

REGULAR MEETING OF COUNCIL, THURSDAY, MARCH 26, 2026

A Regular Meeting of the Municipal District of Provost No. 52 was held in the Council Chambers of the Municipal Administration Building, 4504 – 53 Avenue, Provost, Alberta on Thursday, March 26, 2026, and was called to order by Reeve Motley at 8:58 a.m.

**TO ORDER AT
8:58 A.M.**

PRESENT

Present: Councillors D.L. Motley, L. Almberg, L.D. Kozlinski, G. Vetter, M.R. Angeltvedt, A. Greenwood and B.N. Olson.

**PRESENT
ALSO
PRESENT**

Also Present: Administrator, Tyler Lawrason
Carly Wilkes, Director of Legislative Services
Len Fossen, Operations Manager
Marty Biro, Operations Manager
Murray Downing, Ag. Fieldman
Lisa Stang, Assistant Ag. Fieldman

**ADDITIONS/DELETIONS TO THE AGENDA
2. PUBLIC WORKS REPORT**

- Public Works Report – Appendix “A”
- Gravel Reports
- Weekly Grader Activity Reports
- March 15-21, 2026

4. ADMINISTRATION

- A. Financial Statement
- Project Costing Report to March 23, 2026
- Statement of Accumulated Surplus to February 28, 2026
- C. Administration Personnel
- Administrator Notes

7. NEW BUSINESS

- REGENERATION CLAIMS
- Division 1
- Division 4
- Division 5
- Division 6
- Division 7

DECISION ITEMS

- Minister’s Award of Excellence Support Letter
- 2026 MG-30 Tender
- 2026 Mulching RFQ
- 2026 ASB Enclosed Trailer Quotes

9. ACCOUNTS

- Appendix “D”

10. COMMITTEE REPORTS

- 4) Shorncliffe Lake Association
- March 3, 2026 Minutes

11. CORRESPONDENCE

- RMA Convention Hotel Cancellation Policy Changes

AGENDA

26/100. Moved by Cr. Vetter to accept the agenda with additions as presented. (Carried)

**APPENDIX “A” –
PUBLIC WORKS
REPORT**

Appendix “A” – Public Works Report was reviewed.



REGULAR MEETING
MINUTES
MARCH 12, 2026

26/101. Moved by Cr. Almberg to approve the minutes of the March 12, 2026 Regular Meeting as presented. (Carried)

MPC MEETING
MINUTES
MARCH 12, 2026

26/102. Moved by Cr. Olson to approve the minutes of the March 12, 2026 MPC Meeting as presented. (Carried)

A discussion relative to the Mulching RFQ ensued.

A discussion relative to the ASB Enclosed Trailer Quotes ensued.

ABSENT
9:16 A.M.

Marty Biro, Len Fossen, Lisa Stang, and Murray Downing absent.

PROJECT COSTING
REPORT TO
MARCH 23, 2026

26/103. Moved by Cr. Almberg to accept the Project Costing Report to March 23, 2026, as presented. (Carried)

STATEMENT OF
ACCUMULATED
SURPLUS TO
FEBRUARY 28, 2026

26/104. Moved by Cr. Greenwood to accept the Statement of Accumulated Surplus to February 28, 2026, as presented. (Carried)

ADMIN NOTES

The Administrator's Notes were reviewed.

DEPARTMENT HEAD
REPORTS

The following Department Head Reports were reviewed:

- ASB Report
- Development Officer Report
- Utilities Officer Report
- Asst. Development Officer Report
- Safety Officer Report
- Peace Officer Report
- Fines Distribution

A discussion relative to the Hughenden Arena continued from the March 12, 2026 Regular Meeting.

ABSENT
9:59 A.M.

Carly Wilkes absent.

PRESENT
10:01 A.M.

Carly Wilkes present.

REMUNERATION
CLAIMS

26/105. Moved by Cr. Kozlinski approve the Councillor Remuneration Claims, as presented. (Carried)

TAX PENALTY
CANCELLATION
REQUEST

26/106. Moved by Cr. Vetter to cancel the tax penalties of \$19,073.19 on the associated Dark Warrior roll numbers. (Carried)



PUBLIC
HEARING – BY2342
10:00 A.M.

A public hearing relative to Bylaw 2342 which will close the undeveloped government road allowance extending 1 ½ miles south off Township Road 384 through NW 1-38-7-W4M continuing to the south side of NW 18-38-7-W4M was called to order by Reeve Motley at 10:00 a.m.

No one was present to support or oppose the bylaw.

ABSENT
10:18 A.M.

Tyler Lawrason absent.

PRESENT
10:19 A.M.

Tyler Lawrason present.

PUBLIC HEARING
ADJOURN
10:22 A.M.

26/107. Moved by Cr. Motley to adjourn the public hearing.
(Carried)

SHORNCIFFE LAKE –
EXTERNAL FOOD
VENDORS

26/108. Moved by Cr. Vetter to deny a request to allow external food vendors at Shorncliffe Lake as requested by MCHA Minor Ball unless a booth operator is not found by April 30th, 2026. (Carried)

MINISTER'S AWARD
OF EXCELLENCE
NOMINATION/
ENDORSEMENT

26/109. Moved by Cr. Angelvedt to decline to provide the requested endorsement.
(Carried)

RECESS
10:35 A.M.

Cr. Motley called the meeting to recess.

BACK TO ORDER
10:40 A.M.

Cr. Motley called the meeting back to order.

2026 MG-30 TENDER

26/110. Moved by Cr. Greenwood to award the 2026 MG-30 Tender to Kortech Calcium Services.
(Carried)

2026 MULCHING RFQ

26/111. Moved by Cr. Angelvedt to qualify the proponents for the 2026 Mulching RFQ based on staff recommendations and authorize ASB the discretionary ability to assign work on a priority basis.
(Carried)

2026 ASB ENCLOSED
TRAILER QUOTES

26/112. Moved by Cr. Olson to accept the quote from Flaman Trailers, as presented.
(Carried)

A discussion relative to the RMA Spring Convention ensued.

A discussion relative to the upcoming RMA member visit

ABSENT
11:05 A.M.

Carly Wilkes absent.

PRESENT
11:07 A.M.

Carly Wilkes present.

APPENDIX "B"

26/113. Moved by Cr. Olson to accept Appendix "B" according



to the recommendations of the Development Officer.
(Carried)

APPENDIX "D"

26/14. Moved by Cr. Angelqvist to accept Appendix "D" as
information. (Carried)

COMMITTEE REPORTS

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A.S.B.
Cr. Almberg provided an update for the committee.

F.C.S.S.
Cr. Kozlinski provided an update for the committee.

Provost & District Regional Recreation Board
Cr. Olson provided an update for the committee.

Shorncliffe Lake Association
Cr. Vetter provided an update for the committee.

Capt. Avre Lake Association
Cr. Almberg provided an update for the committee.

Joint M.D./Town Fire Committee
Cr. Angelqvist provided an update for the committee.

West Fire Committee
The Administrator provided an update for the committee.

Hillcrest Lodge
Cr. Motley and Cr. Vetter provided an update for the committee.

Waste Management Authority
The Administrator provided an update for the committee.

Airport
The Administrator provided an update for the committee.

Provost Cooperative Seed Cleaning Plant
Cr. Olson provided an update for the committee.

Cr. Kozlinski absent.

ABSENT
11:37 A.M.

Health Professionals Recruitment & Retention
The Administrator provided an update for the committee.

Provost Medical Centre Governance Board
The Administrator provided an update for the committee. A
discussion relative to board composition ensued.

PRESENT
11:46 A.M.


Cr. Kozlinski present.




ADJOURN
11:54 A.M.

26/15. Moved by Cr. Motley to adjourn the meeting. (Carried)

9683
MARCH 26, 2026



REEVE



ADMINISTRATOR