

REGULAR MEETING OF COUNCIL, THURSDAY, JULY 10, 2008

**TO ORDER AT
8:54 A.M.**

The Regular Meeting of the Municipal District of Provost No. 52 for the month of July, 2008 was held in the Council Chambers of the Municipal Administration Building, 4504 – 53 Avenue, Provost, Alberta on Thursday, July 10, 2008 and was called to order by Reeve Murray at 8:54 a.m.

PRESENT

PRESENT

Present: Councillors F. Crone, L.C. Kjos, D.L. Motley, A.G. Murray, J.D. Roworth, T. Schneider and B.R. Tripp.

ALSO PRESENT

Also Present: Administrator Iris Larson and Finance Officer Doug Chambers.

ADDITIONS/DELETIONS TO THE AGENDA

- 3. ADMINISTRATION
 - 3. Administration Personnel
 - Peace Officer Emergency Vehicle Operator's Course

- 10. COMMITTEE REPORTS
 - 4) Recreation Boards
 - Provost & District Regional Recreation Board
 - Regional Activity Centre Tender

- 11. CORRESPONDENCE
 - Breakdown of 2008 Levy by Percentage

AGENDA

08/201 Moved by Cr. Crone to accept the additions to the agenda.
(Car. Un.)

9:00 A.M.

Director of Public Works Curtis Hughes and Public Works Foreman Irvin Bethge present.

Public Works

**GRADER BLADE
TENDERS**

The 2008 Summer Grader Blades tenders were reviewed as follows:

TITAN SUPPLY INC.

300 – 3 Piece Sets – 3/4" holes
3/4" X 8" X 6' DBCH \$194.66 \$ 58,398.00
1/2" X 8" X 5' DBCC

PLUS: ALBERTA ASSOCIATION FEE \$ 1,751.94

F.O.B. Hughenden

**TOTAL: \$ 60,149.94
Plus G.S.T.**

**QUOTE VALID FOR 14 DAYS FROM QUOTATION DATE
QUOTATON DATE: 06/25/08**

REDHEAD EQUIPMENT LTD.

300 – 3 Piece Sets – ¾" holes		
¾" X 8" X 6' CDB BH Maxtemp	\$186.56	\$ 55,968.00
½" X 8" X 5' CDB BH Standard Carbon		
F.O.B. Hughenden		
	TOTAL:	\$ 55,968.00
		Plus G.S.T.

FINNING CANADA

300 – 3 Piece Sets – ¾" holes		
¾" X 8" X 6'	\$ 175.75	\$ 52,725.00
½" X 8" X 5'		
F.O.B. Hughenden		
	TOTAL:	\$ 52,725.00
		Plus G.S.T.

Delivery is minimum 8 weeks

VALLEY BLADES

300 – 3 Piece Sets – ¾" holes		
¾" X 8" X 6'	\$ 209.78	\$ 62,934.00
½" X 8" X 5'		
AAMD&C Included		
F.O.B. Hughenden		
	TOTAL:	\$ 62,934.00
		Plus G.S.T.

UNION TRACTOR LTD.

300 – 3 Piece Sets		
¾" X 8" X 6' HTC centre, ¾" plow		
½" X 8" X 5' carbon end, ¾" plow	\$ 218.50	\$ 65,550.00
F.O.B. Hughenden		
	TOTAL:	\$ 65,550.00
		Plus G.S.T.

Delivery is approx. 6 – 8 weeks

SHAW'S ENTERPRISES LTD.

300 – 3 Piece Sets – ¾" holes		
¾" X 8" X 6' CDB Max Temp	\$ 178.46	\$ 53,538.00
½" X 8" X 5' CDB		
F.O.B. Hughenden		
	TOTAL:	\$ 53,538.00
		Plus G.S.T.

ACCEPT TENDER

08/202 Moved by Cr. Motley to accept the grader blade tender of Finning Canada in the amount of \$52,725.00 plus GST. (Car. Un.)

RELAX ROAD SPEC.'S

08/203 Moved by Cr. Kjos to relax the Undeveloped Road Policy Specifications to allow Husky Oil Operations Ltd. to develop Range Road 31 road allowance below specifications approximately ½ mile from 12-1-39-3 W4 to 4C-12-39-3 W4. (Car. Un.)

Public Works Report for July 2008

- Maintaining and gravelling programs are continuing as normal.
- The new gravel pups from Fort Garry Industries have arrived and are at work.
- Hauser Construction is near completion on Project #1 and will move to Project #14 in Division 3 next.
- The dirt work on Range Road 20 has started.
- The paving jobs at both Capt. Ayre Lake and Shorncliffe Lake are completed.
- Speed limit on Shorncliffe Lake should be discussed.
- Dust controls and calcium on Township Road 390 between Highways 600 and 899 have been completed.
- Three more students from the local high schools have been hired for extra help.

9:35 A.M. Curtis Hughes and Irvin Bethge absent.

MINUTES 08/204 Moved by Cr. Roworth to approve the minutes of the Special Meeting of Council, June 6, 2008. (Car. Un.)

MINUTES 08/205 Moved by Cr. Motley to approve the minutes of the Regular Meeting of Council, June 12, 2008. (Car. Un.)

MINUTES 08/206 Moved by Cr. Schneider to approve the minutes of the Municipal Planning Commission Meeting of June 12, 2008. (Car. Un.)

Council reviewed the minutes of the Annual General Meeting held June 25, 2008 at the Hughenden Public Works Shop.

FINANCIAL STATEMENT

Net Balance May 31/08	130,808.94	Disbursements	4,528,390.47
Receipts	417,886.09	Terms/Loans	2,796,398.57
Terms	6,900,000.00	Net Balance June 30/08	123,905.99
	7,448,695.03		7,448,695.03
Total Cash & Investments			15,926,958.02

BANK RECONCILIATION 08/207 Moved by Cr. Crone to approve the bank reconciliation for the month ending June 30, 2008. (Car. Un.)

R & E STATEMENT 08/208 Moved by Cr. Tripp to approve the revenue and expense statement to June 30, 2008. (Car. Un.)

10:25 A.M. Paul Conrad – Paul Conrad & Associates Ltd. was present to discuss the Provost Regional Activity Centre.

Paul outlined the operating costs of the facility and is hopeful that there will be an energy savings of 25% per square foot over the current facilities. He is confident that the community is on side with the project. He is expecting to announce some sponsorship funding on July 31.

11:13 A.M. Paul Conrad absent.

Fines Distribution to June 30, 2008 and the Peace Officer Report for the month of June, 2008 were reviewed.

The Peace Officer Program Review performed by Alberta Solicitor General and Public Safety was reviewed.

COURSE 08/209 Moved by Cr. Tripp to authorize the Peace Officer to attend the Emergency Vehicle Operators Course in Red Deer,

September 4-8, 2008. (Car. Un.)

ACCEPT OFFER 08/210 Moved by Cr. Tripp to accept the offer from Bernard Verleysen for the purchase of Lots 16, 17, 18, 19 and 20; Block 1; Plan 5001 AC in the Hamlet of Metiskow. (Bernard J. Verleysen requested the transfer of Lots 16, 19 and 20 to Bernard J. Verleysen and the transfer of Lots 17 & 18 to Peter Neil Verleysen). (Car. Un.)

ENTER INTO CONTRACT 08/211 Moved by Cr. Motley to enter into a contract with Stewart, Weir & Co. Ltd. to develop a basic spatial database in order to implement an initial Municipal Infrastructure Management System (MIMS) database for the MD of Provost including the Hamlets of Bodo, Cadogan, Hayter and Metiskow in the amount of \$56,748.00 plus GST. (Car. Un.)

The matter of unsightly premises within the Municipal District of Provost was discussed.

11:50 A.M. 08/212 Moved by Cr. Murray to recess for lunch. (Car. Un.)

1:00 P.M. Reconvened.

PRESENT Present: Councillors F. Crone, L.C. Kjos, D.L. Motley, A.G. Murray, J.D. Roworth, T. Schneider and B.R. Tripp.

ALSO PRESENT Also Present: Administrator Iris Larson and Finance Officer Doug Chambers.

1:01 P.M. 08/213 Moved by Cr. Schneider to go in camera to discuss administrative personnel. (Car. Un.)

1:01 P.M. Iris Larson and Doug Chambers absent.

2:00 P.M. Iris Larson present.

2:37 P.M. Doug Chambers present.

2:37 P.M. 08/214 Moved by Cr. Murray to come out of in camera. (Car. Un.)

2:40 P.M. Cr. Motley absent.

TABLE ADMIN. POLICY 08/215 Moved by Cr. Murray to table administration policy changes to the August Regular Meeting of Council. (Car. Un.)

2:42 P.M. Cr. Motley present and Cr. Schneider absent.

APPENDIX "A" 08/216 Moved by Cr. Crone to approve Appendix "A" according to the recommendations of the Utilities/Development Officer.

Carried 4 – 2
Opposed Cr. Tripp
Cr. Kjos

2:43 P.M. Cr. Schneider present.

2:43 P.M. 08/217 Moved by Cr. Roworth to adjourn. (Car. Un.)

2:55 P.M. Reconvened.

PRESENT Present: Councillors F. Crone, L.C. Kjos, D.L. Motley, A.G. Murray, J.D. Roworth, T. Schneider and B.R. Tripp.

ALSO PRESENT Also Present: Administrator Iris Larson and Finance Officer Doug

Chambers.

BYLAW NO. 2193

08/218 Moved by Cr. Roworth that Bylaw No. 2193, which would restrict the speed of traffic and parking on a roadway that is under the jurisdiction of the Municipal District of Provost be given first reading.
(Car. Un.)

08/219 Moved by Cr. Kjos that Bylaw No. 2193 shall be given second reading.
(Car. Un.)

08/220 Moved by Cr. Schneider that Bylaw No. 2193 be presented for third reading at this meeting.
(Car. Un.)

08/221 Moved by Cr. Schneider that Bylaw No. 2193 shall be given third reading.
(Car. Un.)

Bylaw No. 2193 received third and final reading by Cr. Schneider and was duly passed by Council.

APPENDIX "D"

08/222 Moved by Cr. Schneider to accept the accounts as listed on Appendix "D" for information.
(Car. Un.)

COMMITTEE REPORTS

A.S.B.

No report.

F.C.S.S.

The minutes of June 10, 2008 were reviewed.

Provost & District Regional Recreation Board

There will be a meeting at the Provost Town Office to meet with the Town Council to review the tenders and possibly award a contract for the Provost Regional Activity Centre on July 31 at 4:30 pm.

M.C.H.A.

No report.

Shorncliffe Lake Association

The minutes of May 21, 2008 were reviewed.

TRANSFER LOT

08/223 Moved by Cr. Kjos to transfer Lot 1, Block 3 at Shorncliffe Lake.
(Car. Un.)
Cr. Motley declared a pecuniary interest and abstained.

Capt. Ayre Lake Association

No report.

Provost Fire Department

The Provost Fire Department May, 2008 fire report was reviewed as well the Cadogan Fire Department June, 2008 fire report.

West End Fire Departments

The fire reports for May 8 and 9, 2008 were reviewed. It was reported that the fire department has received a Community Initiative Program Grant in the amount of \$60,000.00 to be put towards the rescue van.

Economic Development

The minutes of May 27, 2008 were reviewed. High speed internet was discussed. The Economic Development Officer will be invited to the next Council meeting to outline alternatives for high speed internet service to MD residents.

Hillcrest Lodge

The minutes of June 9, 2008 were reviewed.

Waste Management Authority

The minutes of July 18, 2008 were reviewed.

Library Board

No report.

Provost & District Health Services Foundation

The minutes of May 29, 2008 were reviewed.

Ambulance

No report.

Airport

No report.

E911

Cr. Crone had attended the annual general meeting. East Central E911 has a new CEO, Al Keller.

3:32 P.M.

Cr. Murray declared the meeting adjourned.

REEVE

ADMINISTRATOR