

REGULAR MEETING OF COUNCIL, THURSDAY, DEC. 13, 2007

The Regular Meeting of the Municipal District of Provost No. 52 for the month of December, 2007 was held in the Council Chambers of the Municipal Administration Building, 4504 – 53 Avenue, Provost, Alberta on Thursday, December 13, 2007 and was called to order by Reeve Murray at 9:00 a.m.

**TO ORDER AT
9:00 A.M.**

PRESENT

PRESENT

Present: Councillors L.C. Kjos, D.L. Motley, A.G. Murray, J.D. Roworth, T. Schneider and B.R. Tripp.

ALSO PRESENT

Also Present: Administrator Iris Larson and Assistant Administrator Judy Larson.

ABSENT

Absent: Councillor F. Crone.

ADDITIONS TO THE AGENDA

6. NEW BUSINESS

- Cadogan Centennial Celebration
- Peace Officer Vehicle
- Accounting Software/Hardware
- Tangible Capital Assets
- Radio Stations

10. COMMITTEE REPORTS

- 2) A.S.B.
 - A.S.B. Farm Member
 - Rat & Rabies Agreement
- 4) Recreation Boards
 - Provost & District Regional Recreation Board
 - Minutes of December 6, 2007
- 5) Shorncliffe Lake Association
 - Minutes of November 7, 2007
- 7) Provost Fire Department
 - November Fire Report
- 12) Library Board
 - Parkland Regional Library Grant Distribution
- 16) E911
 - Tower
 - Interim Business Plan

AGENDA

07/423 Moved by Cr. Schneider to approve the agenda with the additions. (Car. Un.)

9:02 A.M.

Director of Public Works Curtis Hughes and Public Works Foreman Irvin Bethge present.

Public Works

The road work summary to November 30, 2007 was reviewed.

MOTION LOST

07/424 Moved by Cr. Schneider to ratify Change Order #1,

\$17,334.00 additional costs with Seko Construction Ltd. for the construction of the Public Works Shop in Hughenden. Lost 3 – 3
Opposed Cr. Tripp
Cr. Murray
Cr. Motley

9:17 A.M. Cr. Crone present.

Public Works Report for December

- ✓ The full-time position is being advertised so it can be filled
- ✓ Snowplowing is progressing as needed
- ✓ The landfill packer has been repaired and returned to the landfill
- ✓ Joe Heck has signed and we will be crushing gravel there in the spring
- ✓ Work is progressing on the shop in Hughenden
- ✓ Work is continuing on the future road program

Eight four hundred cubic yards of gravel have been crushed at the Read Pit.

10:10 A.M. Bud Norris and Dwayne Kowlick – EXH Engineering Services were present to discuss Tangible Capital Assets.

11:53 A.M. 07/425 Moved by Cr. Motley to recess for lunch. (Car. Un.)

1:00 P.M. Reconvened.

PRESENT Present: Councillors F. Crone, L.C. Kjos, D.L. Motley, A.G. Murray, J.D. Roworth, T. Schneider and B.R. Tripp.

ALSO PRESENT Also Present: Administrator Iris Larson, Assistant Administrator Judy Larson, Peace Officer Ian Green, Director of Public Works Curtis Hughes, Public Works Foreman Irvin Bethge, Don Ruud and Bruce Olson – Road Data Services.

Bruce outlined the service that they provide to the MD protecting municipal infrastructure by permitting rig and major well servicing loads and road inspections.

1:46 P.M. Utilities/Development Officer John Degenstien present.

2:20 P.M. Road Data Services and John Degenstien absent.

3:00 P.M. Judy Larson absent.

3:22 P.M. Agnes Whiting and Byron Johnson were present to discuss the Bio-Digester Feasibility Study.

3:40 P.M. Agnes Whiting and Byron Johnson absent.

MINUTES 07/426 Moved by Cr. Roworth to approve the minutes of the Regular Meeting of Council, November 8, 2007. (Car. Un.)

MINUTES 07/427 Moved by Cr. Crone to approve the minutes of the Public Hearing, November 8, 2007. (Car. Un.)

- APPENDIX "A"** 07/439 Moved by Cr. Schneider to approve Appendix "A" according to the recommendations of the Utilities/Development Officer. (Car. Un.)
There was no Appendix "B" or "C".
- 4:33 P.M. 07/440 Moved by Cr. Crone to adjourn. (Car. Un.)
- 4:35 P.M. Reconvened.
- PRESENT** Present: Councillors F. Crone, L.C. Kjos, D.L. Motley, A.G. Murray, J.D. Roworth, T. Schneider and B.R. Tripp.
- ALSO PRESENT** Also Present: Administrator Iris Larson.
- ABSENT** Absent: Assistant Administrator Judy Larson.
- APPENDIX "D"** 07/441 Moved by Cr. Kjos to accept the accounts as listed on Appendix "D" for information. (Car. Un.)

COMMITTEE REPORTS

A.S.B.

- ASB FARM ADVISORY MEMBER** 07/442 Moved by Cr. Crone to appoint Alan Hager as the ASB Farm Advisory Member for a period of one year followed by a two year term as ASB Farm Member. (Car. Un.)
- R & R AGREEMENT** 07/443 Moved by Cr. Motley to enter into an agreement with Alberta Agriculture for the 2008 Alberta Municipal Rat & Rabies Control Program. (Car. Un.)

F.C.S.S.

The minutes of November 13, 2007 were reviewed.

- 4:41 P.M. Cr. Crone absent.

Provost & District Regional Recreation Board

- APPROVE SCHEDULE OF FEES** 07/444 Moved by Cr. Murray to approve the Schedule of Fees, up to a maximum of \$1,127,500.00 submitted by Paul Conrad and Associates to provide professional and consultative services to move forward with Phase II, implementation of the Provost Regional Activity Centre – Community Infrastructure Capital Program. (Car. Un.)

The minutes of December 6, 2007 were reviewed.

M.C.H.A.

No report.

- 4:55 P.M. Cr. Roworth and Schneider absent.

Shorncliffe Lake Association

The minutes of November 7, 2007 were reviewed.

Capt. Ayre Lake Association

No report.

Provost Fire Department

The November, 2007 was reviewed.

West End Fire Departments

No report.

Economic Development

A new Economic Development Officer has been hired.

Hillcrest Lodge

The minutes of November 26, 2007 were reviewed.

Waste Management Authority

The minutes of December 3, 2007 were reviewed.

Library Board

**LIBRARY GRANT
DISTRIBUTION**

07/445 Moved by Cr. Tripp to establish the 2008 Parkland Regional Library Service Grant distribution per capita as follows:

Amisk – 424

Hughenden – 425

Czar – 425

Provost – 425

Cadogan – 424

Bodo – 424

(Car. Un.)

Provost & District Health Services Foundation

No report.

Ambulance

The minutes of December 4, 2007 were reviewed. A letter from Alberta Health and Wellness was reviewed regarding provincial funding for the 2008-2009 fiscal year. An update on the County of Flagstaff emergency services at Hardisty was reviewed.

Hardisty Hospital

No report.

E911

An interim business plan was reviewed and an update on the Amisk Tower with regards to the placement of East Central 911 equipment.

Airport

No report.

5:20 P.M.

07/446

Moved by Cr. Kjos to adjourn.

(Car. Un.)

REEVE

ADMINISTRATOR