

## REGULAR MEETING OF COUNCIL, THURSDAY, OCT. 22, 2009

TO ORDER AT  
9:00 A.M.

A Regular Meeting of the Municipal District of Provost No. 52 for the month of October, 2009 was held in the Council Chambers of the Municipal Administration Building, 4504 – 53 Avenue, Provost, Alberta on Thursday, October 22, 2009 and was called to order by Reeve Murray at 9:00 a.m.

### PRESENT

PRESENT

Present: Councillors F. Crone, L.C. Kjos, D.L. Motley, A.G. Murray, J.D. Roworth, T. Schneider and B.R. Tripp.

ALSO PRESENT

Also Present: Administrator Tyler Lawrason, Director of Public Works Curtis Hughes and Asst. Director of Public Works Irvin Bethge.

### ADDITIONS/DELETIONS TO THE AGENDA

#### 10. COMMITTEE REPORTS

- 4) Shorncliffe Lake Association
  - August 5, 2009 Minutes

#### 11. CORRESPONDENCE

- MMM Group Limited
  - Final Alignments for Highway 600 Planning Study  
November 9 to 13 in Provost
- AMEC Hospitality Room at Convention
- Village of Czar – Organizational Meeting

AGENDA

09/368 Moved by Cr. Crone to accept the agenda with the additions. (Car. Un.)

#### Public Works

**Reporting Period:** Oct. 8, 2009 to Oct. 22, 2009

#### **Tasks Completed:**

The topsoil on phase one of the landfill is in place ready for seeding.  
The Bullock Gravel Pit is stripped and ready for the crusher.  
Curtis has met with Czar Block about a start date for crushing.  
The snow fence is in place where possible  
Gravel testing is completed for now.  
The trailer from T'n'T trailers has been delivered and is in service.  
The used equipment tendered out has been picked up by the purchasers.  
Calcium is in place on the landfill road

#### **Tasks Ongoing:**

Maintaining for washboard is continuing.  
Continuing with shoulder pull project on Twp. Road 382 once the weather cooperates.  
Cutting brush for visibility.  
Allin Ferguson and Allan Johnson fence line brushing.  
Ditch cleanup in various locations.  
Penman Gravel Pit in preparation for crushing.  
Central City still hoping to start paving on the last section of the Hayter-Bodo Road (Range Road 14) the middle of October.  
Planning to move clay at the landfill for winter cover.  
Stockpiling continuing at Cadogan.  
Texas gate and fencing to be put up at the Bullock Gravel Pit.  
Traffic counters are out on Twp. Road 422 between Range Road 74 and

Rand Road 82.  
Repairs and winterizing of equipment has been started.

A discussion on gravel pits ensued.

A discussion on road stabilization ensued.

A discussion on fence line brushing ensued.

9:17 A.M. Curtis Hughes and Irvin Bethge absent.

MINUTES 09/369 Moved by Cr. Motley to approve the minutes of the Regular Meeting of October 8, 2009. (Car. Un.)

MINUTES 09/370 Moved by Cr. Motley to approve the Municipal Planning Commission Minutes of October 8, 2009. (Car. Un.)

9:18 A.M. Cr. Kjos absent.

9:20 A.M. Cr. Kjos present.

### FINANCIAL STATEMENT

Net Balance Aug. 31/09	59,867.52	Disbursements	3,913,735.87
Receipts	1,789,751.12	Terms/Loans	25,000.00
Terms	3,923,374.14	Net Balance Sept. 30/09	1,834,256.91
	5,772,992.78		5,772,992.78
Total Cash & Investments			4,937,610.78

BANK RECONCILIATION 09/371 Moved by Cr. Motley to accept the bank reconciliation for the month ending September 30, 2009. (Car. Un.)

A discussion on the Provost Activity Centre ensued.

REVENUE AND EXPENSE STATEMENT 09/372 Moved by Cr. Crone to accept the revenue and expense statement for the month ending September 30, 2009. (Car. Un.)

ASSETS & LIABILITIES REPORT 09/373 Moved by Cr. Motley to accept the assets and liabilities report to September 30, 2009. (Car. Un.)

The projects report for January 1 – September 30, 2009 was reviewed.

A discussion on road projects ensued.

ROAD PROJECT LIST 09/374 Moved by Cr. Schneider to accept the road project list. (Car. Un.)

A discussion on water and utilities ensued.

9:59 A.M. Cr. Motley absent.

10:01 A.M. Cr. Motley present.

A discussion on unsightly property ensued.

A discussion on capital acquisitions ensued.

A discussion on provincial/municipal relations ensued.

The Administrator's notes were reviewed.

Department head reports were reviewed.

- RECLAMATION AGREEMENT** 09/375 Moved by Cr. Schneider to approve the draft contracted reclamation agreement as presented. (Car. Un.)
- PAYMENT AT SHORNCLIFFE LAKE** 09/376 Moved by Cr. Motley to prohibit the usage of personal cheques as a method of payment at Shorncliffe Lake, and authorize the usage of Visa and Mastercard credit cards. (Car. Un.)
- TRAINING** 09/377 Moved by Cr. Crone to authorize the Utilities Officer to attend the New Developments in Water Treatment Technology at a cost of \$195.00 plus accommodation. (Car. Un.)
- A discussion on cemeteries ensued.
- 11:11 A.M. Cr. Motley absent.
- 11:14 A.M. Cr. Motley present.
- BYLAW 2207** 09/378 Moved by Cr. Kjos that Bylaw No. 2207, to amend the Land Use Bylaw to rezone the proposed parcel in the W ½-16-39-1 W4 as shown on the original sketch in the Subdivision Report File No. 55/261 SD 2009-017 submitted by Palliser Regional Municipal Services from Agriculture District to Rural Business Industrial District, be given first reading. (Car. Un.)
- APPENDIX "D"** 09/379 Moved by Cr. Motley to accept the accounts as listed on Appendix "D" for information. (Car. Un.)

## COMMITTEE REPORTS

### A.S.B.

No report.

### F.C.S.S.

No report.

### Provost & District Regional Recreation Board

The minutes of the Provost Regional Activity Centre Building Committee Meeting of July 29, August 5, August 31 and September 17, 2009 were reviewed.

### M.C.H.A.

No report.

### Shorncliffe Lake Association

The minutes of August 5, 2009 were reviewed.

### Capt. Ayre Lake Association

No report.

### Provost Fire Department

The Town of Provost Fire Department Fire Report for the month of September, 2009 was reviewed.

West End Fire Departments

The West End Fire Department Reports for the months of July, August and September were reviewed.

Economic Development

The minutes of the September 22, 2009 meeting were reviewed.

Hillcrest Lodge

No report.

Waste Management Authority

No report.

Library Board

The minutes of September 30, 2009 meeting were reviewed.

Provost & District Health Services Foundation

No report.

Ambulance

No report.

Airport

No report.

E911

No report.

A discussion on libraries ensued.

<b>11:34 A.M.</b>	<b>09/380</b>	Moved by Cr. Murray to adjourn.	(Car. Un.)
<b>1:10 P.M.</b>		Reconvened.	
<b>PRESENT</b>		Present: Councillors F. Crone, L.C. Kjos, D.L. Motley, A.G. Murray, J.D. Roworth, T. Schneider and B.R. Tripp.	
<b>ALSO PRESENT</b>		Also Present: Administrator Tyler Lawrason, Director of Public Works Curtis Hughes and Asst. Director of Public Works Irvin Bethge.	

A discussion on road project planning ensued.

A discussion on the relative merits of oil, dirt work, clay capping and other options with respect to road surface rejuvenation ensued.

A discussion on the desirability and cost effectiveness of paving versus other methods of road rejuvenation ensued.

Eleven (11) duly receipted proposals relative to the Public Works Shop RFP were opened by the Administrator and Council, following the RFP's closure at 2:00 p.m.

A discussion regarding the receipted proposals ensued, with consensus

reached for the Administrator to review in detail said proposals and additional Council review to take place at a Special Meeting on October 26, 2009.

3:06 P.M.

09/381

Moved by Cr. Murray to adjourn.

(Car. Un.)

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REEVE

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ADMINISTRATOR