

## REGULAR MEETING OF COUNCIL, THURSDAY, SEPT. 24, 2009

The Regular Meeting of the Municipal District of Provost No. 52 for the month of September, 2009 was held in the Council Chambers of the Municipal Administration Building, 4504 – 53 Avenue, Provost, Alberta on Thursday, September 24, 2009 and was called to order by Reeve Murray at 8:58 a.m.

TO ORDER AT  
8:58 A.M.

### PRESENT

PRESENT

Present: Councillors F. Crone, L.C. Kjos, D.L. Motley, A.G. Murray, J.D. Roworth, T. Schneider and B.R. Tripp.

ALSO PRESENT

Also Present: Administrator Tyler Lawrason.

### ADDITIONS/DELETIONS TO THE AGENDA

#### 10. COMMITTEE REPORTS

##### 2) F.C.S.S.

- Minutes September 8, 2009

AGENDA

09/331 Moved by Cr. Tripp to accept the agenda with the addition.  
(Car. Un.)

8:59 A.M.

Director of Public Works Curtis Hughes and Asst. Director of Public Works Irvin Bethge present.

#### Public Works

Reporting Period: Sept. 2 – Sept. 16, 2009

#### Tasks Completed:

Test holes for site meetings have been dug.  
Site meetings have been held for the crushing tenders at the Bullock and Penman Gravel Pits.  
Eleven contractors were present for the above mentioned meetings.  
Oil Project 44, north of Hughenden has been completed.  
Brushing into George Jacksons (Range Road 65) is completed.  
Holes on Rick Taylors Road (Range Road 80) have been repaired.  
Several more gravel projects in Division One have been completed.  
The Crossing Agreement with Enbridge for access to the Bullock Gravel Pit has been completed.  
Final inspection on the Hayter-Bodo (Range Road 14) pavement has been completed.  
Preconstruction meeting for the next section of the Hayter-Bodo Road (Range Road 14) has been held.  
Signs requested in Cadogan are in place.  
The Peterbilt water truck has been sold at auction for \$11,000.00.

#### Tasks Ongoing:

Gravelling and maintaining continuing.  
Continuing with shoulder pull projects.  
Allin Ferguson fence line brushing.  
Carillion has started their spray patch contract the week of September 14.  
Testing for gravel in various locations to begin the week of September 21.  
Landscaping at MD office.  
Surveying topsoil depths on Phase One at the Landfill.

Flemings are stripping the Bullock Gravel Pit in preparation for crushing. Trying to arrange for more equipment to strip the Penman Gravel Pit. Millennium Group has been down the week of September 14 to continue work on gravel pit registrations.

Central City to start base work on the last section of the Hayter-Bodo Road (Range Road 14) the week of September 21.

Blue Sky Paving to start 2<sup>nd</sup> Street paving project in Hayter the week of September 21.

A discussion on gravel pits ensued.

A discussion on spray patching ensued.

A discussion on gravelling ensued.

A discussion on tendering ensued.

A discussion on shop construction ensued.

9:45 A.M.

Curtis Hughes and Irvin Bethge absent.

MINUTES

09/332 Moved by Cr. Motley to approve the Regular Meeting Minutes of September 10, 2009. (Car. Un.)

#### FINANCIAL STATEMENT

Net Balance July 31/09	80,926.95	Disbursements	2,971,113.34
Receipts	1,022,766.35	Terms/Loans	3,072,712.44
Terms	5,000,000.00	Net Balance August 31/09	59,867.52
	6,103,693.30		6,103,693.30
Total Cash & Investments			7,058,542.80

BANK RECONCILIATION

09/333 Moved by Cr. Motley to accept the bank reconciliation for the month ending August 31, 2009. (Car. Un.)

REVENUE & EXPENSE STATEMENT

09/334 Moved by Cr. Crone to accept the revenue and expense statement for the month ending August 31, 2009. (Car. Un.)

10:10 A.M.

Cr. Kjos absent.

ASSETS & LIABILITIES REPORT

09/335 Moved by Cr. Motley to accept the assets and liabilities report to August 31, 2009. (Car. Un.)

The Projects Report January 1, 2009 to August 31, 2009 was reviewed.

The Administrator's Notes were reviewed.

A discussion on road construction ensued.

10:15 A.M.

Cr. Kjos present.

A discussion on municipal viability ensued.

10:15 A.M.

Cr. Motley absent.

10:17 A.M.

Cr. Motley present.

10:17 A.M.

Village of Hughenden Mayor Aaron Gramlich present.

10:18 A.M.

Village of Hughenden Cr. Doug Chambers present.

A discussion on the Village of Hughenden's administrative situation ensued.

10:38 A.M. Cr. Kjos absent.

A discussion on the Village of Hughenden's water and public infrastructure ensued.

10:40 A.M. Cr. Kjos present.

10:41 A.M. Aaron Gramlich and Doug Chambers absent.

GO IN CAMERA 09/336 Moved by Cr. Roworth to go in camera to discuss municipal viability. (Car. Un.)

COME OUT OF IN CAMERA 09/337 Moved by Cr. Crone to come out of in camera. (Car. Un.)

DISCUSSIONS WITH THE VILLAGE OF HUGHENDEN 09/338 Moved by Cr. Motley that the Administrator be given the mandate to coordinate discussions with the Village of Hughenden for the purpose of assessing its administrative deficiencies and providing future recommendations concerning necessary assistance to rectify same for Council's approval when appropriate. (Car. Un.)

10:52 A.M. Cr. Crone, Tyler Lawrason and Cr. Kjos absent.

10:53 A.M. Tyler Lawrason, Cr. Crone and Doug Downs – Alberta Electrical System Operator (AESO) present.

A presentation on electricity distribution and potential transmission upgrades ensued.

11:13 A.M. Doug Downs absent.

AP DATE FOR OCTOBER 09/339 Moved by Cr. Roworth that the accounts review date be moved to October 15, 2009. (Car. Un.)

ORG. MTG. DATE 09/340 Moved by Cr. Roworth that the MD's organizational meeting be held on October 26, 2009. (Car. Un.)

A discussion on water infrastructure in Metiskow ensued.

Department Head Reports were reviewed.

A discussion on calcium chloride as a road stabilizing agent ensued.

A discussion on a fire ban ensued.

FIRE BAN 09/341 Moved by Cr. Roworth that a total fire ban be implemented within the MD. (Car. Un.)

11:57 A.M. 09/342 Moved by Cr. Crone to recess for lunch. (Car. Un.)

12:57 P.M. Reconvened.

PRESENT Present: Councillors F. Crone, L.C. Kjos, D.L. Motley, A.G. Murray, J.D. Roworth, T. Schneider and B.R. Tripp.

ALSO PRESENT Also Present: Administrator Tyler Lawrason.

The Gravel Crushing Tenders were reviewed as follows:

Project: Bullock Pit (NE-26-40-6 W4) Gravel Crushing

Czar Block Inc.	\$2.98 / cu. yd.
Fitzgerald Aggregates	\$2.89 / cu. yd.

Greg's Contracting \$3.99 / cu. yd.  
Knelson Sand and Gravel \$5.25 / cu. yd.  
Mesken Contracting \$4.15 / cu. yd.

Project: Penman Pit (SW-27-39-8 W4) Gravel Crushing

Czar Block Inc. \$2.98 / cu. yd.  
Fitzgerald Aggregates \$2.89 / cu. yd.  
Greg's Contracting \$3.59 / cu. yd.  
Knelson Sand and Gravel \$5.25 / cu. yd.  
Mesken Contracting \$3.88 / cu. yd.

**GRAVEL CRUSHING  
TENDERS**

09/343 Moved by Cr. Crone that the tender for Gravel Crushing at the Penman and Bullock Gravel Pits be awarded to Czar Block, Inc. at a price of \$2.98 per cubic yard. (Car. Un.)

The Development Officer 4x4 Pickup Truck Tenders were reviewed as follows:

Festival Ford	\$ 28,414.00 + Taxes
Pioneer Ford	\$ 29,164.00 + Taxes
Edmonton Motors	\$ 32,451.00 + Taxes
Denwood Motors	\$ 32,500.00 Inc.
Jack Carter Chev Olds	\$ 34,613.25 Inc.
Smyl Motors	\$ 36,732.00 Inc.

**DEV. OFFICER TRUCK  
TENDER**

09/344 Moved by Cr. Motley that the tender for the Development Officer's Truck be awarded to Pioneer Ford Ltd., at a cost of \$29,164.00, plus applicable taxes. (Car. Un.)

The Sander Tenders were reviewed as follows:

Edge Equipment	\$ 12,969.00* Doesn't Meet Specs
Caytec Equipment	\$ 14,976.04
Industrial Machine	\$ 15,395.00 + Taxes
Industrial Machine	\$ 15,985.00 + Taxes
Wabash	\$ 21,026.25 Inc.
Fort Garry	\$ 23,970.00 + Taxes

**SANDER TENDER**

09/345 Moved by Cr. Schneider that the tender for the Sander be awarded to Industrial Machine, at a cost of \$15,395.00, plus applicable taxes. (Car. Un.)

The 4x4 Pickup Truck Tenders (Director of PW) were reviewed as follows:

Festival Ford	\$ 25,313.40 Inc.
Pioneer Ford	\$ 26,438.00 + Taxes
Edmonton Motors	\$ 27,534.15 Inc.
Denwood Motors	\$ 27,675.40 Inc.
Norris Ford	\$ 28,321.65 Inc.
Norris Ford	\$ 28,845.00 Inc.
Smyl Motors	\$ 33,041.25

**DIRECTOR OF PW  
TRUCK TENDER**

09/346 Moved by Cr. Schneider that the tender for the Director of Public Works' Truck be awarded to Festival Ford, at a cost of \$25,313.40 inclusive. (Car. Un.)

The Cab & Chassis 4x4 Truck Tenders were reviewed as follows:

Festival Ford	\$ 41,862.00 + Taxes
Pioneer Ford	\$ 42,745.00 + Taxes

**CAB & CHASSIS  
TRUCK TENDER**

09/347 Moved by Cr. Kjos that the tender for the Cab & Chassis 4x4 Truck be awarded to Pioneer Ford Ltd., at a cost of \$42,745.00, plus applicable taxes. (Car. Un.)

The Trailer Tenders were reviewed as follows:

T "N" T	\$ 14,752.50 Inc.
Precision Trailers	\$ 16,479.75 Inc.
House of Trailers	\$ 17,014.75 Inc.
Falcan Industries	RECEIVED DAY AFTER DEADLINE

**TRAILER TENDER**

09/348 Moved by Cr. Roworth that the tender for the Trailer be awarded to T "N" T, at a cost of \$14,752.50 inclusive. (Car. Un.)

The MFWD Tractor Tenders were reviewed as follows:

Battle River Implements (Stand)	\$ 83,940.00
Lakeland Implements 2009	\$ 93,740.00
Lakeland Implements 2010	\$ 94,730.00
Battle River Implements (Prem)	\$ 101,910.00

**TRACTOR TENDER**

09/349 Moved by Cr. Tripp that the tender for the MFWD Tractor be awarded to Battle River Implements, at a cost of \$83,940.00. (Car. Un.)

The 2009 Used Equipment Tenders were reviewed as follows:

TR89 - 1978 WILLOCK LOWBOY (S.N. 17873A) - PROVOST SHOP

\$10,500.00
\$ 7,980.00
\$ 5,541.90
\$ 5,250.00
\$ 2,730.00
\$ 2,625.00
\$ 2,625.00

23 - 1976 CHEV. VAN (S.N. CGL1564105189) - PROVOST FIRE HALL

\$ 551.25
\$ 525.00

22T - 1993 CHEV. PICK-UP 4x4 (S.N. 1GCEK14K2PE190642) - PROVOST SHOP

\$ 4,350.00
\$ 1,522.50
\$ 1,315.15
\$ 1,021.65

FT58 - 1990 FORD TRACTOR (S.N. 32325) - HUGHENDEN SHOP

\$ 6,565.05
\$ 6,327.30
\$ 5,515.15
\$ 5,433.75
\$ 4,788.00
\$ 2,205.00
\$ 1,575.00

3T - 1979 INTERNATIONAL 3-TON (S.N. 1824AA182JCA24534)

\$ 1,575.00
\$ 1,209.60

**USED EQUIPMENT  
TENDERS**

09/350 Moved by Cr. Motley that the high bid of \$10,500.00 (GST inclusive) be accepted on the 1978 Willock Lowboy (S.N. 17873A); that the high bid of \$551.25 (GST inclusive) be accepted on the 1976 Chevrolet Van (S.N. CGL1564105189); that the high bid of \$4,350.00 (GST inclusive) be accepted on the 1993 Chevrolet 4x4 Pickup (S.N. 1GCEK14K2PE190642); that the high bid of \$6,565.05 (GST inclusive) be accepted on the 1990 Ford Tractor (S.N. 32325) and that the high bid of \$1,575.00 (GST inclusive) be accepted on the 1979 International 3-Ton Truck (S.N. 1824AA182JCA24534) and award be given to the individuals who tendered these amounts. (Car. Un.)

**PROPOSED PROVOST  
SHOP DRAWINGS &  
ESTIMATE**

09/351 Moved by Cr. Kjos to approve in principle the preliminary specification drawings and budgetary estimate concerning the proposed Provost Shop, and authorize the Administrator to use these documents in preparing an RFP for Council approval at its next Regular Meeting. (Car. Un.)

**CONTRACTING OF  
RECLAMATION  
SERVICES**

09/352 Moved by Cr. Motley to approve in principle the contracting of reclamation services on a fee for service basis, and authorize the Administrator to draft and develop a contract template and fee schedule for approval at the Regular Meeting of Council of October 8, 2009. (Car. Un.)

1:13 P.M.

09/353 Moved by Cr. Murray to go in camera to discuss personnel issues. (Car. Un.)

1:23 P.M.

09/354 Moved by Cr. Murray to come out of in camera. (Car. Un.)

**ACCEPT CONTRACT**

09/355 Moved by Cr. Murray that the GIS/GPS contractor's contract be accepted as presented. (Car. Un.)

**APPENDIX "A"**

09/356 Moved by Cr. Schneider to approve Appendix "A" according to the recommendations of the Development Officer. (Car. Un.)

There was no Appendix "B" or "C".

**COMMITTEE REPORTS**

A.S.B.

No report.

F.C.S.S.

The minutes of September 8, 2009 were reviewed.

Provost & District Regional Recreation Board

No report.

M.C.H.A.

The minutes of March 10, 2009 and the Statement of Account as of August 31, 2009 were reviewed.

Shorncliffe Lake Association

No report.

Capt. Ayre Lake Association

No report.

Provost Fire Department

The Town of Provost Fire Department Fire Report for August, 2009 was reviewed.

West End Fire Departments

No report.

Economic Development

No report.

Hillcrest Lodge

The minutes of September 14, 2009 were reviewed.

Waste Management Authority

No report.

Library Board

No report.

Provost & District Health Services Foundation

No report.

Ambulance

No report.

Airport

No report.

E911

The minutes of the July 24, 2009 Board of Directors Meeting were reviewed.

1:30 P.M.

09/357

Moved by Cr. Murray to adjourn.

(Car. Un.)

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REEVE

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ADMINISTRATOR