

REGULAR MEETING OF COUNCIL, THURSDAY, MAY 28, 2026

**TO ORDER AT
8:58 A.M.**

A Regular Meeting of the Municipal District of Provost No. 52 was held in the Council Chambers of the Municipal Administration Building, 4504 – 53 Avenue, Provost, Alberta on Thursday, May 28, 2026, and was called to order by Reeve Motley at 8:58 a.m.

PRESENT

Present: Councillors D.L. Motley, L. Almberg, G. Vetter, M.R. Angelvtedt, A. Greenwood, L.D. Kozlinski, and B.N. Olson.

**ALSO
PRESENT**

Also Present: Administrator, Tyler Lawrason
Carly Wilkes, Director of Legislative Services
Len Fossen, Operations Manager
Marty Biro, Operations Manager

ADDITIONS/DELETIONS TO THE AGENDA

2. PUBLIC WORKS REPORT

- Public Works Report – Appendix “A”
- Gravel Reports
- Weekly Grader Activity Reports
- May 17-23, 2026
- Hughenden Shop Progress
- Architectural Drawing Set
- Electrical Drawing Set
- Mechanical Drawing Set
- Structural Drawing Set

4. ADMINISTRATION

- A. Financial Statement
 - Balance Sheet to April 30, 2026
 - Statement of Accumulated Surplus to April 30, 2026
 - Project Costing Report to May 25, 2026
- C. Administration Personnel
 - Administrator Notes

7. NEW BUSINESS

REMUNERATION CLAIMS

- Division 6
- Division 7

DECISION ITEMS

- ICF Termination
- Privacy Management Program
- Appendix “B”

8. BYLAWS

- Bylaw 2345 – Borrowing Bylaw

9. ACCOUNTS

- Appendix “D”

10. COMMITTEE REPORTS

- Recreation Boards
- Provost & District Regional Recreation Board
- May 14, 2026 Meeting

9) Library Board

- 2025 Return on Investment

11. CORRESPONDENCE

- Rising Sun AUC Hearing
- January 16, 2026 District 5 Meeting Minutes

DM

AGENDA

26/158. Moved by Cr. Kozlinski to accept the agenda with additions as presented. (Carried)

APPENDIX "A" –
PUBLIC WORKS
REPORT

Appendix "A" – Public Works Report was reviewed.

ABSENT
9:16 A.M.

Marty Biro and Len Fossen absent.

REGULAR MEETING
MINUTES
MAY 14, 2026

26/159. Moved by Cr. Olson to approve the minutes of the May 14, 2026 Regular Meeting as presented. (Carried)

MPC MEETING
MINUTES
MAY 14, 2026

26/160. Moved by Cr. Almberg to approve the minutes of the May 14, 2026 MPC Meeting as presented. (Carried)

BALANCE SHEET TO
APRIL 30, 2026

26/161. Moved by Cr. Greenwood to accept the Balance Sheet to April 30, 2026, as presented. (Carried)

STATEMENT OF
ACCUMULATED
SURPLUS TO
APRIL 30, 2026

26/162. Moved by Cr. Angelvtedt to accept the Statement of Accumulated Surplus to April 30, 2026, as presented. (Carried)

PROJECT COSTING
REPORT TO
MAY 25, 2026

26/163. Moved by Cr. Vetter to accept the Project Costing Report to May 25, 2026, as presented. (Carried)

ABSENT
9:28 A.M.

Cr. Kozlinski absent.

ABSENT
10:04 A.M.

Carly Wilkes absent.

PRESENT
10:05 A.M.

Carly Wilkes present.

ADMIN NOTES

The Administrator's Notes were reviewed.

DEPARTMENT HEAD
REPORTS

The following Department Head Reports were reviewed:

- ASB Report
- Development Officer Report
- Utilities Officer Report
- Asst. Development Officer Report
- Safety Officer Report
- Peace Officer Report
- Fines Distribution

REMUNERATION
CLAIMS

26/164. Moved by Cr. Angelvtedt to approve the Councillor Remuneration Claims, as presented. (Carried)

SENIOR'S WEEK
PROCLAMATION

26/165. Moved by Cr. Motley to declare June 1-7, 2026 as Senior's Week in the M.D. of Provost No. 52. (Carried)



FLAGSTAFF COUNTY ICF	26/166. Moved by Cr. Angeltvedt to terminate the ICF with Flagstaff County. (Carried)
PRIVACY MANAGEMENT PROGRAM	26/167. Moved by Cr. Greenwood to approve the privacy management program, as presented. (Carried)
RECESS 10:34 A.M.	Cr. Motley called the meeting to recess.
BACK TO ORDER 10:39 A.M.	Cr. Motley called the meeting back to order.
CLOSE MEETING TO THE PUBLIC S. 20 AND S. 22 A.T.I.A. 10:39 A.M.	26/168. Moved by Cr. Motley to close the meeting to the public in accordance with Section 20 and Section 22 of the <i>Access to Information Act</i> to discuss a personnel issue. (Carried)
OPEN MEETING TO THE PUBLIC 10:57 A.M.	26/169. Moved by Cr. Motley to open the meeting to the public. (Carried)
PERFORMANCE EVALUATIONS – ADMINISTRATOR	26/170. Moved by Cr. Motley to accept the performance evaluation for the Administrator and award a 4% salary increase. (Carried)
	A discussion relative to the annual road tour ensued.
	A discussion relative to the annual general meeting ensued.
APPENDIX “B”	26/171. Moved by Cr. Olson to accept Appendix “B” according to the recommendations of the Development Officer. (Carried)
	25/172. Moved by Cr. Angeltvedt that Bylaw 2344, the Mill Rate Bylaw, be given first reading. (Carried)
BY2344 – MILL RATE BYLAW	25/173. Moved by Cr. Olson that Bylaw 2344, be given second reading. (Carried)
	25/174. Moved by Cr. Greenwood that Bylaw 2344, be presented for third reading. (Carried Un.)
	25/175. Moved by Cr. Vetter that Bylaw 2344, be given third reading. (Carried)
BY2345 – BORROWING BYLAW	25/176. Moved by Cr. Angeltvedt that Bylaw 2345, the Borrowing Bylaw, be given first reading. (Carried)
	25/177. Moved by Cr. Almberg that Bylaw 2345, be given second reading. (Carried)

DM1


25/178. Moved by Cr. Vetter that Bylaw 2345, be presented for third reading. (Carried)

25/179. Moved by Cr. Olson that Bylaw 2345, be given third reading. (Carried Un.)

APPENDIX "D"
26/180. Moved by Cr. Angeltvedt to accept Appendix "D" as information. (Carried)

COMMITTEE REPORTS

COMMITTEE REPORTS

F.C.S.S.

The Administrator provided an update for the committee.

Provost & District Regional Recreation Board

Cr. Angeltvedt provided an update for the committee.

Shorncliffe Lake Association

Cr. Vetter provided an update for the committee.

West Fire Committee

Cr. Vetter provided an update for the committee.

Joint M.D./Town Fire Committee

Cr. Angeltvedt provided an update for the committee.

Hillcrest Lodge

Cr. Vetter provided an update for the committee.

PRESENT
11:27 A.M.

Lisa Stang present.

Library Board

The Administrator provided an update for the committee.

Airport

The Administrator provided an update for the committee.

Health Professionals Recruitment & Retention

The Administrator provided an update for the committee.

Provost Medical Centre Governance Board

The Administrator provided an update for the committee.

PRESENT
11:36 A.M.

Juliana Lakevold present.

Waste Management Authority

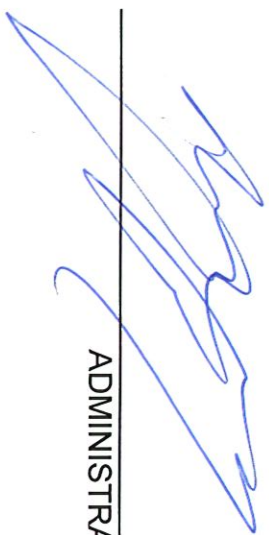
The Administrator provided an update for the committee.

ADJOURN
11:37 A.M.

26/181. Moved by Cr. Motley to adjourn the meeting. (Carried)



REEVE



ADMINISTRATOR