensure that the soil conditions observed in the pre-construction sampling are reasonably duplicated by the reclamation process.

- All documentation listed above will be placed in the appropriate file with all relevant agreements upon completion, following review by the Administrator.

(Car. Un.)

PURCHASE ORTHOGRAPHY 09/173 Moved by Cr. Motley to approve the purchase of Municipal District of Provost No. 52 orthography from Alberta Sustainable Resource Development at an approximate cost of \$9,870.00.

(Car. Un.)

NOTICE OF TERMINATION 09/174 Moved by Cr. Crone to provide Alberta Permit Pro with a ninety day notice of termination of the existing service agreement to issue permits and provide safety codes inspections.

(Car. Un.)

INVESTIGATE OTHER SERVICE PROVIDERS 09/175 Moved by Cr. Murray to authorize Administration to investigate other safety codes service providers with recommendations to Council at the May 28, 2009 meeting.

(Car. Un.)

APPROVE ALLOCATION 09/176 Moved by Cr. Schneider to approve the allocation of \$1,500.00 to the Town of Provost from the M.D's portion of the 2009 Economic Development Committee's advertising and printing budget.

(Car. Un.)

ACCEPT QUOTE 09/177 Moved by Cr. Motley to accept the quote from Pyramid Corporation in the amount of \$1,090.00 plus GST and contract them to proceed with the light installation at the Shorncliffe Lake Hall.

Carried 6 – 1
Opposed Cr. Murray

AGREEMENT WITH RCMP 09/178 Moved by Cr. Motley to enter into an agreement with the Royal Canadian Mounted Police to provide an enhanced level of police service at the 2009 Shorncliffe Lake BBQ and the Capt. Ayre Lake Ball Tournament at a cost of up to \$6,500.00 per event.

Carried 6 - 1
Opposed Cr. Murray

CONTRACT SERVICES 09/179 Moved by Cr. Kjos to contract Aqua Clear Environmental Services to clean the Cadogan Sewage Lagoon at a cost of \$20,900.00 plus GST and to dewater and remove cattails in the Metiskow Sewage Lagoon at a cost of \$19,000.00 plus GST.

(Car. Un.)

SEMINAR 09/180 Moved by Cr. Roworth to authorize the Development Officer and the Utilities Officer to attend the Project Planning, Delivery & Commissioning Seminar in Edmonton June 8 and 9, 2009 at cost of \$325.00 plus GST each.

Carried 5 - 2
Opposed Cr. Tripp
Cr. Murray

CONFERENCE 09/181 Moved by Cr. Roworth to authorize the Utilities Officer to attend the Small Systems Wastewater Certification Conference May 26, 2009 in Edmonton.

(Car. Un.)

CONTRACTS 09/182 Moved by Cr. Kjos to contract IRISNDT to inspect the Cadogan water tower at a cost of \$3,404.00 plus GST and contract Louvic Spraying Ent. Ltd. to strip, sandblast, insulate and coat the Cadogan water tower at a cost of approximately \$12,000.00 plus GST.

(Car. Un.)

SUBMIT APPLICATION 09/183 Moved by Cr. Schneider to submit a capital funding application to the Municipal Sustainability Initiative in the amount of \$955,554.00 for a portion of the costs on three miles of asphalt concrete pavement and other work on Range Road 14 from Township Road 381 to Township Road 384.

(Car. Un.)

SUBMIT APPLICATION **09/184** Moved by Cr. Kjos to submit an operation funding application to the Municipal Sustainability Initiative in the amount of \$156,835.00 to be used on Roads and Streets in 2009. (Car. Un.)

APPROVE ALLOCATION **09/185** Moved by Cr. Murray to approve the allocation of an additional \$20,000.00 to East Fire for the purchase of two new water tanks.

Lost 0 – 7
Opposed Cr. Schneider
Cr. Murray
Cr. Kjos
Cr. Tripp
Cr. Roworth
Cr. Motley
Cr. Crone

There was no Appendix "A", "B" or "C".

APPENDIX "D" **09/186** Moved by Cr. Motley to accept the accounts as listed on Appendix "D" for information. (Car. Un.)

Discussion took place on the Shorncliffe Lot Lease Agreements and concerns of the leaseholders.

4:05 P.M. **09/187** Moved by Cr. Roworth to adjourn. (Car. Un.)

REEVE

ADMINISTRATOR