

REGULAR MEETING OF COUNCIL, THURSDAY, NOVEMBER 13, 2025

A Regular Meeting of the Municipal District of Provost No. 52 was held in the Council Chambers of the Municipal Administration Building, 4504 – 53 Avenue, Provost, Alberta on Thursday, November 13, 2025, and was called to order by Reeve Motley at 8:56 a.m.

PRESENT

Present: Councillors D.L. Motley, L. Almberg, A. Greenwood, L.D. Kozlinski, G. Vetter, M.R. Angeltvedt (via videoconferencing) and B.N. Olson.

Also Present:

Administrator, Tyler Lawrason
Carly Wilkes, Director of Legislative Services
Len Fossen, Lead Hand
Marty Biro, Operations Manager

ALSO
PRESENT

ADDITIONS/DELETIONS TO THE AGENDA

2. PUBLIC WORKS REPORT

- Public Works Report – Appendix “A”
 - Gravel Reports
 - Grader Activity Weekly Reports
November 2-8, 2025

4. ADMINISTRATION

- C. Administration Personnel
 - Administrator Notes

7. NEW BUSINESS

- DECISION ITEMS
 - Subdivision and Development Appeal Board Member Appointment

DISCUSSION ITEMS

- Minister Dreeshen Meeting Discussion

9. ACCOUNTS

- Appendix “D”

10. CORRESPONDENCE

- Provost & District Chamber of Commerce Re: 2025 Parade of Lights and Breakfast with Santa

11. MUNICIPAL PLANNING COMMISSION

- Subdivision Application No. 55/393- SW-01-42-09- W4- Poplar Grove Farms Ltd.

AGENDA

25/356. Moved by Cr. Kozlinski to accept the agenda with additions as presented. (Carried)

**APPENDIX “A” –
PUBLIC WORKS
REPORT**

Appendix “A” – Public Works Report was reviewed.

**MINUTES
ORGANIZATIONAL
MEETING**

25/357. Moved by Cr. Olson to approve the minutes of the October 23, 2025 Organizational Meeting as presented. (Carried)

**MINUTES
REGULAR MEETING**

25/358. Moved by Cr. Almberg to approve the minutes of the October 23, 2025 Regular Meeting as presented. (Carried)

BANK
RECONCILIATION TO
OCTOBER 31, 2025

25/359. Moved by Cr. Vetter to accept the Bank Reconciliation to October 31, 2025, as presented. (Carried)

ADMIN NOTES

The Administrator's Notes were reviewed.

SATHER ROAD

25/360. Moved by Cr. Almberg to direct Administration to investigate the inclusion of the Sather Road in an out year chipseal program. (Lost)

2026-2031 TIER 1 ROAD
PROGRAM APPROVAL

25/361. Moved by Cr. Vetter to approve the 2026-2031 Chipseal and Soil Cement/Asphalt program as presented. (Carried)

2026-2031
CHIPSEAL AND SOIL
CEMENT/ASPHALT
PROGRAM APPROVAL

25/362. Moved by Cr. Olson to approve the 2026-2031 Major Road Rehab program as presented. (Carried)

RECESS
10:23 A.M.

Cr. Motley called a recess.

10:27 A.M.

Cr. Motley called the meeting back to order.

PRESENT
10:27 A.M.

Brant Eldering, Mike Ewanchuk, Caitlin Heck, Lucas Vetter, and Tyler Harris present.

PRESENT
10:27 A.M.

Len Fossen present.

ABSENT
10:31 A.M.

Carly Wilkes absent.

PRESENT
10:32 A.M.

Carly Wilkes and Wendy Trenerry present.

A discussion relative to the construction of the proposed Hughenden Public Works Shop ensued.

ABSENT
11:06 A.M.

Caitlin Heck absent.

PRESENT
11:08 A.M.

Caitlin Heck present.

ABSENT
11:09 A.M.

Brant Eldering absent.

HUGHENDEN SHOP
DESIGN

25/363. Moved by Cr. Angeltvedt authorize the finalization of design on the proposed Hughenden Public Works Shop, and to authorize the creation of a Building Design Committee to provide a finalized building design for Council's consideration no later than February 26, 2026. (Carried)

BUILDING DESIGN
COMMITTEE
APPOINTMENTS

25/364. Moved by Cr. Almberg appoint Cr. Angeltvedt and Cr. Olson and Cr. Motley to the Building Design Committee and to authorize the CAO and/or Committee to appoint staff as appropriate. (Carried)

ABSENT
11:12 A.M.

Marty Biro, Len Fossen, Wendy Trenergy, Mike Ewanchuk, Tyler Harris, Lucan Vetter, and Caitlin Heck absent.

SDAB MEMBER
APPOINTMENT

25/365. Moved by Cr. Motley to appoint Ray Deschaine as a member of the M.D. of Provost Subdivision and Development Appeal Board. (Carried)

A discussion relative to the upcoming RMA Fall Convention ensued.

A discussion relative to Council's meeting with Minister Dreeshen at the 2025 RMA Fall Convention ensued.

APPENDIX "B"

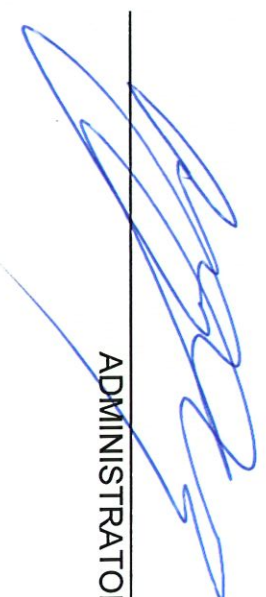
25/366. Moved by Cr. Olson to accept Appendix "B" according to the recommendations of the Development Officer. (Carried)

25/367. Moved by Cr. Motley to adjourn the meeting. (Carried)

ADJOURN
11:37 A.M.



REEVE



ADMINISTRATOR