

REGULAR MEETING OF COUNCIL, THURSDAY, FEB. 14, 2008

The Regular Meeting of the Municipal District of Provost No. 52 for the month of February, 2008 was held in the Council Chambers of the Municipal Administration Building, 4504 – 53 Avenue, Provost, Alberta on Thursday, February 14, 2008 and was called to order by Reeve Murray at 9:00 a.m.

**TO ORDER AT
9:00 A.M.**

PRESENT

PRESENT

Present: Councillors F. Crone, L.C. Kjos, D.L. Motley, A.G. Murray, J.D. Roworth, T. Schneider and B.R. Tripp.

ALSO PRESENT

Also Present: Administrator Iris Larson and Assistant Administrator Judy Larson.

ADDITIONS & DELETION TO THE AGENDA

2. MINUTES
 - Special Meeting February 7, 2008
4. DELEGATIONS
 - 1:00 p.m. – Ambulance
 - ~~DELETE~~ - 2:00 p.m. – Hofmann & Associates
6. NEW BUSINESS
 - Installation of East Central 911 Equipment
 - Change in Peace Officer Authorization
 - Water Treatment Operators
7. MUNICIPAL PLANNING COMMISSION
 - Subdivision N.E. 28-38-8-W4M
 - Subdivision N.W. 5-37-2-W4M
10. COMMITTEE REPORTS
 - 1) Public Works
 - 2008 Road Program
 - Dust Control Invoice
 - 6) Capt. Ayre Lake Association
 - Capt. Ayre Lake Plan of Survey
 - 7) Provost Fire Department
 - January Report
 - East Fire Water Truck
 - 8) West End Fire Departments
 - West Fire Water Truck
 - Minutes of West Fire Meeting February 6, 2008
 - 14) Ambulance
 - West Ambulance Boundary
 - Ambulance Budget
 - 15) Airport
 - Minutes of February 11, 2008 Meeting

AGENDA

08/27 Moved by Cr. Crone to approve the agenda with the additions & the deletion. (Car. Un.)

9:05 A.M.

Director of Public Works Curtis Hughes and Public Works Foreman Irvin Bethge present.

Public Works

**GRADER BLADE
TENDERS**

The 2008 Grader Blade Tenders were reviewed as follows:

TITAN SUPPLY INC.

150 – 3 Piece Sets – ¾" hole ¾" X 8" X 6'	\$138.40	\$20,760.00
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50 – End Blades ½" X 8" X 5' – ¾" hole	\$ 34.10	\$ 1,705.00
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PLUS: ALBERTA ASSOCIATION FEE		\$ 673.95
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F.O.B. Hughenden		
	TOTAL:	\$23,138.95 Plus G.S.T.

REDHEAD EQUIPMENT LTD.

150 – 3 Piece Sets – ¾" hole ¾" X 8" X 6'	\$145.02	\$21,753.00
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50 – End Blades ½" X 8" X 5' – ¾" hole	\$ 35.42	\$ 1,771.00
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F.O.B. Hughenden		
	TOTAL:	\$23,524.00 Plus G.S.T.

FINNING CANADA

150 – 3 Piece Sets ¾" X 8" X 6'	\$ 148.07	\$22,210.50
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50 – ½" X 8" X 5' End Blades – High Carbon	\$ 34.00	\$ 1,700.00
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	TOTAL:	\$23,910.50 Plus G.S.T.
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VALLEY BLADES

150 – 3 Piece Sets Grader Blade Sets	\$ 152.84	\$22,926.00
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50 - ½ X 8 X 5 End Blades	\$ 38.26	\$ 1,913.00
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F.O.B. Provost		
	TOTAL:	\$24,839.00 Plus G.S.T.

FINNING (CANADA)

150 – 3 Piece Sets ¾" X 8" X 6'	\$ 168.99	\$25,348.50
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50 – ½ " X 8" X 5' End Blades DH2 steel	\$ 44.46	\$ 2,223.00
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	TOTAL:	\$27,571.50 Plus G.S.T.
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UNION TRACTOR LTD.

150 – 3 PIECE SETS ¾" X 8" X 6' htc CENTRE, ¾" PLOW	\$ 181.80	\$27,270.00
50 – ½" X 8" X 5' CARBON END, ¾" PLOW F.O.B. Hughenden	\$ 45.75	\$ 2,287.50
	TOTAL:	\$29,557.50 Plus G.S.T.

SHAW'S ENTERPRISES LTD.

Tender received too late – February 14, 2008

ACCEPT TENDER **08/28** Moved by Cr. Roworth to accept the grader blade tender of Titan Supply Inc. at \$138.40/set and end blades at \$34.10 each for a total of \$23,138.95 plus GST. (Car. Un.)

CULVERT TENDERS The 2008 Culvert Tenders were reviewed as follows:

CANADA CULVERT

200 - 400mm X 1.6mm (40-5m lengths)	\$ 8,980.00
240– 500mm X 1.6mm (40-6m)	\$ 13,608.00
120 – 600mm X 1.6mm (20-6m)	\$ 7,956.00
30 – 400mm X 300mm dimpled couplers	\$ 717.00
30 – 500mm X 300mm dimpled couplers	\$ 811.50
25 – 600mm X 300mm dimpled couplers	\$ 755.00

**TOTAL: \$ 32,827.50 + G.S.T.
FREIGHT INLCUDED**

ARCHIBALD ENTERPRISES

200 – 400mm X 1.6mm (5m)	\$ 8,640.00
240 – 500mm X 1.6mm (6m)	\$ 14,640.00
120 – 600mm X 1.6mm (6m)	\$ 9,600.00
30 – 400mm X 300mm coupler	\$ 930.00
30 – 500mm X 300mm coupler	\$ 1,140.00
25 – 600mm X 300mm coupler/Wedge type	\$ 1,100.00

**TOTAL: \$ 36,050.00 + G.S.T.
F.O.B. HUGHENDEN**

ARMTEC

200 – 400mm X 1.6mm (40-5m)	\$ 11,270.00
240 – 500mm X 1.6mm (40-6m)	\$ 17,083.20
120 – 600mm X 1.6mm (20-6m)	\$ 9,964.80
30 – 400mm Wedge type coupler	\$ 722.10
30 – 500mm Wedge type coupler	\$ 839.10
25 – 600mm Wedge type coupler	\$ 794.25
30 – 400mm Hugger Band coupler	\$ 1,996.50
30 – 500mm Hugger Band coupler	\$ 2,305.20
25 – 600mm Hugger Band coupler	\$ 2,169.50
30 – 400mm Dimpled coupler	\$ 802.20
30 – 500mm Dimpled coupler	\$ 932.40
25 – 600mm Dimpled coupler	\$ 882.50

**TOTAL WITH WEDGE TYPE: \$ 40,673.45 + G.S.T.
TOTAL WITH HUGGER BAND: \$ 44,789.20 + G.S.T.
TOTAL WITH DIMPLED: \$ 40,935.10 + G.S.T.**

F.O.B. ON TRUCKS M.D. OF PROVOST YARD - HUGHENDEN

ATLANTIC INDUSTRIES LTD.

Tender received too late – February 15, 2008

ACCEPT TENDER **08/29** Moved by Cr. Crone to accept the culvert tender of Canada Culvert for a total of \$32,827.50 plus GST. (Car. Un.)

USED EQUIPMENT TENDERS The 2008 Used Equipment Tenders were reviewed as follows:

UNIT #9G – 2003 CAT. 160H MOTOR GRADER/S.N. ASD00234

Ritchie Bros.	\$153,650.00 + GST
Finning	\$140,000.00 + GST
C.P.A. Industrial Auctioneers	\$127,500.00 + GST

UNIT #10G – 2003 CAT. 160H MOTOR GRADER/S.N. ASD00245

Can Alta Tractor	\$176,500.00 + GST
Ritchie Bros.	\$159,050.00 + GST
Finning	\$147,200.00 + GST
C.P.A. Industrial Auctioneers	\$127,500.00 + GST

ACCEPT TENDERS **08/30** Moved by Cr. Murray to accept the Ritchie Bros. tender for Unit #9G, 2003 Cat 160H Motor Grader, S/N ASD00234 in the amount of \$153,650.00 plus GST and to accept the Can Alta Tractor tender for Unit #10G, 2003 Cat 160H Motor Grader, S/N ASD00245 in the amount of \$176,500.00 plus GST. (Car. Un.)

The RLDS Camp road was discussed. The Lakes Grazing Association will allow the MD to snowplow across their lease to provide access to the camp. Need to get snowplow agreements in place as well as talk to Apache Canada to find out if they have concerns. Canetic Resources have requested an upgrade on Range Road 20 from Township Road 402 and north for 2 ½ kilometers. Public Works will take a look at the road in the spring and the Administrator was directed to send them a copy of the MD's policy to upgrade undeveloped roads. The Rosenheim Historical Society had requested upgrades to Township Road 382 east from Highway 899 as well as west from Highway 899 to Mennonite Cemetery. The Administrator was directed to reply regarding the cost of paving and to notify that these roads are on the 2008 road program for minor upgrades.

9:35 A.M. Dan Fyculak - Stewart, Weir & Co. Ltd. was present to discuss paving projects on both Range Road 14 and Township Road 405, the Capt. Ayre Lake and Shorncliffe Lake roads as well as minor grading on the curve on Township Road 405 and Range Road 22 north to MD boundary.

11:25 A.M. Dan Fyculak absent.

ACCEPT ROAD WORK TENDER **08/31** Moved by Cr. Murray to accept the tender from Precision Surfacing Ltd. in the amount of \$3,525,351.21 plus a contingency of \$352,535.00 and engineering costs of \$383,000.00 for a total estimated cost of \$4,260,886.20 plus GST for minor grading, granular base course, asphalt concrete pavement and other work on Range Road 14 from Township Road 404 north 1 mile and west on Township Road 405 approximately 1 ½ miles. (Car. Un.)

TENDER FOR ROAD WORK **08/32** Moved by Cr. Crone to authorize Stewart, Weir & Co. Ltd. to invite tenders for granular base course, asphalt concrete pavement and other work on the Shorncliffe Lake Access Road from the Village of

Czar to Range Road 70 with two options, one with a 7.5 metre top and the other with a 8.5 metre top to accommodate a walking/bike path on one side and on the Capt. Ayre Access Road from Highway 600 to Capt. Ayre Lake with a 8 metre top. (Car. Un.)

2008 PROPOSED ROAD PROGRAM 08/33 Moved by Cr. Schneider to accept the 2008 proposed road program as presented at a total budget of \$3,521,186.00. (Car. Un.)

CANCEL INVOICE 08/34 Moved by Cr. Murray to cancel Dust Control Invoice #10589 in the amount of \$1,070.00 due the existing dust control being torn up because of heavy traffic. (Car. Un.)

Public Works Report for February 2008

- ❖ Snowplowing and sanding are being done as needed
- ❖ Stockpiling at Charlton's Gravel Pit is continuing
- ❖ Discussions are ongoing with Charlton Ranches to secure gravel supply for the future
- ❖ Once the weather improves will continue to cut brush at intersections and lakes
- ❖ The fulltime position at the Provost Shop has been filled
- ❖ Two students have been registered under the Registered Apprenticeship Program at the Hughenden Shop. We are in contact with the Provost Schools to see what the possibilities are of registering an interested student for the Provost Shop.
- ❖ The new M-Series graders are in Edmonton being prepared for delivery

12:00 P.M. 08/35 Moved by Cr. Crone to recess for lunch. (Car. Un.)

1:00 P.M. Reconvened.

PRESENT Present: Councillors F. Crone, L.C. Kjos, D.L. Motley, A.G. Murray, J.D. Roworth, T. Schneider and B.R. Tripp.

ALSO PRESENT Also Present: Administrator Iris Larson and Assistant Administrator Judy Larson.

1:00 P.M. Pat Perkins – Provost Ambulance Coordinator was present to discuss ambulance boundaries.

1:25 P.M. Pat Perkins absent.

CHANGE WEST AMBULANCE BOUNDARY 08/36 Moved by Cr. Murray to change the west ambulance boundary to become coterminous with the existing west fire boundary. The area north of Township Road 420 and west of Range Road 91 will remain with the Hardisty Ambulance and protocol that Czar/Provost will be called when Hardisty is not available. (Car. Un.)

1:30 P.M. 08/37 Moved by Cr. Murray to go in camera to discuss staff issues and job descriptions. (Car. Un.)

1:30 P.M. Iris Larson and Judy Larson absent.

2:42 P.M. 08/38 Moved by Cr. Murray to come out of in camera. (Car. Un.)

2:42 P.M. Iris Larson and Judy Larson present.

MINUTES 08/39 Moved by Cr. Tripp to approve the minutes of the Regular Meeting of Council, January 10, 2008. (Car. Un.)

- 4:38 P.M. Utilities/Development Officer John Degenstien was present to discuss Water Treatment Operators.
Cr. Kjos declare a conflict of interest and was absent.
- INCREASE CONTRACTS** 08/50 Moved by Cr. Murray to increase the monthly contracts for the Cadogan and Metiskow Water Treatment Operators. (Car. Un.)
- 4:05 P.M. Cr. Kjos present.
- APPENDIX "A"** 08/51 Moved by Cr. Crone to approve Appendix "A" according to the recommendations of the Utilities/Development Officer. (Car. Un.)
There was no Appendix "B" or "C".
- 4:45 P.M. 08/52 Moved by Cr. Tripp to adjourn. (Car. Un.)
- 4:55 P.M. Reconvened.
- PRESENT** Present: Councillors F. Crone, L.C. Kjos, D.L. Motley, A.G. Murray, J.D. Roworth, T. Schneider and B.R. Tripp.
- ALSO PRESENT** Also Present: Administrator Iris Larson and Assistant Administrator Judy Larson.
- BYLAW 2190** 08/53 Moved by Cr. Kjos that Bylaw No. 2190, which would authorize the imposition of fees for assessment, tax information, subdivision and development appeal board filing, road closure applications and locating and retrieving other records be given first reading. (Car. Un.)
- 08/54 Moved by Cr. Tripp that Bylaw No. 2190 shall be given second reading. (Car. Un.)
- 08/55 Moved by Cr. Crone that Bylaw No. 2190 be presented for third reading at this meeting. (Car. Un.)
- 08/56 Moved by Cr. Crone that Bylaw No. 2190 shall be given third reading. (Car. Un.)
- Bylaw No. 2190 received third and final reading by Cr. Crone and was duly passed by Council.
- 5:00 P.M. Cr. Schneider absent.
- APPENDIX "D"** 08/57 Moved by Cr. Roworth to approve the accounts as listed on Appendix "D" for information. (Car. Un.)
- 5:02 P.M. Cr. Schneider present.
- CONTINUATION MEETING DATE** 08/58 Moved by Cr. Murray that a Continuation Meeting of the Regular Meeting of Council be held February 21, 2008 commencing at 10:00 a.m. (Car. Un.)
- 5:03 P.M. 08/59 Moved by Cr. Kjos to adjourn. (Car. Un.)

REEVE

ADMINISTRATOR

