

REGULAR MEETING OF COUNCIL, THURSDAY, APRIL 24, 2025

TO ORDER AT
9:00 A.M.

A Regular Meeting of the Municipal District of Provost No. 52 was held in the Council Chambers of the Municipal Administration Building, 4504 – 53 Avenue, Provost, Alberta on Thursday, April 24, 2025, and was called to order by Reeve Murray at 9:00 a.m.

PRESENT

PRESENT

Present: Councillors L. Almborg, D.L. Motley, A.G. Murray, M.R. Angeltvedt, G. Vetter, L.D. Kozlinski and B.N. Olson.

ALSO
PRESENT

Also Present: Administrator Tyler Lawrason
Carly Wilkes, Director of Legislative Services
Len Fossen, Operations Manager
Marty Biro, Operations Manager

ADDITIONS/DELETIONS TO THE AGENDA

2. PUBLIC WORKS REPORT

- Public Works Report – Appendix “A”
- Gravel Reports
- Sieve Reports- Biever Pit
- Weekly Grader Activity Reports
- April 13-19, 2025

4. ADMINISTRATION

- A. Financial Statement
- Accumulated Surplus to March 31, 2025
- C. Administration Personnel
- Administrator Notes

5. DELEGATIONS

- 10:00 a.m.- Metrix Group LLP

7. NEW BUSINESS

REMUNERATION CLAIMS

- Division 2
- Division 4
- Division 6
- Division 7

DECISION ITEMS

- Hughenden Shop Civil Work Approval
- Financial Statement Approval
- Appendix “B”

10. COMMITTEE REPORTS

- 4) Shorncliffe Lake Association
- April 22, 2025 Minutes
- 8) Waste Management Authority
- March 25, 2025 Minutes

11. CORRESPONDENCE

- RMA District 5 Golf- Information Poster
- Town of Provost Newsletter- May & June 2025

AGENDA

25/110. Moved by Cr. Kozlinski to accept the agenda with additions as presented. (Carried)

APPENDIX “A” –
PUBLIC WORKS
REPORT

Appendix “A” – Public Works Report was reviewed.

ABSENT
9:10 A.M.

Len Fossen, and Marty Biro absent.

MINUTES
REGULAR MEETING

25/111. Moved by Cr. Olson to approve the minutes of the April 10, 2025 Regular Meeting as presented. (Carried)

STATEMENT OF
ACCUMULATED
SURPLUS TO MARCH
31, 2025

25/112. Moved by Cr. Almberg to approve the Statement of Accumulated Surplus to March 31, 2025, as presented. (Carried)

ADMINISTRATOR'S
NOTES

The Administrator's Notes were reviewed.

DEPARTMENT HEAD
REPORTS

The following Department Head Reports were reviewed:

- ASB Report
- Development Officer Report
- Utilities Officer Report
- Asst. Development Officer Report
- Safety Officer Report
- Peace Officer Report
- Fines Distribution

REMUNERATION
CLAIMS

25/113. Moved by Cr. Almberg to approve the Councillor Remuneration Claims for March to April 2025, as presented. (Carried)

WRITTEN EVIDENCE
APPROVAL

25/114. Moved by Cr. Angeltvedt to approve the written evidence submission of the Municipal District of Provost No. 52 to the Alberta Utilities Commission as presented, regarding the Rising Sun Solar Project, Proceeding 29312, Applications 29312-A001 and 29312-A002. (Carried)

LAND PURCHASE
OFFER

25/115. Moved by Cr. Angeltvedt to accept the attached offer to purchase Lot 1, Block 3, Plan 0620974 as presented. (Carried)

A discussion relative to the potential building of a new Public Works shop in Hughenden ensued.

ABSENT
9:58 A.M.

Tyler Lawrason absent.

ABSENT
9:59 A.M.

Cr. Angeltvedt absent.

PRESENT
9:59 A.M.

Wendy Trenerry present.

ABSENT
10:00 A.M.

Wendy Trenerry absent.

PRESENT
10:00 A.M.

Cr. Angeltvedt present.

PRESENT
10:01 A.M.

Wendy Trenerry and Tyler Lawrason present.

PRESENT
10:01 A.M.

Richard Zhao, Metrix LLP, present.

By AM

DELEGATION 10:03 A.M.	Richard Zhao provided a presentation of the 2024 Audited Financial Statements.
ABSENT 10:35 A.M.	Richard Zhao absent.
ABSENT 10:42 A.M.	Wendy Trenerry absent.
	The discussion relative to the potential building of a new Public Works shop in Hughenden continued.
ABSENT 10:47 A.M.	Cr. Motley absent.
PRESENT 10:49 A.M.	Cr. Motley present.
HUGHENDEN SHOP CIVIL WORK APPROVAL	25/116. Moved by Cr. Kozlinski to authorize the commencement of site work for the proposed Hughenden Public Works shop, as presented. (Carried)
2024 AUDITED FINANCIAL STATEMENTS	25/117. Moved by Cr. Angeltvedt to accept the 2024 Audited Financial Statements as presented. (Carried)
CLOSE MEETING TO THE PUBLIC S. 17 & S. 19 F.O.I.P.P. ACT 10:51 A.M.	25/118. Moved by Cr. Murray to close the meeting to the public in accordance with Section 17 and Section 19 of the F.O.I.P.P. Act to discuss a personnel issue. (Carried)
ABSENT 10:51 A.M.	Carly Wilkes absent.
PRESENT 11:07 A.M.	Carly Wilkes present.
OPEN MEETING TO THE PUBLIC 11:07 A.M.	25/119. Moved by Cr. Murray to open the meeting to the public. (Carried)
ACCOUNTS COORDINATOR STAFF PERFORMANCE EVALUATION	25/120. Moved by Cr. Murray to accept the performance evaluation and attendant recommendations as presented for the Accounts Coordinator. (Carried)
	A discussion relative to the AUC's request for written feedback regarding Rule 007 ensued.
	A discussion relative to the purchase of branded clothing ensued.
APPENDIX "B"	25/121. Moved by Cr. Motley to accept Appendix "B" according to the recommendations of the Development Officer. (Carried)
	25/122. Moved by Cr. Vetter to accept the accounts as listed on Appendix "D" for information. (Carried)



COMMITTEE REPORTS

COMMITTEE REPORTS

F.C.S.S.

Cr. Angeltvedt provided an update for the committee.

Provost & District Regional Recreation Board

Cr. Angeltvedt provided an update for the committee.

Shorncliffe Lake Association

Cr. Vetter provided an update for the committee.

Capt. Ayre Lake Association

Cr. Almborg provided an update for the committee.

Joint M.D./Town Fire Committee

Cr. Angeltvedt provided an update for the committee.

ABSENT
11:45 A.M.

Cr. Murray absent.

Hillcrest Lodge

Cr. Motley provided an update for the committee.

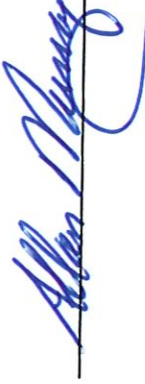
Provost & District Health Services Foundation

Cr. Vetter provided an update for the committee.

ADJOURN
11:52 A.M.

25/123.

Moved by Cr. Vetter to adjourn the meeting. (Carried)



REEVE



ADMINISTRATOR