

**REGULAR MEETING OF COUNCIL, THURSDAY, DECEMBER 11, 2025**

**TO ORDER AT  
8:59 A.M.**

A Regular Meeting of the Municipal District of Provost No. 52 was held in the Council Chambers of the Municipal Administration Building, 4504 – 53 Avenue, Provost, Alberta on Thursday, December 11, 2025, and was called to order by Reeve Motley at 8:59 a.m.

**PRESENT**

**PRESENT**

Present: Councillors D.L. Motley, L. Almberg, A. Greenwood, L.D. Kozlinski, G. Vetter, and B.N. Olson.

**ALSO  
PRESENT**

Also Present: Administrator, Tyler Lawrason  
Carly Wilkes, Director of Legislative Services  
Len Fossen, Operations Manager  
Marty Biro, Operations Manager  
Lucas Vetter, Mechanical and Fleet Services  
Supervisor

**ABSENT**

Councillor M.R. Angelthvedt

**ADDITIONS/DELETIONS TO THE AGENDA**

**2. PUBLIC WORKS REPORT**

- Public Works Report – Appendix “A”
  - Gravel Reports
- Grader Activity Weekly Reports  
November 30-December 6, 2025

**4. ADMINISTRATION**

- A. Financial Statement
  - Bank Reconciliation to November 30, 2025
- C. Administration Personnel
  - Administrator Notes

**7. NEW BUSINESS**

**DECISION ITEMS**

- West Fire Budget
- 2026 Gravel Road Rehabilitation RFP
- 2026 Fuel Tender
- 2026 Asphalt Tender
  - Evaluations

**8. BYLAWS**

- Bylaw No. 2340

**9. ACCOUNTS**

- Appendix “D”

**10. CORRESPONDENCE**

- RMA District Update- December 2025

**AGENDA**

25/389. Moved by Cr. Kozlinski to accept the agenda with additions as presented. (Carried)

Appendix “A” – Public Works Report was reviewed.

**APPENDIX “A” –  
PUBLIC WORKS  
REPORT**

A discussion relative to the 2026 Range Road 95 Project tender ensued.

A discussion relative to the 2026 fuel tender ensued.

A discussion relative to the 2026 Tier 1 Gravel Road Rehab Tender ensued.

A discussion relative to the purchase of a new wildland pumper truck for West Fire ensued.

PRESENT  
9:34 A.M.  
Sargent Andy Wetzstein, RCMP, present.

ABSENT  
9:42 A.M.  
Marty Biro, Len Fossen, and Lucas Vetter absent.

DELEGATION  
9:43 A.M.  
Sergeant Andy Wetzstein gave an update on the RCMP and Killam Detachment.

ABSENT  
10:18 A.M.  
Tyler Lawrason absent.

PRESENT  
10:19 A.M.  
Tyler Lawrason present.

ABSENT  
10:20 A.M.  
Andy Wetzstein absent.

MINUTES  
REGULAR MEETING  
25/390. Moved by Cr. Vetter to approve the minutes of the November 27, 2025 Regular Meeting as presented. (Carried)

BANK  
RECONCILIATION  
25/391. Moved by Cr. Almberg to accept the Bank Reconciliation to November 30, 2025, as presented. (Carried)

ADMIN NOTES  
The Administrator's Notes were reviewed.

2026 EAST  
RECREATIONAL  
BUDGET  
25/392. Moved by Cr. Olson to approve the 2026 East Recreational operational and capital budgets as presented and recommended by the East Recreation Committee. (Carried)

SCOREBOARD  
CONTRACT  
25/393. Moved by Cr. Kozlinski to consent to the Town of Provost entering into a contract with Provost Minor Ball regarding the advertising and maintenance of the baseball scoreboards, as presented. (Carried)

ABSENT  
10:48 A.M.  
Carly Wilkes absent.

PRESENT  
10:48 A.M.  
Carly Wilkes present.

PRESENT  
10:49 A.M.  
Wendy Trenerry, Finance Officer, present.



2026 INTERIM BUDGET	25/394. Moved by Cr. Vetter to accept the 2026 interim budget, as presented. (Carried)
2026-2031 CAPITAL PLAN	25/395. Moved by Cr. Greenwood to accept the 5 year Capital Plan as presented. (Carried)
2026- 2029 OPERATIONAL PLAN	25/396. Moved by Cr. Almberg to accept the 3 year Operational Plan as presented. (Carried)
2026 GRAVEL PROGRAM	25/397. Moved by Cr. Greenwood to ratify the recommendation of the Gravel Committee to approve the 2026 gravel program as presented. (Carried)
2026 MEDICAL CENTRE BUDGET	25/398. Moved by Cr. Greenwood to accept the 2026 Provost Medical Centre budget, as presented. (Carried)
PRESENT 11:10 A.M.	Julianna Lakevold present.
ABSENT 11:10 A.M.	Julianna Lakevold absent.
2026 EAST FIRE BUDGET	25/399. Moved by Cr. Greenwood to ratify the 2026 East Fire Operational and Capital Budgets, as presented. (Carried)
STARS FUNDING	25/400. Moved by Cr. Olson to accept a request for funding from STARS in the amount of \$2.00/capita through 2029. (Carried)
2026 WEST FIRE BUDGET	25/401. Moved by Cr. Vetter to accept the 2026 West Fire Operating and Capital Budgets as presented. (Carried)
FIRE HALL COMPRESSED AIR INFRASTRUCTURE	25/402. Moved by Cr. Almberg to accept the recommendation of the West Fire Committee and agree to discuss joint procurement of the fire hall compressed air infrastructure on a cost shared basis with the Councils of Czar, Hughenden, and Amisk. (Carried)
WILDLAND PUMPER TRUCK PURCHASE	25/403. Moved by Cr. Vetter to approve the purchase of a new wildland pumper truck for West Fire as presented. (Carried)
2026 TIER 1 ROAD REHABILITATION TENDER	25/405. Moved by Cr. Kozlinski to accept staff weighting and declare Hauser Construction Ltd. the sole qualified proponent to the 2026 Tier 1 Road Rehabilitation Program. (Carried)
2026 FUEL TENDER	25/406. Moved by Cr. Greenwood to award Hancock Petroleum the 2026 Fuel Tender. (Carried)
2026 RR 95 REHAB - COLD MILL AND OVERLAY TENDER	25/407. Moved by Cr. Vetter to award Knelsen Sand & Gravel Ltd. the 2026 Range Road 95 Rehabilitation – Cold Mill and Overlay Tender. (Carried)



APPENDIX "B"

25/408. Moved by Cr. Olson to accept Appendix "B" according to the recommendations of the Development Officer. (Carried)

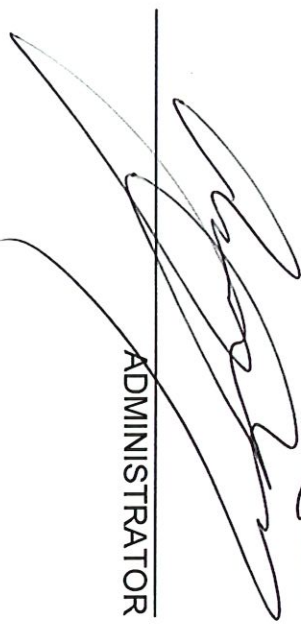
BYLAW 2340

25/409. Moved by Cr. Almberg that Bylaw 2340, which would amend the Land Use Bylaw (BY2323) to rezone 5.64 hectares (13.94 acres) Pt. N.E. 35-39-7-W4M from Agricultural District (AD) to Rural Small Holding (RSH) District, be given first reading. (Carried)

ADJOURN  
11:28 P.M.

25/410. Moved by Cr. Motley to adjourn the meeting. (Carried)

  
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REEVE

  
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ADMINISTRATOR