

REGULAR MEETING OF COUNCIL, THURSDAY, NOV. 20, 2008

**TO ORDER AT
9:00 a.m.**

The Regular Meeting of the Municipal District of Provost No. 52 for the month of November, 2008 was held in the Council Chambers of the Municipal Administration Building, 4504 – 53 Avenue, Provost, Alberta on Thursday, November 20, 2008 and was called to order by Reeve Murray at 9:00 a.m.

PRESENT

PRESENT

Present: Councillors F. Crone, D.L. Motley, A.G. Murray, J.D. Roworth, T. Schneider and B.R. Tripp.

ALSO PRESENT

Also Present: Administrator Iris Larson, Director of Public Works Curtis Hughes and Public Works Foreman Irvin Bethge.

ABSENT

Absent: Councillor L.C. Kjos.

ALSO PRESENT

Also Absent: Finance Officer Doug Chambers.

**ADDITIONS/
DELETIONS**

ADDITIONS/DELETIONS TO THE AGENDA

2. PUBLIC WORKS REPORT
 - Request to Open Cut

4. ADMINISTRATION
 - C. Administration Personnel
 - Fixed Assets Training Course

8. BYLAWS
 - Additions/Deletions to Yield/Stop Sign Appendix

10. COMMITTEE REPORTS
 - 12) Provost & District Health Services Foundation
 - Minutes October 23, 2008

12. CORRESPONDENCE
 - Battle River Watershed Alliance

AGENDA

08/389. Moved by Cr. Schneider to approve the agenda with the additions. (Car. Un.)

9:08 A.M.

Councillor L.C. Kjos present.

Public Works

R.R.14 & TWP. 405

Soil Quality on Range Road 14 and Township Road 405 was discussed.

GRAVEL

Discussion took place on the need for minimum spec's for quality of gravel.

BODO GRADER SHED

08/390. Moved by Cr. Schneider to table information on placing tin siding on the Bodo Grader Shed until the December Regular Meeting of Council. (Car. Un.)

ENBRIDGE OPEN CUT

08/391. Moved by Cr. Motley to allow Enbridge to open cut Road Plan 4949 CL within the SW-17-39-3 W4. (Car. Un.)

PUBLIC WORKS

Public Works Report for November 2008

- ✚ Maintaining is continuing as much as possible to keep washboard to a minimum till freeze up.
- ✚ All equipment is busy being prepared for the upcoming winter season.
- ✚ The gravel crew has a good start on moving gravel from the Charlton Gravel Pit to the Cadogan Stockpile.
- ✚ Gravel testing for new pits has started and will continue till freeze up.
- ✚ Pro Rock is continuing to crush at the Read Gravel Pit and will continue as long as possible.
- ✚ Precision Surfacing has finished the first lift of asphalt on Range Road 14 and Township Road 405. They will return in the spring to finish the project.
- ✚ Work on cell one's first cover at the Landfill has been completed by Flemings' Cats. Final cover of reclamation will be completed next season.

Washboards are a concern. Council is hopeful that calcium can help. According to Korpeck Limited MP30 can reduce aggregate loss as high as 40%. They may be willing to do a pilot program within the MD. Discussion took place regarding winter gravelling, grader school and the possibility of performing site work for the Provost Recreational Building. Public Works is looking for mechanic apprentices.

10:00 A.M.
HUGHENDEN GOLF CLUB

Marvin Lawrason and Patty Hovde – Hughenden Golf Club were present to discuss the Hughenden Golf Course with respect to west end recreation.

10:52 A.M.

Curtis Hughes, Irvin Bethge, Marvin Lawrason and Patty Hovde absent.

MINUTES

08/392. Moved by Cr. Crone to approve the minutes of the Regular Meeting of Council, October 9, 2008. (Car. Un.)

MINUTES

08/393. Moved by Cr. Kjos to approve the minutes of the Municipal Planning Commission Meeting of October 9, 2008. (Car. Un.)

MINUTES

08/394. Moved by Cr. Motley to approve the minutes of the Organizational Meeting, October 23, 2008. (Car. Un.)

11:04 A.M.

Cr. Schneider absent.

FINANCIAL STATEMENT

FINANCIAL STATEMENT

Net Balance Sept. 30/08	116,423.30	Disbursements	2,201,922.86
Receipts	18,627,415.24	Terms/Loans	8,750,000.00
Terms	4,100,000.00	Net Balance Oct. 31/08	11,891,915.68
	22,843,838.54		22,843,838.54
Total Cash & Investments			25,988,060.79

BANK REC.

08/395. Moved by Cr. Tripp to approve the bank reconciliation for the month ending October 31, 2008. (Car. Un.)

R & E STATEMENT

08/396. Moved by Cr. Crone to approve the revenue and expense statement to October 31, 2008. (Car. Un.)

11:05 A.M.

Cr. Schneider present.

11:10 A.M.
ERIC PETERSON Eric Peterson – Gitzel Krejci Dand Peterson was present to discuss financial concerns including allocation of interest to reserves, salary disclosure and tangible capital assets.

11:35 A.M. Eric Peterson absent.

11:35 A.M.
E.D.O. BERT ROACH Economic Development Officer Bert Roach and GIS/GPS Coordinator Oscar Long were present to discuss High Speed Internet.

12:05 P.M. 08/397. Moved by Cr. Crone to recess for lunch. (Car. Un.)

1:00 P.M. Reconvened.

PRESENT: Present: Councillors F. Crone, D.L. Motley, A.G. Murray, J.D. Roworth, T. Schneider and B.R. Tripp.

ALSO PRESENT Also Present: Administrator Iris Larson.

ABSENT Absent: Councillor L.C. Kjos.

ALSO ABSENT Also Absent: Finance Officer Doug Chambers.

ALSO PRESENT:
ALBERTA ELECTRIC
SYSTEM OPERATORS Matt Gray and Ramaiah Divi from Alberta Electric System Operators were present to discuss electric transmission development in the area.

1:10 P.M. Cr. Kjos present.

2:15 P.M. Matt Gray, Ramaiah Divi and Cr. Kjos absent.

PLANNING MEETING 08/398. Moved by Cr. Crone to hold the Planning Meeting on December 3, 2008 at 9:00 a.m. (Car. Un.)

2:17 P.M. Cr. Kjos present.

MUNIICPAL CENSUS 08/399. Moved by Cr. Roworth to complete an official municipal census in 2009 for the MD of Provost. (Car. Un.)

AACPO & AMEA
PEACE OFFICER 08/400. Moved by Cr. Motley to authorize the Peace Officer to attend the AACPO and AMEA United Conference in Red Deer, February 2 – 6, 2009. (Car. Un.)

FIXED ASSET
TRAINING 08/401. Moved by Cr. Kjos to authorize one administrative staff to attend the Fixed Assets Training Course held in Edmonton, November 27, 2008. (Car. Un.)

FINES DISTRIBUTION Fines Distribution for the month of October, 2008 and the Peace Officer Report for the month of October, 2008 were reviewed.

2:55 P.M.
OSCAR LONG GIS/GPS Coordinator Oscar Long was present to discuss Council Laptops.

3:15 P.M. Oscar Long absent.

TABLE LAPTOPS 08/402. Moved by Cr. Kjos to table Council laptops indefinitely. (Car. Un.)

3:45 P.M.
UTILITIES OFFICER
PHIL HANSEN Utilities Officer Phil Hansen was present to discuss water and sewer maintenance systems costs in Metiskow and Cadogan.

4:00 P.M. Cr. Kjos absent.

4:07 P.M. Phil Hansen absent.

- WATER & SEWER RATES - METISKOW** 08/403. Moved by Cr. Motley that the rate for water and sewer in Metiskow for residential be set at \$70.00 per month and \$.03 per gallon for bulk effective January 1, 2009. Carried 5 – 1
Opposed Cr. Tripp
- WATER & SEWER RATES - CADOGAN** 08/404. Moved by Cr. Motley that the rate for water and sewer in Cadogan for residential be set at \$30.00 per month and \$.03 per gallon for bulk effective January 1, 2009. (Car. Un.)
- ADVERTISE – ADMINISTRATOR** 08/405. Moved by Cr. Motley to advertise for the Administrator position. (Car. Un.)
- APPROVE APPENDIX “A”** 08/406. Moved by Cr. Murray to approve Appendix “A” according to the recommendations of the Development Officer. (Car. Un.)
- BYLAW 2196** 08/407. Moved by Cr. Murray that Bylaw No. 2196, which would authorize the amendment of the Land Use Bylaw to rezone Lots 15 & 16, Block 3, Plan 1688 U in the Hamlet of Hayter from Hamlet Commercial to Hamlet Residential be given first reading. (Car. Un.)
- BYLAW 2197** 08/408. Moved by Cr. Crone that Bylaw No. 2197, which would provide a procedure for the transaction of business by the Council of the Municipal District of Provost be given first reading. (Car. Un.)
- 08/409. Moved by Cr. Roworth that Bylaw No. 2197 shall be given second reading. (Car. Un.)
- 08/410. Moved by Cr. Motley that Bylaw No. 2197 be presented for third reading at this meeting. (Car. Un.)
- 08/411. Moved by Cr. Motley that Bylaw No. 2197 shall be given third reading. (Car. Un.)
- Bylaw No. 2197 received third and final reading by Cr. Motley and was duly passed by Council.
- APPROVE STOP/YIELD SIGN APPENDIX** 08/412. Moved by Cr. Tripp to approve the additions to the Stop/Yield Sign Appendix. (Car. Un.)
- APPENDIX “D”** 08/413. Moved by Cr. Crone to accept the accounts as listed on Appendix “D” for information. (Car. Un.)

COMMITTEE REPORTS

A.S.B.

The Ag. Fieldman report and the minutes of October 21, 2008 were reviewed.

F.C.S.S.

The minutes of October 14, 2008 were reviewed.

Provost & District Regional Recreation Board

The Recreation Agreement was reviewed.

M.C.H.A.

No report.

Shorncliffe Lake Association

TRANSFER LOT –
SHORNCLIFFE LAKE

08/414. Moved by Cr. Motley to transfer Shorncliffe Lake Lease Lot 5, Block 6 XXXXXXXXXXXX.

(Car. Un.)

TRANSFER LOT –
SHORNCLIFFE LAKE

08/415. Moved by Cr. Roworth to transfer Shorncliffe Lake Lease Lot 9, Block 2 XXXXXXXXXXXXXXXX.

(Car. Un.)

Capt. Ayre Lake Association

The minutes of October 29, 2008 were reviewed.

Provost Fire Department

The September and October, 2008 fire reports were reviewed.

West End Fire Departments

The September, 2008 fire report was reviewed.

Hillcrest Lodge

The minutes of October 20, 2008 were reviewed.

Waste Management Authority

The minutes of October 16, 2008 were reviewed.

Library Board

No report.

Provost & District Health Services Foundation

The minutes of October 23, 2008 were reviewed.

Ambulance

No report.

Airport

The minutes of October 15, 2008 were reviewed.

E911

No report.

4:55 P.M.

08/416. Moved by Cr. Crone to adjourn.

(Car. Un.)

REEVE

ADMINISTRATOR

