

REGULAR MEETING OF COUNCIL, THURSDAY, AUGUST 13, 2009

TO ORDER AT
8:56 A.M.

The Regular Meeting of the Municipal District of Provost No. 52 for the month of August, 2009 was held in the Council Chambers of the Municipal Administration Building, 4504 – 53 Avenue, Provost, Alberta on Thursday, August 13, 2009 and was called to order by Reeve Murray at 8:56 a.m.

PRESENT

PRESENT

Present: Councillors F. Crone, L.C. Kjos, D.L. Motley, A.G. Murray, J.D. Roworth, T. Schneider and B.R. Tripp.

ALSO PRESENT

Also Present: Administrator Tyler Lawrason, Director of Public Works Curtis Hughes and Asst. Director of Public Works Irvin Bethge.

ADDITIONS/DELETIONS TO THE AGENDA

2. PUBLIC WORKS

- Capt. Ayre Lake - Gravel

7. NEW BUSINESS

DECISION ITEMS:

- Culvert Dip Repair – R.R. 41
- Shorncliffe Lake Lot Setback

8. BYLAWS

- Additions/Deletions to Yield/Stop Sign Appendix

10. CORRESPONDENCE

- Stewart, Weir & Co.
 - Summary of meeting – Twp. Rd. 405 & Rge. Rd. 20 – August 5, 2009
 - Airport News – August 1, 2009
 - Airfield Maintenance Seminar – September 1 to September 3, 2009
 - Alberta Culture and Community Spirit
 - Alberta Arts Days 2009
 - Alberta Electric System Operator

AGENDA

09/280 Moved by Cr. Tripp to accept the agenda with additions.
(Car. Un.)

Public Works

Reporting Period: July 16, 2009 to Aug. 5, 2009

Tasks Completed:

Crushing has been completed at the Adams Gravel Pit.
Testing on the south side of Pete Bobryk's gravel reserve has been done.
Fence line brushing has been done for Graham Hager and Ken Bones.
Playground work at Shorncliffe Lake Park has been completed.
Oil dust controls have been measured and marked.
Borrow areas have been measured on all major construction projects.
Hauser Construction is done working for the year and moved to Flagstaff.
The contract for Carillion's Spray patching has been sent off and signed.
Had a tour of some of our bridges with Alberta Bridge Branch.
Phase One at the Landfill has been groomed and floated.

Gravel is in place for Oil Proj. # 46 South of Hughenden.
Had interim inspection on the paving project North Hayter.

Tasks Ongoing:

Gravelling and maintaining continuing.
Continuing with shoulder pull projects.
Cutting grass at transfer sites.
Repairing dumpsters for Waste Management as time allows.
Pre milling existing oil for oiling projects.
Fence line brushing for Allin Ferguson.
Surveying and testing topsoil depth on Phase One at the Landfill.
Gravel being placed for oil dust controls.
Preparing for the next gravel tenders.
Paving to begin on the Hayter-Bodo road to start the week of August 10.
The base work on the above project looks very good.

A discussion on gravel and gravel tendering ensued.

A discussion on shop construction in Provost ensued.

9:38 A.M.

Ag. Fieldman Burt Forbes present.

A discussion on capital acquisition and disposals followed.

A discussion on bridge inspections ensued.

A discussion on gravel at Capt. Ayre Lake ensued.

9:54 A.M.

Irvin Bethge, Curtis Hughes and Burt Forbes absent.

9:56 A.M.

Jonathan Waehrer – Kal Tire present.

A discussion on the proposed location of the new Kal Tire shop ensued.

10:13 A.M.

Cr. Motley absent.

10:16 A.M.

Cr. Motley present.

10:17 A.M.

Jonathan Waehrer absent.

MINUTES

09/281 Moved by Cr. Crone to accept the minutes of July 23, 2009
as amended. (Car. Un.)

Administrator Notes were reviewed.

APPROVE EXTENSION
OF PROJECT #44

09/282 Moved by Cr. Roworth to approve the extension of Project
#44 for a distance of 230 feet at an estimated cost of \$1,500.00 on the
WNW-4-41-7 W4. (Car. Un.)

10:55 A.M.

Cr. Schneider absent.

DENY REQUEST

09/283 Moved by Cr. Murray to deny the request for the MD to
donate 215 cubic yards of cold mix to the Hughenden Golf Course
Association for the purpose of surfacing its cart paths and to provide
them with the opportunity to purchase cold mix as required at a rate of
\$30.00 per cubic yard. (Car. Un.)

10:58 A.M.

Cr. Schneider present.

- RATIFY IN PRINCIPLE
THE DRAFT FIRE
AGREEMENT** 09/284 Moved by Cr. Kjos that the MD ratify in principle the draft fire agreement with the Town of Provost in regards to the use of the 1988 Fire Pumper Truck.
Carried 6 – 1
Opposed Cr. Schneider
- RELAX SETBACK** 09/285 Moved by Cr. Roworth to approve the request to relax the front yard setback on Lot 16, Plan 802 3228 Shorncliffe Lake Estates from 100 ft. to 80 ft.
(Car. Un.)

A discussion on a setback relaxation on a specific lot at Shorncliffe Lake ensued.
- TABLE SETBACK
RELAXATION** 09/286 Moved by Cr. Murray to table the setback relaxation at Shorncliffe Lake until the August 27 Regular Meeting of Council.
(Car. Un.)
- ACCEPT RESIGNATION
& APPOINT NEW
DEPUTY DIRECTOR** 09/287 Moved by Cr. Tripp to accept the resignation of Dan Stucky as Deputy Director of Emergency Management and appoint the Administrator to fulfill this role.
(Car. Un.)
- APPROVE COURSES** 09/288 Moved by Cr. Schneider to approve the GIS/GPS Coordinator to attend the ESRI Regional User Conference to be held on September 17 with two half day courses following on September 18 for a total cost of \$315.00 plus mileage and accommodation. (Car. Un.)
- AWARD ROAD
CONTRACT** 09/289 Moved by Cr. Kjos to approve award of Contract No. T1317/09 (Bodo/Hayter Road) to the lowest tenderer, providing that the tendered price is lower than the estimated contract cost of \$7,539,600.
(Car. Un.)
- 11:20 A.M. 09/290 Moved by Cr. Murray to go in camera to discuss personnel issues.
(Car. Un.)
- 11:32 A.M. 09/291 Moved by Cr. Murray to come out of in camera. (Car. Un.)
- ACCEPT FINANCE
OFFICER'S CONTRACT** 09/292 Moved by Cr. Motley to accept the Finance Officer's contract and job description as presented by the Administrator.
(Car. Un.)
- MAINTENANCE WORK
ON RR 41** 09/293 Moved by Cr. Tripp to approve the contracting of Central City Asphalt for maintenance work on Range Road 41 to repair identified damaged areas, up to a cost of \$35,375.00.
(Car. Un.)

A discussion on promotional merchandise ensued.
- APPROVE CAPITAL
ACQUISITION &
DISPOSAL LIST** 09/294 Moved by Cr. Motley to approve the capital acquisition and disposal list as presented.
(Car. Un.)
- APPENDIX "A"** 09/295 Moved by Cr. Kjos to approve Appendix "A" according to the recommendations of the Development Officer.
(Car. Un.)

There was no Appendix "B" or "C".
- SIGN APPENDIX** 09/296 Moved by Cr. Kjos to approve the additions/deletions to the Sign Appendix of Bylaw No. 2001.
(Car. Un.)
- 11:50 A.M. Cr. Roworth absent.
- 11:52 A.M. Cr. Roworth present.
- 11:53 A.M. Utilities Officer Phil Hansen present.

A discussion on Bodo water ensued.

11:57 A.M.

Phil Hansen absent.

APPENDIX "D"

09/297 Moved by Cr. Roworth that the accounts as listed on
Appendix "D" be accepted for information. (Car. Un.)

11:58 A.M.

09/298 Moved by Cr. Crone to adjourn. (Car. Un.)

REEVE

ADMINISTRATOR