

**REGULAR MEETING OF COUNCIL , THURSDAY, OCTOBER 27, 2011**

**TO ORDER AT  
11:04 A.M.**

A Regular Meeting of the Municipal District of Provost No. 52 was held in the Council Chambers of the Municipal Administration Building, 4504 – 53 Avenue, Provost, Alberta on Thursday, October 27, 2011 and was called to order by Reeve Murray at 11:04 a.m.

**PRESENT**

**PRESENT**

Present: Councillors D. Carson, L.C. Kjos, R. S. Larson, D.L. Motley, A.G. Murray, J.D. Roworth and B. R. Tripp.

**ALSO  
PRESENT**

Also Present: Administrator Tyler Lawrason.  
Irvin Bethge, Assistant Public Works Director

**ADDITIONS/DELETIONS TO THE AGENDA**

**7. NEW BUSINESS**

**DECISION ITEMS**

- DR Technologies – Heraldry Usage
- Trail of the Buffalo Membership Renewal

**DISCUSSION ITEMS**

- Division 6 Road Allowance Closure
- West End Ambulance Fees

**10. COMMITTEE REPORTS**

- 7) West End Fire Departments
  - July 25, 2011 Report
  - September 2, 2011 Report

**11. CORRESPONDENCE**

- Town of Provost Committee Appointments
- Economic Development Member at Large

**11. MUNICIPAL PLANNING COMMISSION**

- Subdivision #55/285 – N.E. 13-40-5-W4M

**AGENDA**

11/337. Moved by Cr. Larson to accept the agenda with additions.  
(Car. Un.)

**APPENDIX "A":  
PUBLIC WORKS  
REPORT**

Appendix "A" – Public Works Report was discussed.

A discussion relative to a dust control repair in Division #4 ensued.

A discussion relative to the gravel program and the gravelling and paving program of adjacent municipalities ensued.

A discussion relative to the progress of the road rehabilitation program ensued.

A discussion relative to culvert installation ensued.

A discussion relative to a culvert installation on Range Road #14.

A discussion relative to communication protocols for bus contractors and road complaints ensued.

A discussion relative to the progress and efficacy of the A.A.R.P. program ensued.

A discussion relative to Township Road 410 ensued.

A concern about water retention on Range Road 43 was expressed by Cr. Tripp.

**ABSENT  
11:34 A.M.**

Irvin Bethge absent.

**REGULAR  
MEETING**

11/338. Moved by Cr. Tripp to accept the minutes of the October 13, 2011 Regular Meeting. (Car. Un.)

**M.P.C.  
MEETING**

11/339. Moved by Cr. Larson to accept the minutes of the October 13, 2011 M.P.C. Meeting. (Car. Un.)

**PUBLIC  
HEARING**

11/340. Moved by Cr. Larson to accept the minutes of the October 13, 2011 Public Hearing. (Car. Un.)

**BANK  
RECONCILIATION  
STATEMENT**

11/341. Moved by Cr. Carson to accept the Bank Reconciliation Statement to September 30, 2011. (Car. Un.)

**REVENUE AND  
EXPENSE  
STATEMENT**

11/342. Moved by Cr. Murray to accept the Revenue and Expense Statement to September 30, 2011. (Car. Un.)

**ASSET AND  
LIABILITY  
REPORT**

11/343. Moved by Cr. Larson to accept the Asset and Liability Report to September 30, 2011. (Car. Un.)

**PROJECTS  
REPORT**

11/344. Moved by Cr. Kjos to accept the Projects Report to September 30, 2011. (Car. Un.)

**ADMINISTRATOR  
NOTES**

The Administrator Notes were reviewed.

**DEPARTMENT  
HEAD  
REPORTS**

The following Department Head Reports were reviewed:

- ASB Report
- Utilities Report
- GIS Report
- Development Report
- Economic Development Report
- Safety Report
- Peace Officer Report
- Fines Distribution to September 30, 2011

A question relative to the timing of brush mulching was posed by Councillor Carson.

**ADJOURN  
12:01 P.M.**

11/345. Moved by Cr. Murray to adjourn for dinner. (Car. Un.)

**RECONVENE  
1:13 P.M.**

Reconvened.

**PRESENT**

Present: Councillors D. Carson, L.C. Kjos, R. S. Larson, D.L. Motley, A.G. Murray, J.D. Roworth and B. R. Tripp.

**ALSO  
PRESENT**

Also Present: Administrator Tyler Lawrason.

A discussion relative to the M.D. of Provost Millrate Bylaw No. 2219 ensued.

Councillor remuneration claims were reviewed.

**REMUNERATION  
CLAIMS**

11/346. Moved by Cr. Larson to accept the remuneration claims for June, July, August and September, 2011. (Car. Un.)

**2012 PUBLIC  
WORKS  
CAPITAL  
ACQUISITION AND  
DISPOSAL**

11/347. Moved by Cr. Kjos to approve the 2012 Public Work Capital Acquisition and Disposal list, with the proposed acquisition of two generators and associated incidentals removed. (Car. Un.)

A discussion relative to the A.S.B. Capital Acquisitions and Disposal list ensued.

**CAB AND  
CHASSIS  
TENDER  
RECEIVED**

**CAB & CHASSIS TENDERS RECEIVED**

SHAW GMC  
2011 DODGE CREWCAB 5500 4X4                      \$ 58,856.54 + G.S.T.

(G.S.T. \$2,942.82)  
(FREIGHT \$481.00 + G.S.T.)

A discussion relative to brush truck tenders ensued.

**ACCEPT TENDER**

11/348.            Moved by Cr. Roworth to accept the tender from Shaw G.M.C. on a Dodge 5500 for \$58,856.54 as per their submission contingent on conditional acceptance from West Fire.                      (Car. Un.)

**PRESENT  
1:56 P.M.**

Agricultural Fieldman Burt Forbes present.

A discussion about tractor replacement for A.S.B. ensued.

**ABSENT  
2:16 P.M.**

Burt Forbes absent.

**A.S.B.  
CAPITAL  
ACQUISITIONS  
AND DISPOSAL**

11/349.            Moved by Cr. Motley to accept the revised A.S.B. list with the exception of the Bobcat upgrade component.                      (Car. Un.)

**2<sup>ND</sup> FLOOR  
COMPUTER  
QUOTE  
COMPUTERS**

11/350.            Moved by Cr. Larson to accept the quote from 2<sup>nd</sup> Floor Computers in the amount of \$14,224.90 for replacement computers, software and associated incidentals.                      (Car. Un.)

**D.R.  
TECHNOLOGIES  
EMBLEM**

11/351.            Moved by Cr. Carson to allow the use of the M.D. of Provost #52 heraldic emblem by D.R. Technologies, as requested.                      (Car. Un.)

**TRAIL OF THE  
BUFFALO  
CANCELLATION**

11/352.            Moved by Cr. Kjos to cancel the M.D.'s membership in the Trail of the Buffalo Tourism Association.                      (Car. Un.)

**CADOGAN  
TOWN HALL  
MEETING**

A discussion relative to the pending Town Hall meeting in Cadogan ensued, and a consensus was reached to hold the meeting on November 3<sup>rd</sup>, 2011.                      (Car.Un.)

A request from a Division 6 ratepayer to fence a road allowance was posed by Councillor Motley.

A consensus was reached that such a request is ungrantable under the M.D. of Provost existing road allowance protection bylaw.

A discussion ensued relative to the M.D. covering professional association fees.

**APPENDIX "B"**

11/353. Moved by Cr. Tripp to approve Appendix "B" according to the recommendations of the Development Officer. (Car. Un.)

**COMMITTEE REPORTS**

The Committee Reports were reviewed.

A.S.B.  
No report.

F.C.S.S.  
No report.

Provost & District Regional Recreation Board

The minutes of the September 20, 2011 Provost Regional Activity Centre Building Committee were reviewed.

Cr. Tripp supplemented the Provost Recreation Board Report. A discussion ensued.

M.C.H.A.  
No report.

Shorncliffe Lake Association

Cr. Motley supplemented the Shorncliffe Lake Association report.

Capt Ayre Lake Association  
No report.

Provost Fire Department

The September, 2011 Fire Report was reviewed.

Cadogan Fire Department

The 11/07 Fire Report was reviewed.

West End Fire Department

The July 25 and September 2, 2011 Fire Reports were reviewed. Cr. Roworth supplemented the West Fire report.

Economic Development Committee

The minutes of the October 4, 2011 meeting were reviewed. Cr. Larson supplemented the Economic Development report. A discussion ensued.

Hillcrest Lodge

Cr. Motley supplemented the Hillcrest Lodge report.

Waste Management Authority

The minutes of the October 12, 2011 meeting were reviewed. Cr. Carson supplemented the Waste Management Report. A discussion ensued regarding the need for engineered fuel tank sites.

Library Board

Cr. Tripp supplemented the Library Board report.

Provost & District Health Services Foundation

No report.

Ambulance

The Administrator supplemented the Provost & District Ambulance report.

Airport

The Administrator supplemented the Airport report.

Provost Cooperative Seed Cleaning Plant

No report.

ADJOURN  
2:59 P.M.

11/354.

Moved by Cr. Murray to adjourn.

(Car. Un.)

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REEVE

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ADMINISTRATOR