

REGULAR MEETING OF COUNCIL, THURSDAY, SEPT. 14, 2006

The Regular Meeting of the Municipal District of Provost No. 52 for the month of September, 2006 was held in the Council Chambers of the Municipal Administration Building, 4504 – 53 Avenue, Provost, Alberta on Thursday, September 14, 2006 and was called to order by Reeve Murray at 9:00 a.m.

**TO ORDER AT
9:00 A.M.**

PRESENT

PRESENT

Present: Councillors F. Crone, L.C. Kjos, A.G. Murray, J.D. Roworth, T. Schneider, L.G. Swanson and B.R. Tripp.

ALSO PRESENT

Also Present: Administrator Iris Larson and Assistant Administrator Judy Larson.

ADDITIONS TO THE AGENDA

3. ADMINISTRATION
 3. Administration Personnel
 - Payroll Concerns
 - Wildlife Training Seminar

6. NEW BUSINESS
 - Fire Ban
 - Provincial Land Use Framework
 - M.D. of Spirit River Anniversary

10. COMMITTEE REPORTS
 - 1) Public Works
 - R.R. 81 Request
 - Dust Control

 - 7) Provost Fire Department
 - August Fire Report
 - Cadogan September 9, 2006 Fire Report

 - 9) Economic Development
 - Bodo Archaeological Society

 - 14) Ambulance
 - Minutes of September 7, 2006

11. CORRESPONDENCE
 - Traffic Count R.R. 14
 - Alberta Association of Municipal Districts & Counties District No. 5
 - Agenda and Minutes

AGENDA

06/286 Moved by Cr. Schneider to approve the agenda with the additions. (Car. Un.)

9:03 A.M.

Director of Public Works Curtis Hughes and Public Works Foreman Irvin Bethge were present.

Public Works

**PURCHASE GRADERS
AND TENDER FOR
SALE**

06/287 Moved by Cr. Murray to authorize Public Works to purchase 2 new Cat 160H Motor Graders complete with snow wing and V plow and 5 years/7500 hours full machine warranty FOB machine from Finning (delivery would take place in 2007) at a cost of

\$290,000.00 each plus GST with a guaranteed 5 year buyback of \$161,700.00 and to tender for sale or exercise the guaranteed buyback of \$149,500.00 each in 2007 the 2002 Cat 160H Motor Grader (S/N 9EJ01270 – Unit 11G) and the 2002 Cat 160H Motor Grader (S/N 9EJ01272 – Unit 12G). (Car. Un.)

There was a request to widen a portion of Range Road 81 on the east side of the NE-26-41-8 W4. Cr. Swanson and the Director of Public Works will visit the landowners to obtain more information.

M.D. OF PROVOST DIRECTOR OF PUBLIC WORKS REPORT

1. Gravelling projects going well.
2. Weather permitting, oil projects should be complete by meeting day.
3. When first calls are complete, we will be testing for gravel at various locations.
4. Harvest should be done, so we will start on Project #12 (Spilde Road); first calls ongoing.
5. Seal coated 2 miles of oil Project #13 - Ted Melin's south.
6. Base work for paving project going well.
7. Graders purchase.
8. Hausser Construction starting this week.
9. Repaired Twp. Rd. 400 east of Spilde Road to Hansman Lake 1 ½ miles.
10. Repaired 1 mile Twp. Rd. 404 east of Range Rd. 35 - Lyle Rodger Road.
11. Advertised in the paper for apprentice heavy duty technician.

Discussion also took place on the approach to the Crop Tech Agro subdivision. The Administrator and Director of Public Works will talk to them to obtain more information. Dust Control was discussed. The Director of Public Works feels that the calcium chloride being applied is an excellent alternative for dust control and will be working on a policy for ratepayers to be able to get calcium chloride in the 2007 season.

10:00 A.M.

Curtis Hughes and Irvin Bethge absent.

MINUTES

06/288 Moved by Cr. Crone to approve the minutes of the Regular Meeting of Council, August 10, 2006. (Car. Un.)

MINUTES

06/289 Moved by Cr. Roworth to approve the minutes of the Municipal Planning Commission Meeting of August 10, 2006. (Car. Un.)

FINANCIAL STATEMENT

Net Balance July 31/06	138,789.36	Disbursements	1,341,503.27
Receipts	793,744.39	Terms/Loans	7,210,753.65
Terms	7,692,969.18	Net Balance Aug. 31/06	73,246.01
	8,625,502.93		8,625,502.93

Total Cash & Investments	11,416,820.29	
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- BANK RECONCILIATION** **06/290** Moved by Cr. Tripp to approve the bank reconciliation for the month ending August 31, 2006. (Car. Un.)
- RE-ROOF CAMPSITE BUILDING** **06/291** Moved by Cr. Roworth to re-roof the Czar Highway Campsite building with tin. (Car. Un.)
- R & E STATEMENT** **06/292** Moved by Cr. Kjos to approve the revenue and expense statement to August 31, 2006. (Car. Un.)
- 10:19 A.M.** **06/293** Moved by Crone to go in camera to discuss payroll concerns. (Car. Un.)
- 10:50 A.M.** **06/294** Moved by Crone to come out of camera. (Car. Un.)
- SEMINAR** **06/295** Moved by Cr. Crone to authorize the Pest Control Officer to attend the Alberta Agriculture Food & Rural Development Provincial Problem Wildlife Training Seminar in Nordegg, September 18-20, 2006. (Car. Un.)
- Fines distribution to August, 2006 and the August bylaw enforcement report were reviewed.
- ACCEPT RESIGNATION** **06/296** Moved by Cr. Crone to accept the resignation of the Assessor with regret effective September 15, 2006 and to hire a part time Assessor on an hourly basis using personal vehicle and paying MD mileage rates. (Car. Un.)
- 10:54 A.M.** **06/297** Moved by Cr. Crone to go in camera to discuss the Area Structure Plan. (Car. Un.)
- 11:10 A.M.** **06/298** Moved by Cr. Crone to come out of camera. (Car. Un.)
- TABLE INFO.** **06/299** Moved by Cr. Tripp to table the information from the Municipal Heritage Partnership Program for more input from local organizations. (Car. Un.)
- TABLE INFO.** **06/300** Moved by Cr. Kjos to table indefinitely the information from Jubilee Insurance on the 2006 Fall Risk Management Seminar. (Car. Un.)
- TABLE FIRE BANS** **06/301** Moved by Cr. Kjos to table indefinitely fire bans. (Car. Un.)
- MEETING** **06/302** Moved by Cr. Crone to authorize two Councillors to attend the Provincial Land Use Framework Focus Group in Hanna, September 20, 2006. (Car. Un.)
- TABLE INFO.** **06/303** Moved by Cr. Murray to table indefinitely the information regarding the 90th Anniversary of the Municipal District of Spirit River No. 133 as well their request for a donation. (Car. Un.)
- APPENDIX "A"** **06/304** Moved by Cr. Swanson to approve Appendix "A" according to the recommendations of the Utilities/Development Officer. (Car. Un.)
- There was no Appendix "B" or "C".
- 11:35 A.M.** **06/305** Moved by Cr. Swanson to adjourn. (Car. Un.)
- 2:16 P.M.** Reconvened.

- PRESENT** Present: Councillors F. Crone, L.C. Kjos, A.G. Murray, J.D. Roworth, T. Schneider, L.G. Swanson and B.R. Tripp.
- ALSO PRESENT** Also Present: Administrator Iris Larson and Assistant Administrator Judy Larson.
- CONTRACT HOFMANN & ASSOCIATES** 06/306 Moved by Cr. Schneider to contract G.T. Hofmann & Associates to develop an Area Structure Plan for the Hardisty Petro Park Area.
Carried 5 – 2
Opposed Cr. Crone
Cr. Roworth
- MUNICIPAL SPONSORSHIP GRANT** 06/307 Moved by Cr. Tripp to allocate 50% of the MD of Provost #52 2006 Municipal Sponsorship Grant eligibility to the Amisk Fire Hall upgrade and to allocate 50% of the MD of Provost #52 Municipal Sponsorship Grant eligibility to the Hardisty Petro Park Area Structure Plan.
(Car. Un.)
- JEPP FUNDING** 06/308 Moved by Cr. Kjos to apply to Alberta Municipal Affairs for JEPP funding for the purchase of a rescue vehicle for the Provost Fire Department. Necessary municipal funding after fundraising to be cost shared equally between the Town of Provost and the MD of Provost.
(Car. Un.)
- BYLAW 2178** 06/309 Moved by Cr. Kjos that Bylaw No. 2178, which would authorize the amendment of the Land Use Bylaw to rezone the W ½ of 16, all of 17, 18, 19 and 20, W ½ of 21, SW-28, S ½ of 29 and SE-30-42-9 W4 from Agriculture District to Rural Business Industrial shall be given second reading.
Lost 0 - 6
Opposed Cr. Schneider
Cr. Murray
Cr. Kjos
Cr. Tripp
Cr. Swanson
Cr. Roworth
- Cr. Crone abstained due to conflict of interest.
- APPENDIX "D"** 06/310 Moved by Cr. Roworth to accept the accounts as listed on Appendix "D" for information.
(Car. Un.)

COMMITTEE REPORTS

A.S.B.

No report.

F.C.S.S.

No report.

Town of Provost Recreation Board

The minutes of August 10, 2006 were reviewed.

M.C.H.A.

No report.

Shorncliffe Lake

The minutes of August 16, 2006 were reviewed.

06/311 Moved by Cr. Roworth to transfer Lot 8, Block 2 lease at
Shorncliffe Lake (Car. Un.)

TRANSFER LOT

Capt. Ayre Lake Association

No report.

Provost Fire Department

The July and August Town of Provost Fire Department fire reports were reviewed as well as the Cadogan Fire Department September 9, 2006 fire report.

West End Fire Departments

The July Czar Fire Department fire report was reviewed.

Economic Development

06/312 Moved by Cr. Schneider to table consideration of funding
to the Bodo Archaeological Society to the October Regular Meeting of
Council. (Car. Un.)

TABLE
CONSIDERATION OF
FUNDING

Hillcrest Lodge

The minutes of August 14, 2006 were reviewed.

Waste Management Authority

No report.

Library Board

No report.

Provost & District Health Services Foundation

No report.

Ambulance

The minutes of September 7, 2006 were reviewed.

Hardisty Hospital

No report.

E911

No report.

Airport

No report.

06/313 Moved by Cr. Swanson to adjourn. (Car. Un.)

2:41 P.M.

The meeting adjourned to the Alberta Room in the Provost Recreation & Culture Centre to meet with the Town of Provost and Council and Paul Conrad to discuss the proposed Multi-Purpose Recreational Facility in Provost. Notes are attached.

REEVE

ADMINISTRATOR