

REGULAR MEETING OF COUNCIL, THURSDAY, MARCH 26, 2009

**TO ORDER AT
9:00 A.M.**

The Regular Meeting of the Municipal District of Provost No. 52 for the month of March, 2009 was held in the Council Chambers of the Municipal Administration Building, 4504 – 53 Avenue, Provost, Alberta on Thursday, March 26, 2009 and was called to order by Reeve Murray at 9:00 a.m.

PRESENT

PRESENT

Present: Councillors F. Crone, L.C. Kjos, D.L. Motley, A.G. Murray, J.D. Roworth, T. Schneider and B.R. Tripp.

ALSO PRESENT

Also Present: Administrator Iris Larson, Director of Public Works Curtis Hughes and Public Works Foreman Irvin Bethge.

ADDITIONS/DELETIONS TO THE AGENDA

2. PUBLIC WORKS
 - Safety Review

4. ADMINISTRATION
 - B. Administration Personnel
 - Career Development
 - Alberta Assessor's Association Conference
 - GIS Report
 - Website Update

5. DELEGATIONS
 - 11:00 a.m. – Bert Roach, Museum Society

7. NEW BUSINESS
 - Land for Sale

9. COMMITTEE REPORTS
 - 1) A.S.B.
 - Highway Permits to Move

 - 6) Provost Fire Department
 - Tank for Water Truck

AGENDA

09/111 Moved by Cr. Roworth to approve the agenda with the additions. (Car. Un.)

Public Works

**CONTRACT SAFETY
SERVICES**

09/112 Moved by Cr. Motley to contract Astec Safety Services Ltd. for Health and Safety Program requirements. (Car. Un.)

**TRACK ACTIVITY
CENTRE COSTS**

09/113 Moved by Cr. Motley to track all costs related to the Provost Regional Activity Centre. (Car. Un.)

**GRAVEL CRUSH
CONTRACT**

09/114 Moved by Cr. Tripp to award the Adam's Gravel Pit 2009 gravel crush contract to Czar Block Inc. in the amount of XXXXXXXXXXXXXXX. (Car. Un.)

The 2008 Vehicle/Equipment costs were reviewed.

Public Works Report for March 26, 2009

- + Stockpiling at Cadogan is continuing.
- + Truck and trailer certifications are continuing.
- + Meeting set up with Alberta Transportation on the realignment of S.H. #600 and Twp. Rd. 390 on March 31, 2009.
- + Working on the A.S.B. grass drills.
- + The Cat. Skid Steer is working at the new Recreation Facility site here in Provost as of today – March 19, 2009.
- + The padfoot packer and trucks will be at the new Recreation Facility site as of Monday, March 23, 2009.
- + Replaced the turbo on 30T.
- + Cleaned snow behind the bins at the Amisk Transfer Site.
- + Contracts are drawn up and signed from Hauser Construction and Morsky Construction for the 2009 projects.

10:10 A.M. Curtis Hughes and Irvin Bethge absent.

The Assessor's report, Utilities Officer's report, GIS report, Development Officer's report and the Safety report was reviewed as well as information was given on website updates that are needed.

Fines Distribution to February 28, 2009 and the Peace Officer's report for the month of February, 2009 were reviewed.

COURSE 09/115 Moved by Cr. Murray to authorize the GIS/GPS Coordinator to take the ESRI Canada Course, "Building Geodatabases" in Edmonton, April 29 – May 1, 2009 at a cost of XXXXXXXXXX.
(Car. Un.)

TRAINING 09/116 Moved by Cr. Kjos to authorize the Utilities Officer to attend the Wastewater Training in Edmonton, April 29, 2009 at a cost of XXXXXXXXXXXXXXXX.
(Car. Un.)

CONFERENCE 09/117 Moved by Cr. Schneider to authorize the Assessor to attend the Alberta Assessors' Association Conference in Edmonton, April 29 – May 1, 2009 at a cost of XXXXXXXXXX.
(Car. Un.)

Waste Management fees for the Provost Regional Activity Centre were discussed.

ROSYTH ASP OPEN HOUSE 09/118 Moved by Cr. Schneider to set an Open House for the Rosyth Area Structure Plan for April 30, 2009 from 2:00 pm to 8:00 pm in the Rosyth Community Hall.
(Car. Un.)

TRANSFER SURPLUS 09/119 Moved by Cr. Kjos to transfer the entire 2008 surplus except for \$530.58 to the Roads and Streets Reserve.
(Car. Un.)

ENTER INTO AGREEMENT 09/120 Moved by Cr. Motley to enter into a five year agreement with XXXXXXXXXX for the lease of tower space on the SW-1-41-8 W4M at an annual rent of XXXXXXXXXX per year.
(Car. Un.)

AMEND MOTION 09/120 09/121 Moved by Cr. Murray to amend the lease of tower space motion to add, "after a cancellation surrender and release agreement between the Town of Provost and XXXXXXXXXX is in place".
(Car. Un.)

- 11:00 A.M. Bert Roach, Betty Varty and Warren Schug – Provost & District Museum Society were present to discuss the tourism strategies. The society is proposing a 100 foot extension on the west end of the Provost Museum building. The estimated cost would be slightly less than \$100,000.00. They will be applying for a CFEP grant.
- 11:50 A.M. Provost & District Museum Society absent.
- 11:50 A.M. 09/122 Moved by Cr. Murray to recess for lunch. (Car. Un.)
- 1:10 P.M. Reconvened.
- PRESENT Present: Councillors F. Crone, L.C. Kjos, D.L. Motley, A.G. Murray, J.D. Roworth, T. Schneider and B.R. Tripp.
- ALSO PRESENT Also Present: Administrator Iris Larson.
- TABLE INFO. 09/123 Moved by Cr. Murray to table the information presented on Land for Sale. Carried 6 – 1
Opposed Cr. Schneider
- CONTRIBUTION 09/124 Moved by Cr. Kjos to contribute \$50,000.00 to the Provost & District Museum Society for the expansion of their existing building. Carried 5 – 2
Opposed Cr. Crone
Cr. Murray
- APPENDIX “A” 09/125 Moved by Cr. Motley to approve Appendix “A” according to the recommendations of the Development Officer. (Car. Un.)
- There was no Appendix “B” or “C”.
- BYLAW 2200 09/126 Moved by Cr. Crone that Bylaw No. 2200, which would adopt the Rosyth Area Structure Plan be given first reading. Carried 6 – 1
Opposed Cr. Motley
- BYLAW 2201 09/127 Moved by Cr. Crone that Bylaw No. 2201, which would amend the Municipal District of Provost No. 52 Land Use Bylaw be given first reading. Carried 6 – 1
Opposed Cr. Motley
- BYLAW 2202 09/128 Moved by Cr. Crone that Bylaw No. 2202, which would amend the Municipal District of Provost No. 52 Municipal Development Plan be given first reading. Carried 6 – 1
Opposed Cr. Motley

COMMITTEE REPORTS

F.C.S.S.

The minutes of March 10, 2009 were reviewed.

Provost & District Regional Recreation Board

- RECREATION BUDGET 09/129 Moved by Cr. Tripp to approve the Provost and District Regional Recreation proposed 2009 budget. (Car. Un.)

The minutes of the Provost Regional Activity Centre Building Committee of March 4, 2009 were reviewed.

M.C.H.A.

The minutes of February 10, 2009 were reviewed as well as the 2008 Statement of Receipts & Disbursements.

A.S.B.

1:40 P.M.

Ag. Fieldman Burt Forbes was present to discuss brush mulching. Steel Dragon Enterprises has a brush mulcher that could be contracted if the MD is required to brush a road allowance. This mulcher would be able to handle 8 to 10 inch trees. Burt also discussed new provincial regulations regarding permits for highway transport of equipment.

2:00 P.M.

Burt Forbes absent.

The Ag. Fieldman's report was reviewed.

M.C.H.A.

The existing MCHA agreement allows the MCHA board to hold reserves. The MCHA board seems to be unaware of this clause in the agreement.

Shorncliffe Lake Association

The minutes of March 4, 2009 were reviewed.

Capt. Ayre Lake Association

Capt. Ayre lake is still looking for a Caretaker. They are planning a 50th Anniversary, August 8, 2009 and are planning on changing their legally registered name from Cap Eyre to Capt. Ayre.

Provost Fire Department

Replacement of a water tank on the water truck was discussed. More information is required.

West End Fire Departments

The fire report for January 28, 2009 was reviewed.

Economic Development

The Economic Development Officer's report was reviewed as well as the minutes of February 25, 2009.

Hillcrest Lodge

No report.

Waste Management Authority

No report.

Library Board

No report.

Provost & District Health Services Foundation

No report.

Ambulance

No report.

Airport

No report.

E911

No report.

2:25 P.M. Provost Fire Chief Barry Johnstone was present to discuss the passenger vehicle and MD water truck.

2:35 P.M. Barry Johnstone absent.

TRANSFER PO 09/130 Moved by Cr. Motley to transfer the Peace Officer vehicle
VEHICLE to the Provost Fire Department at a value of XXXXXXX. (Car. Un.)

3:45 P.M. Cr. Murray absent.

POLICY CHANGES 09/131 Moved by Cr. Roworth to approve the Policy Changes effective March 26, 2009 with amendments.

Carried 5 – 1
Opposed Cr. Schneider

4:00 P.M. Cr. Murray present.

4:03 P.M. 09/132 Moved by Cr. Tripp to adjourn. (Car. Un.)

REEVE

ADMINISTRATOR