

REGULAR MEETING OF COUNCIL, THURSDAY, NOVEMBER 27, 2025

**TO ORDER AT
9:02 A.M.**

A Regular Meeting of the Municipal District of Provost No. 52 was held in the Council Chambers of the Municipal Administration Building, 4504 – 53 Avenue, Provost, Alberta on Thursday, November 27, 2025, and was called to order by Reeve Motley at 9:02 a.m.

PRESENT

Present: Councillors D.L. Motley, L. Almborg, A. Greenwood, L.D. Kozlinski, G. Vetter, M.R. Angeltvedt and B.N. Olson.

**ALSO
PRESENT**

Also Present: Administrator, Tyler Lawrason
Carly Wilkes, Director of Legislative Services
Len Fossen, Operations Manager
Marty Biro, Operations Manager
Lucas Vetter, Mechanical and Fleet Services
Supervisor

ADDITIONS/DELETIONS TO THE AGENDA

2. PUBLIC WORKS REPORT

- Public Works Report – Appendix "A"
- Gravel Reports
- Grader Activity Weekly Reports
- November 16-22, 2025

4. ADMINISTRATION

- A. Financial Statement
- Project Costing to November 25, 2025
- C. Administration Personnel
- Administrator Notes
- ASB Reports
- Development Officer Report
- Utilities Officer Report
- Asst. Development Officer Report

7. NEW BUSINESS

REMUNERATION CLAIMS

- Division 2
- Division 5
- Division 6
- Division 7

DECISION ITEMS

- 2025 Disposals Tender
- Water Access Compensation
- 2026 Health Professional Retention and Recruitment Committee Budget
- Committee Appointment
- Appendix "B"

9. ACCOUNTS

- Appendix "D"

10. COMMITTEE REPORTS

- 8) Waste Management Authority
- November 24, 2025 Organizational Meeting Minutes
- November 24, 2025 Regular Meeting Minutes
- 13) Health Professionals Recruitment & Retention
- September 18, 2025 Minutes

Cr. Vetter proposed a discussion relative to the issuance of fire permits be added to the agenda.

AGENDA

25/368. Moved by Cr. Motley to accept the agenda with additions as presented. (Carried)

APPENDIX "A" – PUBLIC WORKS REPORT

Appendix "A" – Public Works Report was reviewed.

MINUTES REGULAR MEETING

25/369. Moved by Cr. Kozlinski to approve the minutes of the November 13, 2025 Regular Meeting as presented. (Carried)

MINUTES MPC MEETING

25/370. Moved by Cr. Olson to approve the minutes of the October 13, 2025 MPC Meeting as presented. (Carried)

BALANCE SHEET TO OCTOBER 31, 2025

25/371. Moved by Cr. Almberg to accept the Balance Sheet to October 31, 2025, as presented. (Carried)

STATEMENT OF ACCUMULATED SURPLUS

25/372. Moved by Cr. Angelqvist to accept the Statement of Accumulated Surplus to October 31, 2025, as presented. (Carried)

PROJECT COSTING TO NOVEMBER 25, 2025

25/373. Moved by Cr. Vetter to accept the Project Costing Report to November 25, 2025, as presented. (Carried)

ADMIN NOTES

The Administrator's Notes were reviewed.

A discussion relative to the proposed 2026-2031 Public Works Capital Plan ensued.

PRESENT
9:48 A.M.

Glenda Farnden, STARS present.

A discussion relative to the proposed STIP applications ensued.

ABSENT
9:58 A.M.

Marty Biro, Len Fossen, and Lucas Vetter absent.

DELEGATION
9:58 A.M.

Glenda Farnden provided updates to Council on behalf of STARS.

ABSENT
9:58 A.M.

Tyler Lawrason absent.

PRESENT
10:01 A.M.

Tyler Lawrason present.

ABSENT
10:08 A.M.

Tyler Lawrason and Lyanne Almberg absent.

PRESENT
10:09 A.M.

Tyler Lawrason present.

PRESENT
10:12 A.M.
PRESENT

Lyanne Almberg present.

10:12 A.M.

Julianna Lakevold present.

ABSENT
10:12 A.M.

Julianna Lakevold absent.

ABSENT
10:17 A.M.

Glenda Farden absent.

DEPARTMENT HEAD
REPORTS

The following Department Head Reports were reviewed:

- ASB Report
- Development Officer Report
- Utilities Officer Report
- Asst. Development Officer Report
- Safety Officer Report
- Peace Officer Report
- Fines Distribution

COUNCILLOR
REMUNERATION
CLAIMS

25/374. Moved by Cr. Angeltvedt to approve the Councillor Remuneration Claims for October to November 2025. (Carried)

DECEMBER 25th
REGULAR MEETING

25/375. Moved by Cr. Vetter to cancel the December 25th Regular Meeting of Council. (Carried)

ABSENT
10:22 A.M.

Cr. Angeltvedt absent.

PRESENT
10:23 A.M.

Julianna Lakevold present.

ABSENT
10:23 A.M.

Julianna Lakevold absent.

PRESENT
10:24 A.M.

Cr. Angeltvedt present.

2026 STRATEGIC PLAN

25/376. Moved by Cr. Kozinski to approve the 2026 Strategic Plan as presented. (Carried)

FIRE TRUCK TENDER

25/377. Moved by Cr. Angeltvedt to accept the tender from Rocky Mountain Phoenix as amended, for a tri-axle fire pumper, in the amount of \$1,357,117.00 plus GST. (Carried)

5 YEAR PUBLIC
WORKS CAPITAL
PURCHASES AND
DISPOSALS LIST

25/378. Moved by Cr. Vetter to approve the 2026-2031 Public Works Capital Purchases and Disposals List as presented. (Carried)

STIP APPLICATION
APPROVAL

25/379. Moved by Cr. Almberg to ratify the attached STIP applications concerning bridge files 07205 and 71457, and the Airport Enhancement Project as presented. (Carried)

2025 DISPOSAL
EQUIPMENT TENDER

25/380. Moved by Cr. Angeltvedt to accept staff recommendations and accept the high bids for the 2025 Equipment Disposal Tender with the exclusion of Unit 53-030. (Carried)

WATER ACCESS

COMPENSATION

25/381. Moved by Cr. Greenwood to provide compensation for the following projects:

- Project 25001 – \$1,000.00
- Project 25002 – \$2,500.00
- Project 25004 – \$2,500.00
- Project 25005 – \$1,000.00

(Carried)

RECESS
10:52 A.M.

Cr. Motley called for a recess.

CALL TO ORDER
10:56 A.M.

Cr. Motley called the meeting back to order.

2026 HEALTH
PROFESSIONAL
RETENTION AND
RECRUITMENT
BUDGET

25/382. Moved by Cr. Greenwood to accept the 2026 Health Professional Retention and Recruitment budget as presented and recommended by the Health Professional Recruitment and Retention Committee.
(Carried)

COMMITTEE
APPOINTMENT

25/383. Moved by Cr. Motley to appoint Cr. Vetter to the East Central Regional Committee for the East Central Region Rural Health Assessment Project on behalf of the M.D. of Provost.
(Carried)

A discussion ensued relative to the issuance of fire permits within the M.D.

ABSENT
11:04 A.M.

Cr. Kozlinski absent.

CLOSE MEETING TO
THE PUBLIC S. 20 & S.
22 A.T./A.
11:08 A.M.

25/384. Moved by Cr. Motley to close the meeting to the public in accordance with Section 20 and Section 22 of the Access to Information Act to discuss a personnel issue.
(Carried)

OPEN MEETING TO
THE PUBLIC
11:24 A.M.

25/385. Moved by Cr. Motley to open the meeting to the public.
(Carried)

APPENDIX "B"

25/386. Moved by Cr. Angelqvist to accept Appendix "B" according to the recommendations of the Development Officer.
(Carried)

APPENDIX "D"

25/387. Moved by Cr. Angelqvist to accept Appendix "D" as information.
(Carried)

RECESS
11:26 A.M.

Cr. Motley called the meeting to recess.

CALL TO ORDER
12:49 P.M.

Cr. Motley called the meeting back to order.

COMMITTEE REPORTS

COMMITTEE REPORTS

F.C.S.S.

Cr. Kozlinski provided an update for the committee.

DM



Provost & District Regional Recreation Board
Cr. Olson provided an update for the committee.

Shorncliffe Lake Association
Cr. Vetter provided an update for the committee.

Hillcrest Lodge
Cr. Vetter provided an update for the committee.

Waste Management Authority
Cr. Motley provided an update for the committee.

Library Board
Cr. Motley provided an update for the committee.

Provost Cooperative Seed Cleaning Plant
Cr. Olson provided an update for the committee.

Provost Medical Centre Governance Board
The Administrator provided an update for the committee.

ADJOURN
1:03 P.M.

25/388. Moved by Cr. Motley to adjourn the meeting. (Carried)



REEVE



ADMINISTRATOR