

REGULAR MEETING OF COUNCIL, THURSDAY, FEB. 8 , 2007

**TO ORDER AT
9:00 A.M.**

The Regular Meeting of the Municipal District of Provost No. 52 for the month of February, 2007 was held in the Council Chambers of the Municipal Administration Building, 4504 – 53 Avenue, Provost, Alberta on Thursday, February 8, 2007 and was called to order by Reeve Murray at 9:00 a.m.

PRESENT

PRESENT

Present: Councillors F. Crone, L.C. Kjos, A.G. Murray, J.D. Roworth, T. Schneider, L.G. Swanson and B.R. Tripp.

ALSO PRESENT

Also Present: Administrator Iris Larson and Assistant Administrator Judy Larson.

ADDITIONS TO THE AGENDA

- 5. UNFINISHED BUSINESS
 - Barrett Xplore Inc.

- 6. NEW BUSINESS
 - Rural Development Fund
 - Virtual Pictures

- 10. COMMITTEE REPORTS
 - 1) Public Works
 - Backhoe Tenders
 - Truck & Trailers
 - 2007 Road Program

 - 7) Provost Fire Department
 - Digital Text Messaging & G.P.S.

AGENDA

07/16 Moved by Cr. Schneider to approve the agenda with the additions. (Car. Un.)

9:03 A.M.

Director of Public Works Curtis Hughes and Public Works Foreman Irvin Bethge present.

Public Works

The 2007 Grader Blade Tenders received were reviewed as follows:

REDHEAD EQUIPMENT LTD.

150 – 3 Piece Sets – ¾” hole ¾” X 6’ Centre, ½” X 8” X 5’ Ends	\$152.08	\$22,812.00
50 – End Blades ½” X 8” X 5’ – ¾” hole	\$ 38.12	\$ 1,906.00
Drop Charge \$75.00 to Provost Plus G.S.T		\$24,718.00

SHAW’S ENTERPRISES LTD.

150 – ¾” x 8 x 72 CDB Max Temp (3/4) Hole	\$152.08	\$22,812.00
50 – ½” X 8 X 60 (3/4) Hole F.O.B. Provost	\$ 38.12	\$ 1,906.00 \$24,718.00

Plus G.S.T.

150 – ¾" X 8 X 72 CSB Surface Hardened	\$ 229.95	\$34,492.50
50 – ½" X 8" X CSB Surface Hardened	\$ 45.38	\$ 2,269.00
F.O.B. Provost		\$36,761.60
Plus G.S.T.		

TITAN SUPPLY INC.

FAXED – NOT ACCEPTED

VALLEY BLADES

150 – ¾ SETS GRADER BLADES ¾ HOLES	\$ 162.76	\$24,414.00
50 - ½ X 8 X 5 Carbon CDB ¾ Holes	\$ 41.50	\$ 2,075.00
F.O.B. Provost		\$26,489.00
Plus G.S.T.		

UNION TRACTOR LTD.

150 – 3 PIECE SETS ¾" X 8" X 6' htc CENTRE, ¾" PLOW	\$ 169.60	\$ 25,440.00
50 – ½" X 8" X 5' CARBON END, ¾" PLOW	\$ 43.30	\$ 2,165.00
F.O.B. Provost		\$27,605.00
Plus G.S.T.		

**ACCEPT SHAW'S
GRADER BLADE
TENDER**

07/17 Moved by Cr. Kjos to accept the grader blade tender of Shaw's Enterprises Ltd. at \$152.08 per set and end blades at \$38.12 each for a total cost of \$24,718.00 plus GST. (Car. Un.)

The 2007 Wheel Loader Tenders received were reviewed as follows:

REDHEAD EQUIPMENT LTD.

2007 NEW VOLVO L110E **\$229,000.00 + G.S.T.**
5 YEAR 7500 HRS FULL MACHINE WARRANTY

FINNING

950H WHEEL LOADER **\$262,000.00 + G.S.T.**
60 MONTH; 7500 HRS. EXTENDED WARRANTY

ALLSERVE LTD.

ONE NEW HL760-7 HYUNDAI LOADER **\$200,785.00 +G.S.T.**
12 MONTH FULL MACHINE UNLIMITED WARRANTY
5 YEAR; 7500 HRS GOVERNMENTAL POWERTRAIN

BRANDT TRACTOR

644J JOHN DEERE WHEEL LOADER **\$244,625.00 + G.S.T.**

FULL MACHINE 12 MONTH UNLIMITED

5 YR.; 7500 HRS GOVERNMENTAL POWERTRAIN

C.E.M. HEAVY EQUIPMENT

NEW HYUNDAI 760-7A WHEEL LOADER **\$214,500.00 + G.S.T.**

2 YR.; 2000 HOUR BUMPER TO BUMPER WARRANTY

5 YR.; 7500 HOUR POWERTRAIN/HYDRAULIC WARRANTY

ACCEPT CEM HEAVY
EQUIPMENT WHEEL
LOADER TENDER

07/18 Moved by Cr. Crone to purchase from C.E.M. Heavy Equipment one new Hyundai 760-7A Wheel Loader with 2 year; 2000 hour bumper to bumper warranty and 5 year; 7500 hour power train/hydraulic warranty at a cost of \$214,500.00 plus GST. (Car. Un.)

The 2007 Backhoe Tenders received were reviewed as follows:

FINNING

420E BACKHOE LOADER **\$102,757.00 + G.S.T.**

60 MONTHS; 7500 HOUR WARRANTY

ONE YEAR FULL MACHINE GOVERNMENTAL WARRANTY

REDHEAD

2007 NEW 580SM PLUS CASE LOADER BACKHOE
\$ 89,000.00 + G.S.T.

1 YEAR FULL MACHINE WARRANTY

3 YEAR, 4000 HOURS POWERTRAIN WARRANTY

BRANDT TRACTOR LTD.

JOHN DEERE 310SG BACKHOE LOADER **\$ 92,130.00 + G.S.T.**

12 MONTH FULL MACHINE WARRANTY

ACCEPT REDHEAD
BACKHOE TENDER

07/19 Moved by Cr. Roworth to purchase from Redhead one new 580SM plus Case Loader Backhoe with 1 year full machine warranty and 3 year; 4000 hour power train warranty at a cost of \$89,000.00 plus GST. (Car. Un.)

PURCHASE TRUCK
AND TRACTOR FROM
KENWORTH LLOYD

07/20 Moved by Cr. Murray to purchase from Kenworth Lloydminster one new Kenworth T800 Conventional full truck at a cost of \$130,500.00 plus GST and one Kenworth T800 Conventional tractor at a cost of \$128,000.00 plus GST. (Car. Un.)

PURCHASE CROSS
DUMP AND TRI-AXLE
DUMP PUP FROM T'N'T

07/21 Moved by Cr. Swanson to purchase from T 'n' T Tank and Trailer Repair Ltd. one 2007 Midland Tri-axle Cross Dump MX 3000 at a cost of \$46,900.00 plus GST and one 2007 Cancade Tri-axle end dump pony pup at a cost of \$38,500.00 plus GST and to purchase from Kenworth Lloydminster one end dump box c/w all hardware at a cost of \$21,900.00 plus GST. (Car. Un.)

JOIN FUEL MANAGEMENT PROGRAM **07/22** Moved by Cr. Tripp to join the AAMD&C's Fuel Management Program for the municipal fuel and lubricant requirements. (Car. Un.)

9:39 A.M. Don Coleman – Pro Rock Specialized Aggregates Ltd. was present to discuss municipal gravel crushing.

9:54 A.M. Don Coleman absent.

GRAVEL CRUSHING FOR 2007 **07/23** Moved by Cr. Schneider to enter into a contract with Pro Rock Specialized Aggregates Ltd. for the 2007 gravel crushing requirements at a rate of \$3.50 cu. yd. for ¾" crushed gravel, \$3.40 cu. yd. for 1 ½" crushed gravel and sand elimination up to 30% at \$0.75 cu. yd. in addition to crushing at the Taylor Lake Gravel Pit, Charlton North Gravel Pit and the Read Gravel Pit at the agreed upon 2004 pricing of \$2.34 cu. yd. for ¾" gravel, \$2.44 cu. yd. for 5/8" gravel and \$0.69 cu. yd. for elimination. (Car. Un.)

2007 ROAD PROGRAM **07/24** Moved by Cr. Crone to accept the 2007 Road Program totaling \$3,255,836.00 as presented. (Car. Un.)

PUBLIC WORKS REPORT FOR FEBRUARY 2007

1. Stockpiling at Cadogan and Charlton's Gravel Pits is continuing
2. Plowing and sanding continuing as needed
3. Inspection and certifications starting on all trucks including Fire and Rescue
4. Landfill Cat Loader undercarriage being replaced
5. Shorncliffe Lake truck transmission being replaced
6. 2007 Road Program ready for review and approval
7. Gravel Crusher should be moving to the Read Gravel Pit the first part of February

10:52 A.M. Curtis Hughes, Irvin Bethge and Cr. Crone absent.

MINUTES **07/25** Moved by Cr. Tripp to approve the minutes of the Regular Meeting of Council, January 11, 2007. (Car. Un.)

10:55 A.M. Cr. Crone present.

FINANCIAL STATEMENT

Net Balance Dec. 31/06	93,413.71	Disbursements	502,984.11
Receipts	350,808.69	Terms/Loans	3,206,832.22
Terms	3,400,000.00	Net Balance Jan. 31/07	134,406.07
	3,844,222.40		3,844,222.40
Total Cash & Investments			17,613,848.30

BANK RECONCILIATION **07/26** Moved by Cr. Swanson to approve the bank reconciliation for the month ending January 31, 2007. (Car. Un.)

R & E STATEMENT **07/27** Moved by Cr. Crone to approve the revenue and expense statement for the 2006 year end and the revenue and expense statement to January 31, 2007. (Car. Un.)

TRANSFER SURPLUS **07/28** Moved by Cr. Schneider to transfer the entire 2006 surplus

- TO RESERVE** except for \$641.19 to the Senior Lodge Expansion Reserve. (Car. Un.)
- TRAINING SESSION** 07/29 Moved by Cr. Kjos to authorize the Administrator to attend the ICSP Toolkit and AAMDC Website Training Session, February 26, 2007 in Edmonton. (Car. Un.)
- SESSION** 07/30 Moved by Cr. Tripp to authorize the Assessor to attend the Linear Property Assessment Process Session in Edmonton, February 9, 2007. (Car. Un.)
- Fines Distribution for December, 2006, the Bylaw Enforcement Report for January, 2007 and the 2006 Statistical Report for Protective Services were reviewed.
- 11:35 A.M. 07/31 Moved by Cr. Murray to go in camera to discuss Public Works Structure. (Car. Un.)
- 12:10 P.M. 07/32 Moved by Cr. Crone to come out of camera. (Car. Un.)
- 12:10 P.M. 07/33 Moved by Cr. Crone to recess for lunch. (Car. Un.)
- 1:12 P.M. Reconvened.
- PRESENT** Present: Councillors F. Crone, L.C. Kjos, A.G. Murray, J.D. Roworth, T. Schneider, L.G. Swanson and B.R. Tripp.
- ALSO PRESENT** Also Present: Administrator Iris Larson and Assistant Administrator Judy Larson.
- 1:12 P.M. 07/34 Moved by Cr. Swanson to go in camera to discuss Public Works Structure. (Car. Un.)
- 2:24 P.M. 07/35 Moved by Cr. Crone to come out of camera. (Car. Un.)
- HIRE ON PERMANENT BASIS** 07/36 Moved by Cr. Roworth that the Director of Public Works and Public Works Foreman be hired on a permanent basis.
Carried 5 – 2
Opposed Cr. Kjos
Cr. Tripp
- ANNUAL INCREASES** 07/37 Moved by Cr. Roworth that effective January 16, 2007 the Director of Public Works and the Public Works Foreman to receive an annual increase.
Carried 4 – 3
Opposed Cr. Kjos
Cr. Schneider
Cr. Tripp
- TABLE REQUEST** 07/38 Moved by Cr. Tripp to table the Barrett Xplore Inc. request to amend the agreements for the lease of the Amisk Tower and the Hughenden Shop Tower for more information. (Car. Un.)
- Information regarding the upcoming fall municipal election was reviewed.
- WORKSHOP** 07/39 Moved by Cr. Tripp to authorize Council and Administration to attend the ATCO – Vision for the Future Workshop in Hanna, April 10, 2007. (Car. Un.)
- ANNUAL COMPENSATION OFFER** 07/40 Moved by Cr. Kjos to accept the NuVista Energy Ltd. offer of \$1,905.00 annual compensation for wellsite and access road located on 10-1-39-1 W4. (Car. Un.)

PARTICIPATE IN PILOT PROJECT 07/41 Moved by Cr. Swanson to reply to the Alberta Emergency Carcass Disposal Committee that the MD of Provost No. 52 is interested in participating in the Emergency Carcass Disposal Pilot Project.
(Car. Un.)

COURSE 07/42 Moved by Cr. Kjos to host a Livestock Emergency Response Course on March 10, 2007 with net cost split equally between east and west fire districts.
(Car. Un.)

TABLE CONTRACTS 07/43 Moved by Cr. Murray to table the Highway Campsite and the Shorncliffe Lake Caretaker contracts for further information.
(Car. Un.)

Information regarding the Rural Alberta's Development Fund was reviewed.

TABLE INFO. 07/44 Moved by Cr. Tripp to table indefinitely the information regarding Virtual Pictures.
(Car. Un.)

APPENDIX "A" 07/45 Moved by Cr. Schneider to approve Appendix "A" according to the recommendations of the Utilities/Development Officer.
(Car. Un.)

There was no Appendix "B" or "C".

BYLAW NO. 2180 07/46 Moved by Cr. Tripp that Bylaw No. 2180, which would authorize a repealing bylaw be given first reading.
(Car. Un.)

07/47 Moved by Cr. Swanson that Bylaw No. 2180 shall be given second reading.
(Car. Un.)

07/48 Moved by Cr. Kjos that Bylaw No. 2180 be presented for third reading at this meeting.
(Car. Un.)

07/49 Moved by Cr. Kjos that Bylaw No. 2180 shall be given third reading.
(Car. Un.)

Bylaw No. 2180 received third and final reading by Cr. Kjos and was duly passed by Council.

BYLAW NO. 2181 07/50 Moved by Cr. Murray that Bylaw No. 2181, to amend the Land Use Bylaw to rezone 8.26 acres within the SW-23-39-2 W4 (approximately 199.54 m x 167.64 m) from Agriculture District to Rural Business Industrial District be given first reading.
(Car. Un.)

DELETIONS TO SIGN APPENDIX 07/51 Moved by Cr. Kjos to approve the deletions to the Stop/Yield Sign Appendix.
(Car. Un.)

APPENDIX "D" 07/52 Moved by Cr. Schneider to accept the accounts as listed on Appendix "D" for information.
(Car. Un.)

COMMITTEE REPORTS

A.S.B.

FARM ADVISORY MEMBER 07/53 Moved by Cr. Crone to appoint Barry Halvorson as the ASB Advisory Farm Member for a period of one year followed by a 2 year term as ASB Farm Member.
(Car. Un.)

F.C.S.S.

The minutes of December 12, 2006 and January 15, 2007 were reviewed.

Town of Provost Recreation Board

The minutes of January 12, 2007 and the 2006 actual recreation costs were reviewed.

M.C.H.A.

No report.

Shorncliffe Lake

No report.

Capt. Ayre Lake Association

No report.

Provost Fire Department

The December, 2006 fire report and the 2006 actual fire costs were reviewed.

West End Fire Departments

The west fire reserve was reviewed.

Economic Development

The 2006 actual costs were reviewed.

Hillcrest Lodge

The minutes of January 15, 2007 were reviewed.

Waste Management Authority

No report.

Library Board

Cr. Tripp reported that the board will be dealing with unauthorized expenditures.

Provost & District Health Services Foundation

The 2006 doctor house expenses were reviewed.

Ambulance

The minutes of January 25, 2007 were reviewed.

Hardisty Hospital

No report.

E911

Notice of the new Acting Project Manager and the postponement of the general meeting were reviewed.

Airport

The minutes of January 24, 2007 were reviewed.

3:50 P.M.

07/54

Moved by Cr. Roworth to adjourn.

(Car. Un.)

REEVE

ADMINISTRATOR