

REGULAR MEETING OF COUNCIL, THURSDAY, NOV. 8, 2007

**TO ORDER AT
9:00 A.M.**

The Regular Meeting of the Municipal District of Provost No. 52 for the month of November, 2007 was held in the Council Chambers of the Municipal Administration Building, 4504 – 53 Avenue, Provost, Alberta on Thursday, November 8, 2007 and was called to order by Reeve Murray at 9:00 a.m.

PRESENT

PRESENT

Present: Councillors F. Crone, L.C. Kjos, D.L. Motley, A.G. Murray, J.D. Roworth, T. Schneider and B.R. Tripp.

ALSO PRESENT

Also Present: Administrator Iris Larson and Assistant Administrator Judy Larson.

ADDITIONS TO THE AGENDA

6. NEW BUSINESS
 - Tax Recovery Property
 - Annual Donations

7. MUNICIPAL PLANNING COMMISSION
 - Minutes of Subdivision and Appeal Board Meeting October 31, 2007
 - Lot 1, Block 1, Plan 0721002

10. COMMITTEE REPORTS
 - 1) Public Works
 - Cancellation of Road Plan 3556 E.O.

 - 7) Provost Fire Department
 - Cadogan Fire Reports

 - 15) Hardisty Hospital
 - Dissolved Board

11. CORRESPONDENCE
 - A.A.M.D. & C.
 - Convention Resolutions
 - Member Bulletin
 - Convention Workshop Profiles

AGENDA

07/388 Moved by Cr. Schneider to approve the agenda with the additions. (Car. Un.)

A moment of silence was observed in honor of all our veterans.

9:05 A.M.

Director of Public Works Curtis Hughes and Public Works Foreman Irvin Bethge present.

Public Works

**RESOURCE ROAD
GRANT APPLICATION**

07/389 Moved by Cr. Schneider to authorize Stewart, Weir & Co. to prepare a Resource Road Grant application for approx. 8 miles on Range Road 14 from Township Road 372 to Township Road 384 for grading, gravel, surfacing and other work for the program's deadline date of November 30, 2007 with construction to take place in 2009. (Car. Un.)

RESOURCE ROAD

07/390 Moved by Cr. Schneider to authorize Stewart, Weir & Co.

GRANT APPLICATION prepare a Resource Road Grant application for additional funding for 6 miles as follows: 1 mile, Range Road 14 from Township Road 404 to Township Road 405; 2 miles, Township Road 405 from Range Road 14 to Range Road 20 and 3 miles, Range Road 20 from Township Road 405 to Township Road 412 for grading, gravel, surfacing and other work for the program's deadline date of November 30, 2007. (Car. Un.)

TENDER ROAD WORK 07/391 Moved by Cr. Murray to authorize Stewart, Weir & Co. to prepare a tender for 6 miles as follows: 1 mile, Range Road 14 from Township Road 404 to Township Road 405; 2 miles, Township Road 405 from Range Road 14 from to Range Road 20 and 3 miles, Range Road 20 from Township Road 405 to Township Road 412 for grading, gravel, surfacing and other work. Carried 6 - 1
Opposed Cr. Crone

10:00 A.M. 07/392 Moved by Cr. Motley to adjourn. (Car. Un.)

10:18 A.M. Reconvened.

PRESENT Present: Councillors F. Crone, L.C. Kjos, D.L. Motley, A.G. Murray, J.D. Roworth, T. Schneider and B.R. Tripp.

ALSO PRESENT Also Present: Administrator Iris Larson, Assistant Administrator Judy Larson, Director of Public Works Curtis Hughes and Public Works Foreman Irvin Bethge.

Public Works Report for November

- ❖ The fulltime position at the Hughenden Shop has been filled
- ❖ With the retirement of Lorne Schneider at Provost another fulltime position has opened up
- ❖ The fencing crew is close to completing this year's projects
- ❖ Work is continuing to prepare the equipment for the winter season
- ❖ Several culverts have been replaced and others cleaned out to help with water problems in spring runoff
- ❖ Roads will continue to be bladed as well as possible with the dry conditions
- ❖ Snow fence has been placed where needed
- ❖ Traffic counts are ongoing

The gravel on the SE-36-39-2 W4 is not feasible however; they have found gravel on the SE-22-37-1 W4.

CANCEL ROAD PLAN 07/393 Moved by Cr. Motley to cancel Road Plan 2556 E.O. within the NW-5-37-2 W4 and consolidate with the rest of the quarter. (Car. Un.)

10:38 A.M. Curtis Hughes and Irvin Bethge absent.

MINUTES 07/394 Moved by Cr. Schneider to approve the minutes of the Regular Meeting of Council, October 11, 2007. (Car. Un.)

Agreement with Alberta Municipal Affairs and Housing. (Car. Un.)

**ENTER INTO
AGREEMENT**

07/404 Moved by Cr. Crone to enter into the Municipal Sustainability Initiative Long-Term Funding Memorandum of Agreement that addresses both capital and operating components for the years 2008/2009 to 2016/2017 with Alberta Municipal Affairs and Housing. (Car. Un.)

**2:30 P.M. GO IN
CAMERA**

07/405 Moved by Cr. Murray to go in camera to discuss cost of living increases. (Car. Un.)

2:30 P.M.

Cr. Schneider, Iris Larson and Judy Larson absent.

3:10 P.M.

Cr. Schneider, Iris Larson and Judy Larson present.

3:10 P.M.

07/406 Moved by Cr. Kjos to come out of camera. (Car. Un.)

ADJUST SALARIES

07/407 Moved by Cr. Murray to adjust the Administrator, Asst. Administrator, Office Assistant I, II and III, Janitor, Ag. Fieldman, Pest Control Officer/Asst. Utilities Development Officer, Utilities/Development Officer, Director of Public Works, Public Works Foreman, Assessor and Peace Officer annual salaries by an increase of 3% effective January 1, 2008. Carried 5 – 1

Opposed Cr. Kjos

Cr. Schneider declared a conflict of interest

**ACCEPT OFFER FOR
LOTS**

07/408 Moved by Cr. Schneider to accept the offer for the purchase of Lots 16, 17, 18, 19 and 20, Block 1, Plan 5001 A.C. in the Hamlet of Metiskow in the amount of \$5,000.00 plus GST. (Car. Un.)

**APPROVE ANNUAL
DONATION LIST**

07/409 Moved by Cr. Crone to approve the list of annual donations for December, 2007 totalling \$2,700.00. (Car. Un.)

APPENDIX "A"

07/410 Moved by Cr. Crone to approve Appendix "A" according to the recommendations of the Utilities/Development Officer. (Car. Un.)

There was no Appendix "B" or "C".

3:15 P.M.

07/411 Moved by Cr. Kjos to adjourn. (Car. Un.)

3:23 P.M.

Reconvened.

PRESENT

Present: Councillors F. Crone, L.C. Kjos, D.L. Motley, A.G. Murray, J.D. Roworth, T. Schneider and B.R. Tripp.

ALSO PRESENT

Also Present: Administrator Iris Larson and Assistant Administrator Judy Larson.

BYLAW 2188

07/412 Moved by Cr. Schneider that Bylaw No. 2188, which would authorize an amendment to the Land Use Bylaw to rezone the east half of the SE-6-39-2 W4M from RBI - Rural Business Industrial District to RSH – Rural Small Holding District shall be given second reading. (Car. Un.)

07/413 Moved by Cr. Motley that Bylaw No. 2188 be presented for third reading at this meeting. (Car. Un.)

07/414 Moved by Cr. Motley that Bylaw No. 2188 shall be given third reading. (Car. Un.)

Bylaw No. 2188 received third and final reading by Cr. Motley and was duly passed by Council.

APPENDIX "D" 07/415 Moved by Cr. Tripp to accept the accounts as listed on Appendix "D" for information. (Car. Un.)

COMMITTEE REPORTS

A.S.B.

No report.

F.C.S.S.

The minutes of October 9, 2007 were reviewed.

Provost & District Regional Recreation Board

APPROVE TASK 07/416 Moved by Cr. Kjos to approve the Task Force Committee FORCE COMMITTEE for the Provost Regional Activity Centre composed of the following representation: Dwayne Chopek – Chairman, Barrie Tripp, Melanie Pilgaard, Julie Bouma, Colin Scheck, Lenard Kjos, Lee Martin, Les Watchel and Bernadette Lawes. (Car. Un.)

LETTER OF SUPPORT 07/417 Moved by Cr. Murray to provide a letter of support for the Provost Regional Activity Centre. (Car. Un.)

TABLE SCHEDULE OF 07/418 Moved by Cr. Murray to table the Schedule of Fees for FEES consulting services for the Provost Regional Activity Centre until the next Regular Meeting of Council. (Car. Un.)

M.C.H.A.

No report.

Shorncliffe Lake Association

No report.

Capt. Ayre Lake Association

CONTRIBUTION 07/419 Moved by Cr. Roworth to contribute up to \$120,000.00 to the Capt. Ayre Lake Association towards electrical upgrades. (Car. Un.)

Provost Fire Department

The Cadogan Fire Department reports for October 27 and November 3, 2007 were reviewed.

West End Fire Departments

LEASE AGREEMENT 07/420 Moved by Cr. Crone to enter into a lease agreement from December, 2007 to April, 2008 for the housing of the fire water truck. (Car. Un.)

CONTRIBUTION 07/421 Moved by Cr. Roworth to contribute up to a maximum of \$50,000.00, with funding from the west end fire reserve, to the Hughenden Fire Fighters Association to make up any shortfall for the purchase of a rescue van. (Car. Un.)

Economic Development

The minutes of October 23, 2007 were reviewed.

Hillcrest Lodge

The minutes of October 15, 2007 were reviewed.

Waste Management Authority

No report.

Library Board

No report.

Provost & District Health Services Foundation

No report.

Ambulance

No report.

Hardisty Hospital

A letter was reviewed from the Town of Hardisty advising that the Hardisty Hospital Advisory and Dr. Recruitment Board has dissolved.

E911

2008 dispatch fees for East Central 911 were reviewed. The minutes of September 28, 2007 were reviewed.

Airport

No report.

07/422

Moved by Cr. Schneider to adjourn.

(Car. Un.)

4:20 P.M.

REEVE

ADMINISTRATOR